



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS ORGANIZATIONAL MEETING MINUTES January 7, 2019

Comm. Williams acted as temporary Chairman and opened the 2019 Organizational Meeting of the Arlington Board of Fire Commissioners at 6:00 p.m. with a roll call and everyone stood and recited the pledge of allegiance.

I. NEWLY ELECTED COMMISSIONERS TO TAKE OATH OF OFFICE

Comm. Williams announced at the end of the Organizational meeting that newly elected Commissioner, Patrick Rose, decided not to take the position as Commissioner. The position will remain vacant until Chief Gallante follows up with our Attorney on the proper procedure and when the Board takes action.

II. ELECTION OF CHAIRMAN OF THE BOARD

A motion was made by Comm. Valdez to elect Comm. Williams. Seconded by Comm. Adams.

- Motion Carried, 3 – 0 – 1 (Comm. Williams abstained)

Chairman Williams took over the meeting.

III. APPOINTMENT OF ACTING CHAIRPERSON FOR 2019

In the absence of Chairman, the other Board members may designate one of themselves to act as temporary Chairman.

Chairman Williams directed District Secretary O’Neill to attach the affidavit of publication sent to the media of the date of the Organizational Meeting to the minutes.

IV. APPOINTMENT OF DISTRICT SECRETARY

Chairman Williams stated that the Board advertised for the positions (District Secretary and Treasurer) in September 2018. In October 2018, the Board decided not to change any of the current positions. Wants to keep it the same.

A motion was made by Comm. Valdez that we appoint Renee O’Neill as the District Secretary and to keep the salary the same until its negotiated. Seconded by Comm. Williams.

- Motion Carried, 4 – 0

District Secretary O'Neill took her Oath of Office and it will be filed with the Town of Poughkeepsie Town Clerk.

V. **APPOINTMENT OF DISTRICT ATTORNEY'S**

Chief Gallante read the 2019 proposal letter for services submitted by Thomas, Drohan, Waxman, Petigrow & Mayle, LLP. Chairman Williams stated that we requested proposals for legal services in 2018 and are happy with our current Attorney's.

A motion was made by Comm. Williams that we retain the same Attorney's with the rates as stated. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

VI. **APPOINTMENT OF DISTRICT TREASURER**

Chief Gallante read the 2019 proposal letter for Treasurer services submitted by James Passikoff, CPA.

A motion was made by Comm. Williams to appoint Treasurer Passikoff at the salary of \$36,600 or \$3,050 per month. Seconded by Comm. Valdez.

Brief discussion.

- Motion Carried, 3 – 1 (Comm. Seco voted no)

Treasurer Passikoff will take his oath of office within thirty days and it will be filed with the Town of Poughkeepsie Town Clerk.

Establish status of the Annual Report for prior year. *(Within sixty (60) days after the end of the fiscal year, must submit to the Board of Fire Commissioners, a copy of the Annual Report submitted to the Department of Audit and Control by their due date of February 28, 2019)*

Review and approve Treasurer's Surety Bond. Determine if it is sufficient, expiration date and renewal. *(The District's current insurance term is March 1, 2018 through March 1, 2019)*

VII. Resolution for Treasurer to pay claims in advance of audit. (#'s 1 – 4 are as per NY Town Law §176-4a).

Comm. Williams read the following:

BE IT RESOLVED, that the Treasurer of the Arlington Fire District is authorized to pay, in advance of an audit by this Board of Fire Commissioners of the Arlington Fire District the following claims. Any such claims must be presented to the next meeting of the Board of Fire Commissioners of the Arlington Fire District for audit:

1. Utility payment for light;
2. Telephone payment;

3. Payment to the U.S. Postmaster for postage expenses;
4. Payment for freight or delivery charges.

And;

5. Any other claims for payment where finance or interest charges may be incurred.

A motion was made by Comm. Williams to approve as read. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

VIII. APPOINTMENT OF DISTRICT NEWSPAPER

A motion was made by Comm. Williams to designate the Poughkeepsie Journal as the District's official newspaper. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

IX. APPOINTMENT OF DISTRICT BANKS

A motion was made by Comm. Williams approve A- G as our banks to deposit our funds. Seconded by Comm. Seco.

- A. M&T Bank
- B. Bank of America
- C. Key Bank
- D. TD Bank
- E. Chase
- F. Salisbury Bank
- G. Citizens Bank

- Motion Carried, 4 – 0

X. SIGNATURES OF CHECKS

Set forth two additional signers of checks for the Fire District in addition to Treasurer Passikoff. One signature is required on checks up to \$5,000.00, two signatures over \$5,000.00 for the general checking account. One signature only for the payroll account.

Comm. Valdez recused himself as a signer.

A motion was made by Comm. Williams that himself and Comm. Adams to sign the checks. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

XI. ESTABLISH PETTY CASH FUND – not to exceed \$250.00 as per NY Town Law §176 (4-c).

A motion was made by Comm. Williams to approve \$250.00 for the Petty Cash Fund. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

XII. DESIGNATION OF MEETING DATES

A motion was made by Comm. Adams that the first and third Monday of the month, with the exception of Mondays that fall on a legal holiday which the meeting will be held on the following Monday, at 7:00 p.m. at Headquarters. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

XIII. MEMBERSHIPS

District:

- Association of Fire Districts of the State of New York - \$500.00 (Budget line 5412 – Dues)
- West Law (online) - *\$1,551.00 (Budget line 5425 – Publications)
*As per the Business Office, this is an estimate only based on past history. Renewal is around May timeframe)
- NFPA Standards (online) - \$1,345.00 (Budget line 5474 – Fire Prevention)

Chiefs:

- International Association of Fire Chiefs – \$234.00 (Budget line 5412 – Dues)
- New York State Association of Fire Chiefs – \$175.00 (Budget line 5412 – Dues)
- Fire Chiefs Council of Dutchess County – \$100.00 (Budget line 5412 – Dues)
- New York State Career Fire Chiefs – \$50.00 (Does not include \$35 per meeting fee and/or lodging fees, if applicable; Budget line 5412 – Dues)

EMS:

- Dutchess County EMS Council – \$75.00 (Budget line 5483 – EMS Training)
- New York State Volunteer Ambulance & Rescue Association – \$75.00 (Budget line 5483 – EMS Training)

Fire Prevention

- National Association of Fire Investigators – \$195.00 (Budget line 5474 – Fire Prevention)
- National Fire Protection Association – \$175.00 (Budget line 5474 – Fire Prevention)
- International Association of Fire Investigators – IAAI Chapter 23 – \$520.00 (Budget line 5474 – Fire Prevention)

- International Codes Council - \$135.00 (Budget line 5474 – Fire Prevention)
- NYS Building Officials Conference - \$915.00 (Budget line 5474 – Fire Prevention)

Training:

- Fire Department Training Network – Dept. Membership – \$240.00 (Budget line 5472 – District Training)

A motion was made by Comm. Adams to approve memberships and payments as set on the agenda. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

XIV. **REVIEW, RE-EXAMINE LEASES & CONTRACTS**

Comm. Adams reported that the Croft Lease needs to be reviewed again and Rochdale’s will be reviewed.

A motion was made by Comm. Williams to table this until the next meeting. Seconded by Comm. Valdez.

- Motion Carried 4 – 0

XV. **REVIEW AND AFFIRM OF FIRE DISTRICT POLICIES**

A motion was made by Comm. Williams to approve Fire District policies as they are currently written. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

XVI. **APPOINTMENT OF COMMITTEES FOR 2019:**

Chairman Williams tabled the Committee appointments for review.

- A. Service Awards
- B. District Inspections
- C. District Officers / Chief Liaison
- D. EMS & Paramedic Liaison
- E. Public Relations
- F. Equipment Maintenance
- G. Buildings and Grounds
- H. Capital Equipment
- I. Union Negotiations & Contract
- J. Career Staff Liaison
- K. Volunteer Recruitment
- L. Volunteer Liaison
- M. District Safety & Health
- N. Strategic Plan
- O. Finance Committee
- P. IT Operations Committee
- Q. Croft Lease
- R. Rochdale Lease

XVII. DEPARTMENT ELECTION RESULTS

The meeting minutes of the Department Election which was held December 6, 2018 was read by District Secretary O'Neill. Eric Philipp won with 3 votes and ran unopposed for the position of Assistant Chief. The District President and EMS Captain positions remain vacant.

A motion was made by Comm. Valdez to appoint Eric Philipp as Assistant Chief. No second was made.

- No action.

XVIII. APPOINTMENT OF ALTERNATE RECORDS MANAGEMENT OFFICER

Once appointed and having taken the Oath of Office, the District Secretary automatically becomes Records Management Officer.

A motion was made by Comm. Williams to appoint the Office of the Chief as the back up to the District Secretary as Records Management Officer. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

With no other business to conduct, a motion was made by Comm. Seco to adjourn. Seconded by Comm. Adams.

- Motion Carried, 4 – 0

The Board immediately went into their regular meeting at 6:20 p.m.

Respectfully submitted,

Renee O'Neill
District Secretary

**AFFIDAVIT OF PUBLICATION
FROM**



M. Curtis

_____ being duly sworn says that he/she is the principal clerk of **THE
POUGHKEEPSIE JOURNAL**, a newspaper published in the County of Dutchess and the State of New York, and the
notice of which the annexed is a printed copy, was published in the newspaper on the date (s) below:

Zone:

Run Dates:
12/13/18

M. Curtis

Signature

Sworn to before me, this 13 day of December, 2018

Kristyn Marano

Notary Signature



Ad Number: 0003293448

LEGAL NOTICE

PLEASE TAKE NOTICE, that the Organizational Meeting for the Year 2019 of the Arlington Fire District has been scheduled for the 7th day of January, 2019 at 6:00 p.m. followed immediately by the first regular meeting of the month on that day at Arlington Fire District Headquarters, 11 Burnett Boulevard, Poughkeepsie, NY, County of Dutchess.

This notification is being given to the news media pursuant to the provisions of Section 94 of the Public Officers Law of the State of New York.

By Order of the Arlington Fire District Board of Fire Commissioners.

DATED: December 4, 2018

Renee O'Neill
District Secretary 3293448



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BOARD OF FIRE COMMISSIONERS MEETING MINUTES January 9, 2019

ATTENDEES:

Comm. Blake Williams – Chairman
Comm. José Seco
Comm. Jon Adams
Comm. Peter Valdez
Comm. VACANT

Chief: Tory Gallante
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff – (absent)

Chairman Williams opened the Arlington Fire District Board of Fire Commissioners’ meeting immediately following the Organizational Meeting at 6:20 p.m.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT**

Abstract 19–1A was reviewed by Comm. Adams and Comm. Valdez.

A motion was made by Comm. Adams to approve Abstract 19–1A for a grand total of \$301,014.52, totaling 38 checks. This consists of \$7,774.75 in paid bills with a total of 7 checks and \$293,239.77 in unpaid bills with a total of 31 checks. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. December 17, 2018 Board of Fire Commissioners' Meeting

A motion was made by Comm. Williams to approve the December 17, 2018 Board of Fire Commissioners' meeting minutes. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards –

1. Comm. Valdez discussed the end of year investments.
2. Comm. Valdez recommends the Board look at another vendor and requested the BOFC to review the proposal from Glens Falls National Bank & Trust Company for LOSAP investments. Will follow up at next meeting.

B. District Inspections –

C. District Officers / Chief Liaison –

D. EMS & Paramedic Liaison –

E. Public Relations –

F. Equipment Maintenance –

G. Buildings and Grounds –

H. Capital Equipment –

I. Union Negotiations & Contract –

J. Career Staff Liaison –

K. Volunteer Recruitment –

L. Volunteer Liaison –

M. District Safety & Health –

N. Strategic Plan –

O. Finance Committee –

P. IT Operations Committee –

Q. Croft Lease –

R. Rochdale Lease –

VI. **CORRESPONDENCE** – *None unless otherwise noted*

A. E-mail dated December 16, 2018 from Jim Beretta to the Board of Fire Commissioners regarding the Croft Corners lease.

B. Received “*Fire District Affairs: December 2018 – January 2019*”

C. E-mail dated December 27, 2018 from Jim Beretta to the Board of Fire Commissioners regarding the December 17th BOFC meeting.

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

- A. Letter received January 2, 2019 from Patrick Finn of Engine Co. #1 resigning as a member.

A motion was made by Comm. Seco to accept the resignation from Patrick Finn of Engine Co. #1 as a member and taken off the District roles. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

- B. Letter received January 7, 2019 from Patrick Tremper of Rochdale Fire Company resigning as a member.

A motion was made by Comm. Williams to also drop Pat Tremper of Company 4 as a member. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

VIII. **DONATIONS** – *None unless otherwise noted*

<u>NAME</u>	<u>REASON</u>	<u>AMOUNT</u>
Magdalena Ivich	Thank you	\$100.00

A motion was made by Comm. Williams to deposit that into to the General Fund. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

IX. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

- A. Resolutions for Consideration

Comm. Williams read the following Resolutions:

1. Employment Agreement Extension - Director of EMS David Violante

BE IT RESOLVED, that the terms of the employment agreement between the Arlington Fire District and Director of EMS David Violante covering the period of 1/1/16 – 12/31/18 shall be extended for a period of sixty (60) days while the parties are negotiating terms for a successor agreement.

A motion was made by Comm. Williams to approve item 1. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

2. Employment Agreement Extension - Bookkeeper Denise Holzberger

BE IT RESOLVED, that the terms of the employment agreement between the Arlington Fire District and Bookkeeper Denise Holzberger covering the period of 1/1/18 – 12/31/18 shall

be extended for a period of sixty (60) days while the parties are negotiating terms for a successor agreement.

A motion was made by Comm. Williams to approve. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

3. Employment Agreement Extension - District Secretary Renee O’Neill

BE IT RESOLVED, that the terms of the employment agreement between the Arlington Fire District and District Secretary Renee O’Neill covering the period of 1/1/18 – 12/31/18 shall be extended for a period of sixty (60) days while the parties are negotiating terms for a successor agreement.

A motion was made by Comm. Williams to approve. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

X. DISTRICT STAFF ITEMS

A. Chief - Tory Gallante

1. Discussed hiring and scheduling interviews for Firefighters and/or Firefighters/Paramedics. Requesting to hire up to five to stay ahead of anticipated retirements. Discussed Academy availability.
2. Uniform change for Lieutenant/MFI in Training Bureau to a light blue button down instead of a polo.

Chief Gallante read the following proposed “Stipulation of Agreement”:

It is hereby agreed by and between the Arlington Fire District (hereinafter “District” and the Arlington Professional Firefighters’ Association, IAFF Local 2393 (hereinafter “Association”), as follows:

The Training LT./MFI position will add a Light Blue Button Down Short Sleeve shirt to the uniform which is to be worn at appropriate times and during public events. The District will provide the 5.11 shirt to be worn.

All remaining provisions of the collective bargaining agreement shall be applicable as written.

A motion was made by Comm. Williams to approve as read. Seconded by Comm. Valdez.

- Motion Carried, 4 - 0

3. HQ Treadmill Purchase - Request from Local 2393; as a follow up from the anonymous donation received in October and the Local

and District agreeing to match \$5K, the Local received a quote for \$2,824 for a new treadmill to replace the used one that we currently have.

A motion was made by Comm. Williams to approve that. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

4. His recommendation, the Training Bureau and Officers that Probationary Firefighter Michael Finn be taken off probation at a date to be determined by the Chief and put on shift.

A motion was made by Comm. Williams to approve that. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

5. Recommending, with a date to be determined by the Chief, the appointment of Michael Donohue to the position of Fire Equipment Mechanic, pending physical examination and final approval by DC Human Resources. Application approved by DCHR.

A motion was made by Comm. Williams to approve as stated. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

B. Director of EMS David Violante

1. National Association of EMS Educators – AFD going to host class and requesting use of Station 3 meeting room on May 31st – June 2nd. No costs involved.

A motion was made by Comm. Williams to approve the dates. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

C. Treasurer James Passikoff – (absent)

XI. SCHOOL REQUESTS

The following member(s) have been approved by Chief Gallante to attend the course(s) listed below. The training requested is either located in county or is a course to maintain certification and therefore is for Commissioners notification purposes only:

- A. Todd Belsky: “Tactical Tasks and Tips in Truck Work”, October 2, 2019 at Pleasant Valley FD. (not required to maintain certification, not a CME, \$25

registration, no other costs, not requesting use of District vehicle, 5 hours own time)

The following school requests require consideration by the Board of Fire Commissioners:

- A. John Dunderdale: “Journeyman Fire Conference”, January 19 – 21, 2019 at Civic Auditorium West Point, VA. (not required to maintain certification, not a CME, no costs, meals provided, not requesting use of District vehicle, 12 hours District time, 34 hours own time)

A motion was made by Comm. Williams to suspend the meeting to hear public comments. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

A motion was made by Comm. Williams to resume the regular meeting. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

A motion was made by Comm. Valdez to approve Item A school request. No second was made.

A motion was made by Comm. Seco to deny John Dunderdale’s school request for “Journeyman Fire Conference”, January 19 – 21, 2019 at Civic Auditorium West Point, VA. Seconded by Comm. Williams.

- No action, 2 – 2 (Comm. Valdez and Comm. Adams opposed)

- B. “Introduction to Fire Investigation”, January 28 – February 1, 2019 at NYS Fire Academy in Montour Falls. (95% covered by Fed. Grant)

1. Jason Caulfield – (not required to maintain certification, not a CME, \$25 registration, \$191 lodging, meals provided, requesting use of District vehicle, 38 hours District time, 37 hours own time)
2. Carl Cacace – (not required to maintain certification, not a CME, \$25 registration, \$191 lodging, meals provided, requesting use of District vehicle, 38 hours District time, 37 hours own time)
3. Daniel Sylvester – (not required to maintain certification, not a CME, \$25 registration, \$191 lodging, meals provided, not requesting use of District vehicle, 38 hours District time, 37 hours own time)

A motion was made by Comm. Valdez to approve Item B. Seconded by Comm. Williams.

- Motion Carried, 3 – 1 (Comm. Seco opposed)

- C. “Fire Investigation” (week 1 of 2 week class), February 25 – March 1, 2019 at NYS Fire Academy in Montour Falls. *(95% covered by Fed. Grant)*
1. Carl Cacace – (not required to maintain certification, not a CME, \$25 registration, \$382 lodging, meals provided, \$85 materials, requesting use of District vehicle, 86 hours District time, 66 hours own time)
 2. Daniel Sylvester – (not required to maintain certification, not a CME, \$25 registration, \$382 lodging, meals provided, \$85 materials, not requesting use of District vehicle, 86 hours District time, 66 hours own time)

A motion was made by Comm. Seco to deny “Fire Investigation” (week 1 of 2 week class), February 25 – March 1, 2019 at NYS Fire Academy in Montour Falls for Carl Cacace and Daniel Sylvester, based on the situation of the budget this year and this is not required to maintain CME. No second was made.

A motion was made by Comm. Valdez to approve Item C. Seconded by Comm. Williams.

- Motion Carried, 3 – 1 (Comm. Seco opposed)

- D. Daniel Sylvester: “Fire Instructor 2”, March 18 – 22, 2019 at NYS Fire Academy in Montour Falls. (not required to maintain certification, not a CME, \$25 registration, \$191 lodging, meals provided, not requesting use of District vehicle, 32 hours own time, 24 hours District time)

A motion was made by Comm. Seco to deny Daniel Sylvester: “Fire Instructor 2”, March 18 – 22, 2019 at NYS Fire Academy in Montour Falls; not required certification or a CME and cost to the District. It will be a very tight budget in 2019. Seconded by Comm. Adams.

- No action, 2 – 2 (Comm. Valdez and Comm. Williams opposed)

- E. John Cox: “FHETS/ESO Training Academy and WAVE Conference”, March 18 – 23, 2019 in Austin, TX. (not required to maintain certification, not a CME, \$999 registration, \$1295 lodging, \$235 meals, \$233 airfare, \$14.50 airport shuttle, not requesting use of District vehicle, 47 hours District time, 10 hours own time)

Lengthy discussion.

A motion was made by Comm. Seco to table this until next time. Seconded by Comm. Williams.

- Motion Carried, 4 – 0

- F. Erin Hanlon: “Portable Instrument Technician Certification”, February 4 – 8, 2019 in Houston, TX. (not required to maintain certification, not a CME, \$875 registration, \$650 lodging, \$250 meals, \$308.02 airfare, \$177 car rental, \$40 gas and parking fees, not requesting use of District vehicle, 24 hours District time, 42 hours own time – 95% covered by Fire Investigation Grant)

A motion was made by Comm. Williams to approve Erin Hanlon to go to this class only because its 95% approved by the grant. Seconded by Comm. Valdez.

- Motion Carried, 3 – 1 (Comm. Seco opposed)

XII. ITEMS FOR EXECUTIVE SESSION

- A. Chief Gallante – Employment history of nine (9) individuals
- B. Comm. Seco – Employment history of four (4) individuals

With no further open business to discuss, a motion was made by Comm. Williams to adjourn to Executive Session for the items stated. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

The Board adjourned to Executive Session at 7:15 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 8:05 p.m. and returned to Open Session.

XIV. OPEN ITEMS

As a result of Executive Session, a motion was made by Comm. Williams to drop Chris Sample from the roles for failure to meet District training and response requirements. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

As a result of Executive Session, a motion was made by Comm. Williams for a change of status for Ray Brusco. We are going to drop his exterior firefighter status and change his status to Fire Police only. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

As a result of Executive Session, a motion was made by Comm. Williams to add an addendum to the current contractual agreement with Chief Tory Gallante to include a staff development stipend of \$15.00 an hour that will be added to, included with, and calculated as part of Article VI – Remuneration and the effective hourly rate for the employee and shall be in effect from this date until March 31, 2019. All other terms and conditions of the contractual agreement remain the same and unchanged. Motion includes authorizing and directing the Chairman to sign such addendum. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

As a result of Executive Session, a motion was made by Comm. Williams to add an addendum to the current contractual agreement with Chief Tory Gallante to include a retirement incentive that provides for 100% of accumulated sick time provided the employee retires on or before March 31, 2019. All other terms and conditions of the contractual agreement remain the same and unchanged. Motion includes authorizing and directing the Chairman to sign such addendum. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

With no further business to conduct, a motion was made by Comm. Seco to adjourn the meeting. Seconded by Comm. Williams.

- Motion Carried, 4 – 0

Meeting adjourned at 8:06 p.m.

Respectfully Submitted,

Renee O’Neill
District Secretary

NOT YET APPROVED



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 1-7-19 *Organizational mtg
and regular mtg.*

<i>Tony Ferraro</i>	