



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

“Safeguarding Our Community”

REQUEST FOR PROPOSAL - LEGAL SERVICES

The Arlington Fire District, a Fire District established under Article 19 of the Town Law, is in the process of retaining legal counsel for general Fire District purposes (but not Labor Law issues) for the calendar year 2018.

The services requested by the Fire District to be rendered by the attorneys or law firm retained by the Fire District, will be to advise the Board of Fire Commissioners and the District’s Fire Chief on general legal matters as may be referred to counsel for legal advice.

The firm to be retained must have experience in municipal law and have prior experience in advising Fire Districts. Areas of law in which legal counsel may be necessary, include issues such as contractual, landlord and tenant, insurance, municipal finance, and such enumeration being illustrative and not comprehensive.

Among the factors considered will be proximity of the firm to District Headquarters located at 11 Burnett Boulevard, Poughkeepsie, New York to permit consultation with the Board of Fire Commissioners and/or the Fire Chief at this location.

Proposals should include the identity of the attorney(s) who would be the primary providers of services.

The term of services will be for the calendar year 2018. The Board of Fire Commissioners approves legal counsel at their Organizational meetings held in January of the following year for the term of one year.

The selection of counsel shall be at the sole discretion of the Board of Fire Commissioners, which also reserves the right to withdraw this request.

If you are interested in providing general legal counsel, a proposal for the provision of the same should be submitted to Chief Tory Gallante, on or before March 2, 2018 by 4:00 p.m. Any questions relative to this request should be directed to Chief Gallante via email at tgallante@afd.org.