



# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300  
Fax: (845) 486-6322

**For Emergencies**  
***DIAL 911***

*"Safeguarding Our Community"*

## BOARD OF FIRE COMMISSIONERS MEETING MINUTES December 15, 2025

### ATTENDEES:

Comm. Richard Dore – Chairman – (absent)  
Comm. Ralph Chiumento, Jr. – Vice Chairman  
Comm. Peter Valdez  
Comm. Phil Van Itallie – (absent)  
Comm. Sean Jackson

Chief: Adam Kangas  
Assistant Chief: Eric Philipp  
Director of EMS: David Violante  
District Secretary: Renee O'Neill  
Treasurer: James Passikoff – (absent)

Vice Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners' meeting at 6:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*

2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*

3. **ABSTRACT APPROVAL**

Comm. Chiumento made a motion to approve Abstract 25–12B. This consists of \$0 in paid bills with a total of 0 checks and \$130,609.08 in unpaid bills with a total of 46 checks for a grand total of \$130,609.08, totaling 46 checks. Seconded by Comm. Valdez.

- Motion Carried, 3 – 0 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

- A. December 1, 2025 Board of Fire Commissioners' Meeting  
Comm. Valdez was absent. No action taken. Postponed until next meeting.

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

- A. Service Awards – Comm. Valdez & Comm. Jackson  
B. District Inspections – Comm. Dore & Comm. Jackson  
C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore  
D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Dore  
E. Public Relations – Comm. Chiumento & Comm. Jackson  
F. Equipment Maintenance – Comm. Dore & Comm. Valdez  
G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie  
H. Capital Equipment – Comm. Van Itallie & Comm. Jackson  
I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore  
J. Career Staff Liaison – Comm. Chiumento & Comm. Dore  
K. Volunteer Recruitment – Comm. Valdez & Comm. Jackson  
L. District Safety & Health – Comm. Dore & Comm. Valdez  
M. Strategic Plan – Comm. Van Itallie & Comm. Valdez  
N. Finance Committee – Comm. Chiumento & Comm. Van Itallie  
O. IT Operations Committee – Comm. Dore & Comm. Jackson  
P. Croft Lease – Comm. Valdez & Comm. Van Itallie  
Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

6. **CORRESPONDENCE** – *None unless otherwise noted.*

- A. Received November 18, 2025, Richard C. Dore's petition to be added to the ballot for the Commissioner Election to be held on December 9<sup>th</sup>.  
B. Received the 2025 Annual Meeting minutes. (held on December 4, 2025)  
C. Received the results of the Fire Commissioner Election held on December 9, 2025.  
D. Received the 2026 Officers for Croft Corners Fire Company.

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*

- A. Gavin Kerr, volunteer member of Croft Corners Fire Company – his military leave expired on December 13, 2025. (he returned all his gear prior to going out on military leave back in 2021; needs to be dropped from the roles)

Comm. Jackson made a motion to drop Gavin Kerr from the roles. Seconded by Comm. Valdez.

- Motion Carried, 3 – 0 – 0

8. **DONATIONS** – *None unless otherwise noted*

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*

10. **DISTRICT STAFF ITEMS**

A. Chief Adam Kangas

1. Requesting transfer of up to \$133K out of the Employee Benefit Accrued Liability Fund for the following:  
\$39K for Captain Erin Halon's sick time buyout; contractual  
\$22K for Lt. Donald Robison's sick time buyout; contractual.  
\$72K retired Lt. Jim Minunni's retro payment for disability retirement.

Comm. Jackson made a motion to approve up to \$133K out of the Employee Benefit Accrued Liability Fund for multiple members payout as stated by the Chief. Seconded by Comm. Valdez.

- Motion Carried, 3 – 0 – 0

B. Assistant Chief Eric Philipp

1. Pleasure working with the Board this past year and looks forward to working together next year; Merry Christmas and Happy New Year.

C. Director of EMS David Violante

1. New volunteer application ready for Board approval: Brandon Butcko, Company 5, FF.

Comm. Jackson made a motion to approve. Seconded by Comm. Valdez.

- Motion Carried, 3 – 0 – 0

D. Treasurer James Passikoff – (absent)

11. **SCHOOL REQUESTS**

There were no school requests submitted.

12. **ITEMS FOR EXECUTIVE SESSION**

There were no items for Executive Session.

With no further business to conduct, Comm. Jackson made a motion to adjourn the meeting. Seconded by Comm. Valdez.

- Motion Carried, 3 – 0 – 0

Meeting adjourned at 6:07 p.m.

Respectfully Submitted,

Renee O'Neill  
District Secretary

NOT YET APPROVED



## BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

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NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

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DATE OF MEETING: 12-15-25
