



# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

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**For Emergencies**  
***DIAL 911***

*"Safeguarding Our Community"*

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## BOARD OF FIRE COMMISSIONERS MEETING MINUTES July 1, 2024

### ATTENDEES:

Comm. Richard Dore – Chairman  
Comm. Ralph Chiumento, Jr. – Vice Chairman  
Comm. Peter Valdez  
Comm. Phil Van Itallie  
Comm. Sean Jackson – (absent)

Chief: William Steenbergh  
Assistant Chief: Eric Philipp  
Director of EMS: David Violante  
District Secretary: Renee O'Neill  
Treasurer: James Passikoff – (absent)

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

Chairman Dore requested everyone remain standing for a moment of silence for lifetime member and President of Rochdale Fire Company, John Montross.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*
2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*
3. **ABSTRACT APPROVAL**  
Comm. Van Itallie made a motion to approve Abstract 24–7A. This consists of \$0 in paid bills with a total of 0 checks and \$31,026.30 in unpaid bills with a total of 26 checks for a grand total of \$31,026.30, totaling 26 checks. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. June 17, 2024 Board of Fire Commissioners' Meeting  
Comm. Chimento made a motion to approve the June 17, 2024 Board of Fire Commissioners' meeting minutes. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 1 (Comm. Valdez abstained)

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Jackson

1. Received June 20, 2024 from Glens Falls National Bank
  - A. “Investment Presentation for AFD LOSAP”.
  - B. “Investment Update” dated June 21, 2024.
2. Received Red Oaks Mill Fire Company’s 2023 LOSAP posting certification.
3. Comm. Valdez reported that he will be reaching out to GFNB to request that they attend a Board meeting to do a presentation with regards to investment performance year to date. Will notify the Board when a date has been determined.

B. District Inspections – Comm. Jackson & Comm. Van Itallie

C. District Officers / Chief Liaison – Comm. Chimento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie

E. Public Relations – Comm. Chimento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie

G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie

H. Capital Equipment – Comm. Dore & Comm. Jackson

I. Union Negotiations & Contract – Comm. Chimento & Comm. Dore

J. Career Staff Liaison – Comm. Chimento & Comm. Dore

K. Volunteer Recruitment – Comm. Valdez & Comm. Jackson

L. District Safety & Health – Comm. Dore & Comm. Valdez

M. Strategic Plan – Comm. Jackson & Comm. Valdez

N. Finance Committee – Comm. Chimento & Comm. Van Itallie

O. IT Operations Committee – Comm. Van Itallie & Comm. Jackson

P. Croft Lease – Comm. Valdez & Comm. Van Itallie

Q. Rochdale Lease – Comm. Chimento & Comm. Van Itallie

6. **CORRESPONDENCE** – *None unless otherwise noted.*

A. Received the April 23, 2024 meeting minutes from the Association of Fire Districts of Dutchess County.

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*

8. **DONATIONS** – *None unless otherwise noted*

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*

10. **DISTRICT STAFF ITEMS**

A. Chief William Steenbergh

1. Requested by the Town PD for AFD to participate in “National Night Out” scheduled for August 6<sup>th</sup> from 5:00 p.m. to 8:00 p.m. at Greenvale Park. Would like to send the Fire Prevention trailer or an engine and an information table with four (4) career members and the Fire Prevention Officer to attend and staff it. Would be 4 hours overtime with set up and breakdown.

Comm. Chiumento made a motion to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0 – 0

2. One (1) career staff member on the three (3) year cycle for cashing in sick time. Requesting funds to come out of the Employee Accrued Liability Fund in an amount not to exceed \$45,000.

Comm. Chiumento made a motion to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0 – 0

3. Scheduling of promotional interviews – tabled from June 10<sup>th</sup> BOFC meeting.  
Requested to revisit this after Executive Session. No action taken by the Board.

B. Assistant Chief Eric Philipp – No report.

C. Director of EMS David Violante – No report.

D. Treasurer James Passikoff – (absent)

11. **SCHOOL REQUESTS**

There were no school requests submitted for notification purposes only or for Board consideration.

12. **ITEMS FOR EXECUTIVE SESSION**

A. Chief Steenbergh – Two (2) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to

the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, Comm. Chiumento made a motion to adjourn to Executive Session. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0 – 0

The Board adjourned to Executive Session at 7:07 p.m.

13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 7:55 p.m. and returned to Open Session.

14. **OPEN ITEMS**

As a result of the Executive Session, Comm. Chiumento made a motion to promote Adam Kangas to the position of Deputy Chief at a date to be determined by the Chief. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 0

With no further business to conduct, Comm. Van Itallie made a motion to adjourn the meeting. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0 – 0

Meeting adjourned at 7:56 p.m.

Respectfully Submitted,

Renee O'Neill  
District Secretary



# BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

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NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

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DATE OF MEETING: 7-1-24
