



Arlington Fire District

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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES April 1, 2024

ATTENDEES:

Comm. Richard Dore – Chairman
Comm. Ralph Chiumento, Jr. – Vice Chairman
Comm. Phil Van Itallie
Comm. Peter Valdez
Comm. Sean Jackson

Chief: William Steenbergh
Assistant Chief: Eric Philipp – (absent)
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:02 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

1. **PROMOTION CEREMONY**

Chairman Dore requested Battalion Chief John Dunderdale, Lt. Jasen West and Lt. Gene DelliPaoli to come up to the front of the room individually. Chief Steenbergh administered each of their Oath of Office’s and congratulated them on their promotions. Captain Dan Sylvester was not able to be in attendance.

The ceremony ended at 7:08 p.m. Comm. Chiumento made a motion to take a five (5) minute break so family can take photographs. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

The Board resumed their meeting at 7:18 p.m.

2. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*

3. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*

4. **ABSTRACT APPROVAL**

Comm. Van Itallie made a motion to approve Abstract 24–4A. This consists of \$0 in paid bills with a total of 0 checks and \$139,662.86 in unpaid bills with a total of 30 checks for a grand total of \$139,662.86, totaling 30 checks. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

5. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. March 18, 2024 Board of Fire Commissioners’ Meeting – (*Comm. Dore was absent*)

Comm. Van Itallie made a motion to approve the March 18, 2024 Board of Fire Commissioners’ meeting minutes with the following correction:

Abstract 24-3A approval; Should be \$2,462.75 in paid bills with a total of 2 checks and \$513,911.79 in unpaid bills for a grand total of \$516,374.54, totaling 56 checks.

Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0 – 1 (Comm. Dore abstained)

6. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Jackson

1. Received from Glens Falls National Bank:

A. “Investment Update” dated 03/15/24.

B. “Investment Presentation for AFD LOSAP” as of 02/29/24.

B. District Inspections – Comm. Jackson & Comm. Van Itallie

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie

G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie

H. Capital Equipment – Comm. Dore & Comm. Jackson

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore

J. Career Staff Liaison – Comm. Chiumento & Comm. Dore

K. Volunteer Recruitment – Comm. Valdez & Comm. Jackson

L. District Safety & Health – Comm. Dore & Comm. Valdez

1. Comm. Dore reported that Comm. Valdez and himself met with the District Safety & Health Committee and will continue more periodically.

- M. Strategic Plan – Comm. Jackson & Comm. Valdez
- N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
- O. IT Operations Committee – Comm. Van Itallie & Comm. Jackson
- P. Croft Lease – Comm. Valdez & Comm. Van Itallie
- Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

7. **CORRESPONDENCE** – *None unless otherwise noted.*

- A. Received the Association of Fire Districts of Dutchess County Meeting Minutes from January 30, 2024.

8. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*

9. **DONATIONS** – *None unless otherwise noted*

10. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*

11. **DISTRICT STAFF ITEMS**

- A. Chief William Steenbergh
 - 1. Update on Dutchess County Training Center – due to structural problems, the burn building at the Training Center has been condemned and is out of service. The County is evaluating if it's repairable or what options are available to replace what is there on the current concrete pad. They are working with DEC regarding the soil. We still have options of going to East Fishkill or New Hackensack, if needed. There are still small areas that we can use at the County; more information will follow.
 - 2. Proposed changes to OSHA and OFPC policies – OSHA is proposing substantial and drastic changes. This will have an enormous impact on both career and volunteer members. Have until June 21st to submit comments to OSHA. Also, NYS is releasing a Live Fire Training policy which is different than what was done in the past and will be mandatory for State run courses.

Lengthy discussion.

- 3. Update on 2023 FireHouse missing incidents: restored 1250 calls back into FireHouse. Down to 30 missing calls. LOSAP Admins have been advised to start entering their information. Officers are working on manually entering data that did not import over.

- B. Assistant Chief Eric Philipp – (absent)

- C. Director of EMS David Violante
 - 1. Congratulated BC Dunderdale, Lt. West and Lt. DelliPaoli.
 - 2. One (1) item for Executive Session for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
- D. Treasurer James Passikoff
 - 1. No financial report.
 - 2. BOFC to revise/adopt investment plan for current fiscal year tax and PILOT payments as presented at the last BOFC meeting.

Comm. Chiumento made a motion to adopt it. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

12. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

No school requests were submitted for notification purposes only.

The following school requests require consideration by the Board of Fire Commissioners:

- A. “Advanced Swift Water”, May 6 – 8, 2024 at the State Preparedness Training Center in Oriskany, NY.
 - 1. Christopher Hann – (No cost, 14 hours District time)
 - 2. Justin Drum – (No cost, 14 hours District time)
 - 3. Cory Dubetsky – (No cost, 14 hours District time)
 - 4. Ryan Fincham – (No cost, 14 hours District time, requesting use of District vehicle)

Comm. Van Itallie made a motion to approve. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

- B. Carl Cacace: “Fire Officer 2”, April 13 – 21, 2024 at Dutchess County. (\$25 registration, 24 hours District time)

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

C. Luke Lyons: “Fire Officer 2”, November 4 – 8, 2024 at Westchester County Fire Training Center. (\$25 registration, 38 hours District time)

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

D. Luke Lyons: “Fire and Emergency Services Instructor”, December 6 – 15, 2024 at Orange County Fire Training Center. (No cost)

Comm. Chiumento made a motion to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0 – 0

13. **ITEMS FOR EXECUTIVE SESSION**

A. Chief Steenbergh – Four (4) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, Comm. Jackson made a motion to adjourn to Executive Session. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0 – 0

The Board adjourned to Executive Session at 7:45 p.m.

14. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:50 p.m. and returned to Open Session.

15. **OPEN ITEMS**

As a result of the Executive Session, Comm. Jackson made a motion to accept Tyler Campbell for the position for which he has applied for as a volunteer. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 1 – 0 (Comm Van Itallie opposed)

As a result of Executive Session, Comm. Jackson made a motion that the Arlington Fire District support Northern Dutchess Paramedics in seeking out their CON for the entire County in hopes it becomes an additional resource for this department. Seconded by Comm. Chimento.

- Motion Carried, 5 – 0 – 0

With no further business to conduct, Comm. Jackson made a motion to adjourn the meeting. Seconded by Comm. Chimento.

- Motion Carried, 5 – 0 – 0

Meeting adjourned at 8:51 p.m.

Respectfully Submitted,

Renee O’Neill
District Secretary

