Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
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For Emergencies
DIAL 911

"Safeguarding Our Community"

NOT YET APPROVED

BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
November 16, 2026

ATTENDEES:
Comm. Richard Dore – Chairman
Comm. Ralph Chiumento, Jr. – Vice Chairman
Comm. Peter Valdez – (absent)
Comm. Phil Van Itallie
Comm. Sean Jackson

Chief: Adam Kangas
Assistant Chief: Eric Philipp – (arrived at 6:04 p.m.)
Director of EMS: David Violante
District Secretary: Renee O'Neill
Treasurer: James Passikoff – (absent)
Director of Personnel & Business Administration: Heather Hastie

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners' meeting at 6:03 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

Assistant Chief Philipp arrived at 6:04 p.m.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*

2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*

3. **ABSTRACT APPROVAL**
Comm. Chiumento made a motion to approve Abstract 26–11B. This consists of $0 in paid bills with a total of 0 checks and $3,948,127.44 in unpaid bills with a total of 33 checks for a grand total of $3,948,127.44, totaling 33 checks. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. November 2, 2026 Board of Fire Commissioners' Meeting

Comm. Jackson made a motion to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 1 (Comm. Chiumento abstained)

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Commissioners Valdez & Jackson

1. Receipt of the October 2026 LOSAP account statement from Arrow Bank.

B. District Inspections – Commissioners Dore & Jackson
C. District Officers & Chief Liaison – Commissioners Chiumento & Dore
D. EMS & Paramedic Liaison – Commissioners Valdez & Dore
E. Public Relations – Commissioners Chiumento & Jackson
F. Equipment Maintenance – Commissioners Dore & Valdez
G. Buildings & Grounds – Commissioners Dore & Van Itallie
H. Capital Equipment – Commissioners Van Itallie & Jackson
I. Union Negotiations & Contract – Commissioners Chiumento & Dore
J. Career Staff Liaison – Commissioners Chiumento & Dore
K. Volunteer Recruitment – Commissioners Valdez & Jackson
L. District Safety & Health – Commissioners Dore & Valdez
M. Strategic Plan – Commissioners Van Itallie & Valdez
N. Finance Committee – Commissioners Chiumento & Valdez
O. IT Operations Committee – Commissioners Dore & Van Itallie
P. Croft Lease – Commissioners Valdez & Van Itallie

6. **CORRESPONDENCE** – *None unless otherwise noted.*

A. Receipt of the October 27, 2026 meeting minutes from the Association of Fire Districts of Dutchess County.

7. **BOARD ACTION ITEMS** – *None unless otherwise noted.*

A. Determine the date, time and location for the 2027 Organizational Meeting. Must be within the first 15 days of January and legal notice to the media must be published by December 15th. (First Monday is January 4, 2027)

The Board agreed to hold the Organizational meeting on January 4, 2027 at 6:00 p.m., followed by the regular meeting immediately after.

B. Resolution for consideration

Section 125 Premium Only Plan

RESOLVED, that the form of Welfare Benefit Plan, effective January 1, 2027, presented to this meeting is hereby approved and adopted, and that the proper agents of the Employer are

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hereby authorized and directed to execute and deliver to the Plan Administrator of said Plan one or more counterparts of the Plan.

RESOLVED, that the Plan Administrator shall be instructed to take such actions that the Plan Administrator deems necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures for the provision of benefits under the Plan.

RESOLVED, that the proper agents of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the Plan and to deliver to each employee a copy of the Summary Plan Description of the Plan, which Summary Plan Description is attached hereto and is hereby approved.

Comm. Chiumento made a motion to approve the resolution as printed on the agenda. Seconded by Comm. Jackson.

Director of Personnel & Business Administration Hastie explained that this is for compliance with the IRS to take pre-tax dollars from the employees for the health insurance contributions.

- Motion Carried, 4 – 0 – 0

8. **DONATIONS** – *None unless otherwise noted*

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*

10. **DISTRICT STAFF ITEMS**

A. Chief Adam Kangas

1. Request BOFC to authorize an expenditure of up to $20,000 from the Employee Benefit Accrued Liability Fund for Master Mechanic Thomas J. Burke, Jr.'s accrued benefit time; contractual retirement.

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 4 – 0 – 0

B. Assistant Chief Eric Philipp

1. Requests AFD participation in the Town of Poughkeepsie Holiday Caravan with 32-45, staffed by volunteers, on December 5th from 4:00 p.m. to around 8:00 p.m.

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 4 – 0 – 0

2. Requesting approval for Croft Corners to deliver Santa to Croft Corners community area, using 32-45 and 32-57, staffed by

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volunteers, on December 6th from 9:00 a.m. to 2:00 p.m. As in the past, will be going to schools in Croft's area instead of each road in the neighborhoods.

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 4 – 0 – 0

C. Director of EMS David Violante

1. Strategic Plan to be presented to the Board at the December meeting.

2. Thanked the Board for allowing him to attend the Vital Signs Conference in Niagara Falls. He was awarded first place at this conference for his research poster on intranasal use of fentanyl for children. It will also be presented at the National Association of EMS Physicians annual meeting in Austin, TX.

D. Treasurer James Passikoff – (absent)

11. **SCHOOL REQUESTS**

A. Nicholas Burrow: "EMS Connections Conference", November 14, 2026 at Dutchess Community College. ($75 registration, 10 hours District time, not requesting use of District vehicle)

Comm. Van Itallie made a motion to approve. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0 – 0

12. **ITEMS FOR EXECUTIVE SESSION**

There were no items for Executive Session.

With no further business to conduct, Comm. Jackson made a motion to adjourn the meeting. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0 – 0

Meeting adjourned at 6:12 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary

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BOARD OF FIRE COMMISSIONERS MEETING
PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 11-16-26
