



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING MINUTES May 21, 2018

ATTENDEES:

Comm. Ralph Chiumento – Chairman
Comm. José Seco
Comm. Jon Adams
Comm. Blake Williams
Comm. Peter Valdez

Chief: Tory Gallante
District Secretary: Renee O'Neill
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and reminded everyone to silence their cell phones. Everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT**

Comm. Chiumento stated that Abstract 18-5B was reviewed by Comm. Valdez and Comm. Seco.

Comm. Seco reported that a voucher (totaling \$348.04) was being pulled from the original total.

A motion was made by Comm. Seco to approve Abstract 18-5B for a grand total of \$259,861.11, totaling 44 checks. This consists of \$0 in paid bills with a total of 0 checks and \$259,861.11 in unpaid bills with a total of 44 checks. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. May 7, 2018 Board of Fire Commissioners' Meeting

A motion was made by Comm. Williams to approve the minutes from May 7th as posted. Seconded by Comm. Seco.

- Motion Carried, 5 – 0

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Williams & Comm. Valdez

1. Received the “2017 Fire Department Posting Certification Form” from all the fire companies.

Chairman Chiumento to sign the “2017 Sponsor Authorization Form” in order to send records to PenFlex to process the 2017LOSAP information for the volunteer members.

A motion was made by Comm. Williams to authorize the Chairman to sign the Sponsor Authorization Form for 2017. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 1 (Comm. Chiumento abstained)

B. District Inspections – Comm. Williams & Comm. Adams

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Adams

D. EMS & Paramedic Liaison – Comm. Williams & Comm. Valdez

E. Public Relations – Comm. Williams & Comm. Chiumento

F. Equipment Maintenance – Comm. Williams & Comm. Seco

G. Buildings and Grounds – Comm. Valdez & Comm. Seco

1. Comm. Seco reported that they are trying to get together regarding the parking lot areas; will be looked at as time permits.

H. Capital Equipment – Comm. Williams & Comm. Chiumento

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Valdez

J. Career Staff Liaison – Comm. Chiumento & Comm. Adams

K. Volunteer Recruitment – Comm. Williams & Comm. Seco

L. Volunteer Liaison – Comm. Williams & Comm. Seco

M. District Safety & Health – Comm. Williams & Comm. Adams

N. Strategic Plan – Comm. Adams & Comm. Seco

O. Finance Committee – Comm. Chiumento & Comm. Williams

P. IT Operations Committee – Comm. Williams & Comm. Adams

Q. Croft Lease – Comm. Adams & Comm. Valdez

1. Croft's Lease Committee will meet with the District's Lease Committee to discuss more.

R. Rochdale Lease – Comm. Valdez & Comm. Chiumento

1. Lease agreement between Rochdale Fire Company and Arlington Fire District for January 1, 2018 – December 31, 2022 ready for Board consideration.

A motion was made by Comm. Valdez to approve the lease agreement between Rochdale Fire Company and Arlington Fire District for January 1, 2018 – December 31, 2022. Seconded by Comm. Chiumento.

Discussion.

- Motion Carried, 5 – 0

VI. **CORRESPONDENCE** – *None unless otherwise noted*

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **SCHOOL REQUESTS**

The following member(s) have been approved by Chief Gallante to attend the course(s) listed below. The training requested is either located in county or is a course to maintain certification and therefore is for Commissioners notification purposes only:

- A. Anthony Dragonetti: “Firefighter II with AVET”, May 29 – June 28, 2018 (Tuesday’s, Wednesday’s, Thursday’s) at Dutchess County Fire Training Center. (No costs, not requesting use of District vehicle)
- B. “All Hazards Disaster Response”, May 23, 2018 at Arlington Station 3. (CME)
 - 1. Leslie Chason – (No costs, not requesting use of District vehicle)
 - 2. Eric Henschel – (No costs, not requesting use of District vehicle, 9 hours own time)

The following school requests require consideration by the Board of Fire Commissioners:

- A. Eric Philipp: “IAFC Haz-Mat Conference”, June 6 – 9, 2018 in Baltimore, MD. (No costs, not requesting use of District vehicle)

A motion was made by Comm. Adams to approve the attendance by Eric Philipp for the “IAFC Haz-Mat Conference”, on the condition of no costs and not requesting use of a District vehicle. Seconded by Comm. Seco.

- Motion Carried, 5 – 0

- B. “NYS Association of Fire Chiefs Conference”, June 12 – 17, 2018 in Verona, NY.
 - A. Anthony Dragonetti – (No costs, requesting use of District vehicle)
 - B. Carlos Gonzalez – (No costs, requesting use District vehicle)

A motion was made by Comm. Valdez to approve the “NYS Association of Fire Chiefs Conference”, June 12 – 17, 2018 in Verona, NY for Anthony and Carlos. Seconded by Comm. Adams.

Discussion.

- Motion Carried, 5 – 0

X. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

A. Approval of the following updated Resolution - Standard Work Day (last approved 05.16.11)

Comm. Chiumento read the following and moved its adoption:

BE IT RESOLVED, that the Arlington Fire District, Location Code 50222-10/20 hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these members to the clerk of this body:

<u>TITLE</u>	<u>STANDARD WORK DAY</u>
Firefighter	8
Fire Equipment Mechanic	8
Director of EMS	8
District Secretary	8
Account Clerk	8
Bookkeeper	6
Typist	6

Discussion.

Seconded by Comm. Seco.

- Motion Carried, 5 – 0

XI. **DISTRICT STAFF ITEMS**

A. Chief - Tory Gallante

1. Follow up to Response to Critical Incidents – checked with Workers Comp Carriers and Insurance and there are no issues. Coverage would be extended. Also met with Attorney Rod McLeod who is making revisions to the Municipal Agreement and once the group looks at it, it will go to the respective attorneys for review and comment, then make its way to the Board.

- B. 1st Assistant Chief John Richardson
1. Notified the Board that Croft's Golf Tournament Fundraiser has been postponed to this Friday due to rain last week.

A motion was made by Comm. Williams to approve the date change of the fundraiser to 05/25/18. Seconded by Comm. Seco.

- Motion Carried, 5 – 0

2. Gave his response to Grievance 2018-01 and the Stipulation of Agreement. Requested the Board and Chief to comment.

Discussion.

- C. Director of EMS David Violante
1. 44th National Annual EMS Week - 28th anniversary of ALS in AFD. Thanked all for what they do.
 2. Requesting to purchase three additional Scoop stretchers (~\$870 each) and four more Reeves stretchers (~\$300 - ~\$350 each) to come out of his budget to outfit the all the engine.

Discussion. Purchase does not need BOFC approval; within his budget. Chief Gallante requesting to standardize with Ferno products to keep things consistent.

A motion was made by Comm. Chiumento that we standardize our scoop stretchers to the Ferno brand. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 1 (Comm. Williams abstained)

3. Requesting approval for the meeting he attended in Troy, NY for the NYS EMS Council on May 15th – 16th. Part of his job duties but since it was out of County, Chief and himself thought that it should be approved by the Board. (It's not a school request)

- No action taken; Comm. Seco stated that for the Chief and Director of EMS, if it's in the course of their job duties, they do not require approval if it's not a school.

- D. Treasurer James Passikoff
1. Comm. Chiumento acknowledged the Treasurer's April 30, 2018 Financial Report for the District.

Lengthy discussion.

2. State Auditor recommends that whomever (Treasurer or Commissioner) signs check, they should also initial the

vouchers acknowledging that the dollar amount corresponds with the voucher.

XII. ITEMS FOR EXECUTIVE SESSION

A. Chief Gallante

1. Employment history of six (6) individuals; requesting Director of EMS Violante come into Executive Session.

B. Director of EMS Violante

1. Employment history of one (1) individual

With no further open business to discuss, a motion was made by Comm. Williams to adjourn to Executive Session. Seconded by Comm. Seco.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 8:02 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 8:43 p.m. and returned to Open Session.

XIV. OPEN ITEMS

As a result of Executive Session, a motion was made by Comm. Williams to approve a stipend for Shannon Shook, a one time stipend of \$300, to be paid out in the first pay period of June and the first pay period of December for assisting with the processing of volunteer applications. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

With no further business to conduct, a motion was made by Comm. Seco to adjourn the meeting. Seconded by Comm. Williams.

- Motion Carried, 5 – 0

Meeting adjourned at 8:44 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 5-21-18

Joe Rebholtz	
Jimmy MASTRANNO	