



# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300  
Fax: (845) 486-6322

**For Emergencies**  
**DIAL 911**

*“Safeguarding Our Community”*

---

## BOARD OF FIRE COMMISSIONERS MEETING MINUTES October 15, 2018

### ATTENDEES:

Comm. Ralph Chiumento – Chairman  
Comm. José Seco – (absent)  
Comm. Jon Adams  
Comm. Blake Williams  
Comm. Peter Valdez

Chief: Tory Gallante  
Assistant Chief: VACANT  
Director of EMS: David Violante  
District Secretary: Renee O’Neill  
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and reminded everyone to silence their cell phones. Everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT**

A motion was made by Comm. Williams to approve Abstract 18–10B for a grand total of \$22,664.02, totaling 35 checks. This consists of nothing in paid bills and the full amount in unpaid bills. Seconded by Comm. Adams.

- Motion Carried, 4 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. **October 1, 2018 Board of Fire Commissioners’ Meeting**

A motion was made by Comm. Adams to approve the October 1, 2018 minutes. Seconded by Comm. Williams.

- Motion Carried, 4 – 0

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Williams & Comm. Valdez

1. Received the 2018 – 2019 Service Fee Agreement from PenFlex. Current agreement expires 10/31/18.

- Total Estimated Standard and Distribution Services Fees: \$6,100
- Preparation of Financial Statement Disclosures:  
\$495 for the NYS LOSAP Audit Package  
\$950 for the GASB 73 Package.
- Opted for both packages in 2017

A motion was made by Comm. Valdez to accept as read.

Comm. Chimento clarified that we will be utilizing PenFlex for the following year and doing both packages.

Seconded by Comm. Williams.

- Motion Carried, 4 – 0

2. Received from RBC Wealth Management – Portfolio Review for Period Ending September 30, 2018.

Short discussion on CD's and rate of returns. Comm. Valdez will follow up with RBC.

- B. District Inspections – Comm. Williams & Comm. Adams
- C. District Officers / Chief Liaison – Comm. Chimento & Comm. Adams
- D. EMS & Paramedic Liaison – Comm. Williams & Comm. Valdez
- E. Public Relations – Comm. Williams & Comm. Chimento
- F. Equipment Maintenance – Comm. Williams & Comm. Seco
- G. Buildings and Grounds – Comm. Valdez & Comm. Seco
- H. Capital Equipment – Comm. Williams & Comm. Chimento

A motion was made by Comm. Chimento to go for a permissive referendum for the purchase from the Capital Equipment Reserve Fund of a new Chevrolet Tahoe and a new Ford F350 Pickup not to exceed \$135,000. Seconded by Comm. Adams.

- Motion Carried, 4 – 0

- I. Union Negotiations & Contract – Comm. Chimento & Comm. Valdez
- J. Career Staff Liaison – Comm. Chimento & Comm. Adams

- K. Volunteer Recruitment – Comm. Williams & Comm. Seco
  - 1. Application ready for Board approval:
    - A. Youseff Ed-Delymy – Station 5, Firefighter (in District)

A motion was made by Comm. Williams to approve Youseff Ed-Delymy – Station 5, Firefighter. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

- 2. Drop the following individuals from the roles for failure to meet District requirements:
  - A. Vincent Langella
  - B. Peggy Langella
  - C. Tom Bauer
- 3. Drop the following individuals from the roles for no activity:
  - A. Brandan Flanagan
  - B. Devin Morelli

A motion was made by Comm. Williams to drop the following from the District: Vincent Langella, Peggy Langella, Tom Bauer, Brandan Flanagan and Devin Morelli. Seconded by Comm. Adams.

- Motion Carried, 4 – 0

- L. Volunteer Liaison – Comm. Williams & Comm. Seco
- M. District Safety & Health – Comm. Williams & Comm. Adams
- N. Strategic Plan – Comm. Adams & Comm. Seco
- O. Finance Committee – Comm. Chiumento & Comm. Williams
  - 1. Comm. Chiumento reported that he had a phone call with the internal auditor for the 2017 audit. No issues were found. Report to follow.
- P. IT Operations Committee – Comm. Williams & Comm. Adams
- Q. Croft Lease – Comm. Adams & Comm. Valdez
  - 1. Comm. Williams asked if there was any update to the lease. Comm. Adams reported that a meeting with Croft was held to discuss the provisions of the lease and the substance of the lease will be subject of Executive Session.
- R. Rochdale Lease – Comm. Valdez & Comm. Chiumento

VI. **CORRESPONDENCE** – *None unless otherwise noted*

- A. Change of Status received October 9, 2018 from Samuel North of Rochdale Fire Company – drop Firefighter.

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

- A. E-mail dated October 4, 2018 from Scott Davis of American Red Cross requesting to conduct a blood drive (at Red Oaks Mill) on December 26, 2018 from 1:00 p.m. to 6:00 p.m. (arrive at 11:30 a.m. for set up and leave around 7:00 p.m.)

A motion was made by Comm. Williams to approve. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

- B. E-mail dated October 7, 2018 from Mr. Bob Legacy of the Arlington BID requesting AFD participation with a fire safety booth and a fire truck (for the parade) at their 4<sup>th</sup> Annual Arlington Holiday Festival on Saturday, December 1<sup>st</sup> from 11:00 a.m. to 4:00 p.m. Parade starts at 4:45 p.m. from Davies Hardware on Main Street and ending at College Avenue.

Brief discussion. Chief Gallante reported that Michael Renza of CCFC committed to driving 32-17.

A motion was made by Comm. Williams to allow Croft to take a rig staffed by Renza as the Officer for this day. Seconded by Comm. Adams.

- Motion Carried, 4 – 0

Chief Gallante clarified that no action was taken on the fire safety booth.

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

- A. 2019 Budget – BOFC to set a special meeting to adopt the final budget in accordance with TL§181[3][b]. Needs to be adopted on or before November 4<sup>th</sup>.

Brief discussion.

A motion was made by Comm. Williams to make a special meeting here (HQ) at 6:00 p.m. on October 22<sup>nd</sup> to adopt the final budget, unless the Attorney states that November 5<sup>th</sup> is ok. Seconded by Comm. Adams.

- Motion Carried, 4 – 0

X. **DISTRICT STAFF ITEMS**

- A. Chief - Tory Gallante
1. Approval to surplus the following vehicle:  
2004 Chevrolet Suburban VIN #3GNGK26UX4G303343

Comm. Williams moved the motion. Seconded by Comm. Adams.

- Motion Carried, 4 – 0

2. Follow up on Touch a Truck event for October 27<sup>th</sup> at Arthur S. May

Chief Gallante reported that there are no volunteers available and that the Union offered to use Union time to cover this event with two people for a total of 10 hours (5 each) utilizing an engine or truck. This won't be a regular practice or use of Union time.

A motion was made by Comm. Chiumento to agree to that, as a one time thing to cover the event. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

3. Update on DC Shared Services Grant

Chief Gallante reported that we are continuing to work with the Town of Poughkeepsie on the Feasibility Study. Met with Architect who will be looking at the response areas, response times, station conditions, etc.

4. Probationary Firefighter Michael Fim graduated from NYS Fire Academy in Montour Falls. Congratulated him on a job well done.
5. Update on anonymous donor(s) – Union is ok with their share of \$5K as long as the District and Union agree on the physical fitness equipment being bought, used and distributed. Just need formal approval by the Board to accept the donation from the donor(s) and move forward.

A motion was made by Comm. Valdez to have the District make a contribution of \$5,000 to purchase the equipment. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0

B. Director of EMS David Violante

1. Thanked the Board for allowing him to attend the State EMS Conference.
2. Should hear back on the ACLSFR status by next meeting.

Chief Gallante reported that himself, David, Shannon, Renee and Captain Mills met with Lisa Jackson to go over Volunteer Recruitment. Moving forward.

Chief Gallante asked the Board on what we are doing with the responses with the District Secretary and Treasurer positions. Chairman Chiumento stated they will discuss in Executive Session.

- C. Treasurer James Passikoff
  - 1. Chairman Chiumento acknowledged receipt of the Treasurer's September 30, 2018 Financial Report for the District.

XI. **SCHOOL REQUESTS**

The following member(s) have been approved by Chief Gallante to attend the course(s) listed below. The training requested is either located in county or is a course to maintain certification and therefore is for Commissioners notification purposes only:

- A. "ACLS-EP", October 17, 2018 at AFD Station 3.
  - 1. Todd Belsky - (required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 10 hours District time)
  - 2. Dan Sylvester - (required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 10 hours own time)
  - 3. Christopher Rinck - (required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 8 hours own time)
  
- B. "PALS", October 24, 2018 at AFD Station 3.
  - 1. Erin Hanlon - (required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 5 hours District time)
  - 2. Dan Sylvester - (required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 6 hours own time)
  - 3. Justin Carlon - (required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 5 hours own time)

**The following school request requires consideration by the Board of Fire Commissioners:**

- A. Christopher Weiner: "EMS Connections", November 10, 2018 at Dutchess Community College. (Not required to maintain certification, is a CME, \$55 registration, no other costs, meals provided, not requesting use of District vehicle, 13 hours own time)

A motion was made by Comm. Adams to approve the attendance of Christopher Weiner as indicated on the agenda. Seconded by Comm. Williams

- Motion Carried, 4 – 0

XII. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Gallante – employment history of one (1) individual
- B. Comm. Chiumento – employment history of eight (8) individuals
- C. Director of EMS Violante – employment history of one (1) individual

With no further open business to discuss, a motion was made by Comm. Chiumento to adjourn to Executive Session. Seconded by Comm. Williams.

- Motion Carried, 4 – 0

The Board adjourned to Executive Session at 7:42 p.m.

### XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 8:20 p.m. and returned to Open Session.

### XIV. OPEN ITEMS

#### A. Treasurer & District Secretary position

Comm. Chiumento stated that we did advertise for the positions of Treasurer and Secretary on our website. Comm. Chiumento acknowledged that previous Boards advertised every five years or so if the person didn't live in the District. The current Board feels that the two individuals holding the position now are the best qualified candidates for the job. There is no reason to make any changes now and in the future unless a new Board feels differently and want to advertise.

#### B. Croft Corners Lease

A motion was made by Comm. Valdez to approve to extend the lease with Croft Corners Fire Company until December 31, 2018, with the same terms and conditions. Seconded by Comm. Adams.

- Motion Carried, 4 – 0

With no further business to conduct, a motion was made by Comm. Chiumento to adjourn the meeting. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

Meeting adjourned at 8:22 p.m.

Respectfully Submitted,

Renee O'Neill  
District Secretary



# BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

---

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

---

DATE OF MEETING: 10-15-18

JR	
Jimmy METRANNO	
Jim Beretta	





# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300  
Fax: (845) 486-6322

**For Emergencies**  
***DIAL 911***

*“Safeguarding Our Community”*

---

## **2019 BUDGET PUBLIC HEARING OCTOBER 16, 2018**

### **ATTENDEES:**

Comm. Ralph Chiumento – Chairman  
Comm. José Seco – (arrived at 6:04 p.m.)  
Comm. Jon Adams  
Comm. Blake Williams – (arrived at 6:02 p.m.)  
Comm. Peter Valdez

Chief: Tory Gallante  
Assistant Chief: *VACANT*  
Director of EMS: David Violante  
District Secretary: Renee O’Neill  
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District 2019 Budget Public Hearing at 6:00 p.m. and took a roll call of the attendees. Everyone stood and recited the pledge of allegiance. There were twelve (12) people in attendance.

At 6:01 p.m., Chairman Chiumento briefly spoke about the proposed 2019 Operating Budget.

(Comm. Williams arrived at 6:02 p.m. Comm. Seco arrived at 6:04 p.m.)

At 6:07 p.m., Chairman Chiumento turned the public hearing over to Treasurer James Passikoff who walked the public through a PowerPoint presentation and discussed the proposed budget in more detail. His presentation ended at 6:18 p.m.

At 6:19 p.m., Chairman Chiumento opened the floor for public comment. Five (5) people chose to make comments. The public comment period ended at 6:33 p.m.

Comm. Seco made comments on the budget and Comm. Chiumento answered some questions the public had.

With no further comments from the public or Board, Chairman Chiumento closed the public hearing at 6:41 p.m.

Respectfully Submitted,

Renee O’Neill  
District Secretary



# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300  
Fax: (845) 486-6322

**For Emergencies**  
**DIAL 911**

*"Safeguarding Our Community"*

## 2019 Proposed Budget Public Hearing 10/16/18

### SIGN IN SHEET FOR PUBLIC COMMENT

**Please print your name clearly.**

**You will be announced in order of this sheet to make your comments.**

<del>Joe Rebholtz</del>
Robert Hancock ✓
DAN CALLOT ✓
Karen Flaherty ✓
JIM BERETTA ✓
Jimmy McTRANDU
Sean Hildfield
JOHN RICHARDSON ✓
<del>SA</del>



# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300  
Fax: (845) 486-6322

For Emergencies  
**DIAL 911**

*"Safeguarding Our Community"*

## 2019 Proposed Budget Public Hearing 10/16/18

### SIGN IN SHEET FOR PUBLIC COMMENT

**Please print your name clearly.**

**You will be announced in order of this sheet to make your comments.**

<del>Joe Rebholtz</del>
Robert Hancock ✓
DAN CALLOT ✓
Karen Flaherty ✓
JIM BERETTA ✓
Jimmy McTRANDU
Sean <del>Harfield</del>
JOHN RICHARDSON ✓
<del>SA</del>