



Arlington Fire District

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For Emergencies
DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING MINUTES March 5, 2018

ATTENDEES:

Comm. Ralph Chiumento – Chairman
Comm. José Seco – (arrived at 7:17 pm.)
Comm. Jon Adams
Comm. Blake Williams
Comm. Peter Valdez

Chief: Tory Gallante
District Secretary: Renee O'Neill
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and reminded everyone to silence their cell phones. Everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT**

Comm. Chiumento stated that Abstract 18-3A was reviewed by Comm. Adams and Comm. Valdez.

A motion was made by Comm. Valdez to approve Abstract 18-3A for a grand total of \$97,635.01, totaling 29 checks. This consists of \$1,026.10 in paid bills with a total of 2 checks and \$96,608.91 in unpaid bills with a total of 27 checks. Seconded by Comm. Adams.

- Motion Carried, 4 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. February 26, 2018 Board of Fire Commissioners' Meeting

A motion was made by Comm. Williams to approve the minutes of the February 26th meeting. Seconded by Comm. Adams.

- Motion Carried, 4 – 0

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Williams & Comm. Valdez

1. Comm. Williams reported that all sheets submitted (for 2017) have been signed and are done.

B. District Inspections – Comm. Williams & Comm. Adams

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Adams

D. EMS & Paramedic Liaison – Comm. Williams & Comm. Valdez

E. Public Relations – Comm. Williams & Comm. Chiumento

F. Equipment Maintenance – Comm. Williams & Comm. Seco

G. Buildings and Grounds – Comm. Valdez & Comm. Seco

H. Capital Equipment – Comm. Williams & Comm. Chiumento

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Valdez

J. Career Staff Liaison – Comm. Chiumento & Comm. Adams

K. Volunteer Recruitment – Comm. Williams & Comm. Seco

L. Volunteer Liaison – Comm. Williams & Comm. Seco

M. District Safety & Health – Comm. Williams & Comm. Adams

N. Strategic Plan – Comm. Adams & Comm. Seco

O. Finance Committee – Comm. Chiumento & Comm. Williams

P. IT Operations Committee – Comm. Williams & Comm. Adams

1. Comm. Williams reported that there are issues with the phone system at HQ; Chief looking into; will need to purchase new system; over 12 years old. Chief Gallante will cover in his report during the meeting.

Q. Croft Lease – Comm. Adams & Comm. Valdez

R. Rochdale Lease – Comm. Valdez & Comm. Chiumento

VI. **CORRESPONDENCE** – *None unless otherwise noted*

A. Received two (2) resume's for the position of Volunteer Recruitment Coordinator.

B. Letter of interest dated February 26, 2018 from Roderick MacLeod of Gellert, Klein, MacLeod, LLP to Chief Gallante and the Board of Fire Commissioners regarding general legal services.

C. Letter dated March 1, 2018 from Richard Olson of McCabe & Mack, LLP to Chief Gallante submitting a proposal in response to the Board of Fire Commissioners request for proposal for general legal services.

- D. Proposal package dated March 1, 2018 from Judy Mayle of Thomas, Drohan, Waxman, Petigrow & Mayle, LLP to Chief Gallante in response to the Board of Fire Commissioners request for proposal for general legal services.

Discussion.

Comm. Chiumento moved that we to accept "D" under correspondence, the proposal from Thomas, Drohan, Waxman Petigrow & Mayle, LLP for general legal services for the remainder of the year. Seconded by Comm. Williams.

- Motion Carried, 4 – 0

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

- A. E-mail dated March 5, 2018 from Steve Graff of Red Oaks Mill Fire Company requesting the Boy Scouts to use ROM on Wednesday at 7:00 p.m. for their meeting.

A motion was made by Comm. Chiumento to allow use of ROM for their meeting this Wednesday at 7:00 p.m. Seconded by Comm. Williams.

- Motion Carried, 4 – 0

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **SCHOOL REQUESTS**

None submitted.

X. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

- A. Comm. Chiumento
1. Employment history of two (2) particular individuals for Executive Session.
 2. Meeting this Wednesday with the Chief and Training Captain regarding the "driver only" status that he brought up at the last meeting.
 3. Has a meeting with the Town Supervisor on Wednesday evening.

XI. **DISTRICT STAFF ITEMS**

- A. Chief - Tory Gallante
1. Phone system at HQ is not working as a result of the recent storm. CrossPoint came in Saturday evening to provide a temporary system to give us three lines to use. System is 12 years old, obsolete and parts are not available. Proposal submitted by

CrossPoint in the amount of \$10,935 to replace. Contacted our general counsel about this being covered as an emergency purchase as per our Procurement Policy and she said yes. Requesting the Board to declare this as an emergency purchase and accept CrossPoint's proposal. Loaner system and emergency work will be billed separately. Notified our insurance agent to see if this is eligible for a claim.

Comm. Seco arrived at 7:17 p.m. and the Board updated Comm. Seco with what was discussed regarding the phone system.

A motion was made by Comm. Chiumento to use CrossPoint Connect in the amount of \$10,935 for the emergency purchase of a new phone system for Headquarters. Seconded by Comm. Williams.

- Motion Carried, 5 – 0

B. 1st Assistant Chief John Richardson – No report

C. Director of EMS David Violante

1. March 31st is “National Stop the Bleed Day”; number of programs out there in response to active shooter issues to train people to “stop the bleed”. National program that we will be instituting and part of our outreach to the community.

D. Treasurer James Passikoff – No report

XII. ITEMS FOR EXECUTIVE SESSION

A. Comm. Chiumento – Employment history of two (2) particular individuals.

B. Comm. Williams – Employment history of five (5) particular individuals.

C. Chief Gallante – Employment history of two (2) particular individuals.

With no further open business to discuss, a motion was made by Comm. Williams to adjourn to Executive Session. Seconded by Comm. Seco.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 7:24 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 8:41 p.m. and returned to Open Session.

XIV. OPEN ITEMS

As a result of Executive Session, Comm. Williams read the following and moved its adoption:

Stipulation of Agreement

It is hereby agreed by and among the Arlington Fire District (hereinafter “District”), the Arlington Professional Firefighters Association, IAFF Local 2393 (hereinafter “Association”), and Virginia Ashline as follows:

1. The District shall provide Ms. Ashline with payment of the Early Retirement Incentive pursuant to the provisions of Article XXXVII entitled “Early Retirement Incentive” of the Collective Bargaining Agreement between the District and Association (hereinafter “CBA”).
2. The District shall provide Ms. Ashline with payment of the sick leave payout upon retirement pursuant to the provisions of Article XVII entitled “Sick Leave” of the CBA, as if Ms. Ashline provided the Chief with thirty (30) days notice of her effective retirement date.
3. Effective the date on which this Agreement is approved by the Board of Fire Commissioners, in order to be eligible for Early Retirement Incentive pursuant to the provisions of Article XXXVII entitled “Early Retirement Incentive” and sick leave payout upon retirement, as if thirty (30) days notice was provided, pursuant to the provisions of Article XVII entitled “Sick Leave” of the CBA, a unit member must provide:
 - Notice to the Chief or his or her designee in the form attached hereto as Appendix “A” at the time the unit member files his or her application for disability retirement with the NYS Police and Fire Retirement System; and
 - Notice to the Chief or his or her designee in the form attached hereto as Appendix “B” within five (5) business days from the earlier of the date that the unit member is either notified from the NYS Police and Fire Retirement System, or the Chief, that his or her disability retirement application has been approved.
4. To be eligible for the Early Retirement Incentive under Article XXXVII of the CBA, the unit member must still meet all other eligibility requirements of the incentive, including but not limited to, the window during which the unit member must retire within.
5. This Agreement is subject to Board approval and Local 2393 approval.

Dated: March 5, 2018

Seconded by Comm. Adams.

- Motion Carried, 5 – 0

As a result of Executive Session, a motion was made by Comm. Williams to approve Anthony Dragonetti to the position of Volunteer Recruitment Coordinator to be appointed at a time approved by the Chief. Seconded by Comm. Seco.

- Motion Carried, 5 – 0

With no further business to conduct, a motion was made by Comm. Seco to adjourn the meeting. Seconded by Comm. Williams.

- Motion Carried, 5 – 0

No time given when the meeting adjourned.

Respectfully Submitted,

Renee O'Neill
District Secretary

NOT YET APPROVED



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 3-5-18

<i>Ed. Stone</i>	