



Arlington Fire District

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Poughkeepsie, NY 12603
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Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING MINUTES July 17, 2017

ATTENDEES:

Comm. James Beretta - Chairman
Comm. Joseph Armstrong
Comm. José Seco
Comm. Jon Adams
Comm. Blake Williams

Chief: Tory Gallante
District Secretary: Renee O'Neill
Treasurer: James Passikoff – (absent)

Chairman Beretta opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., reminded everyone to silence their cell phones and took a roll call of the attendees. Everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT**

Comm. Beretta stated that Abstract 17-7B was reviewed by Comm. Armstrong and Comm. Seco.

A motion was made by Comm. Seco to approve Abstract 17-7B for a grand total of \$10,245.10, totaling 19 checks. This consists of \$0 in paid bills with a total of 0 checks and \$10,245.10 in unpaid bills with a total of 19 checks. Seconded by Comm. Armstrong.

- Motion Carried, 5 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. July 10, 2017 Board of Fire Commissioners' Meeting

A motion was made by Comm. Seco to approve the minutes of the July 10, 2017 Board of Fire Commissioners meeting. Seconded by Comm. Armstrong.

- Motion Carried, 5 – 0

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Seco & Comm. Armstrong

1. Received the 2016 final LOSAP stats from the following:

- A. Red Oaks Mill Fire Company
- B. Croft Corners Fire Company
- C. Rochdale Fire Company
- D. Engine Co. #1

2. Chairman of the Board to review and sign the “2016 Sponsor Authorization” form so the 2016 Service Awards points can be submitted to PenFlex for processing.

No action taken. Chairman Beretta discussed concerns he had, particularly with Military Leave on the final stats submitted; will contact PenFlex to get answers and wants to hold this up until next meeting to give the rest of the Board members time to review the final LOSAP stats submitted.

3. Received from RBC Wealth Management:

A. “Investment Access Account Statement with Portfolio Focus - June 2017”

B. “Portfolio Review – period ending June 30, 2017”

B. District Inspections – Comm. Williams & Comm. Adams

C. District Officers / Chief Liaison – Comm. Adams & Comm. Beretta

D. EMS & Paramedic Liaison – Comm. Williams & Comm. Seco

E. Public Relations – Comm. Adams & Comm. Beretta

F. Equipment Maintenance – Comm. Adams & Comm. Seco

G. Buildings and Grounds – Comm. Seco & Comm. Armstrong

H. Capital Equipment – Comm. Adams & Comm. Armstrong

I. Union Negotiations & Contract – Comm. Armstrong & Comm. Beretta

J. Career Staff Liaison – Comm. Beretta & Comm. Armstrong

K. Volunteer Recruitment – Comm. Williams & Comm. Seco

L. Volunteer Liaison – Comm. Williams & Comm. Seco

M. District Safety & Health – Comm. Adams & Comm. Williams

N. Strategic Plan – Comm. Beretta & Comm. Adams

O. Finance Committee – Comm. Beretta & Comm. Armstrong

P. IT Operations Committee – Comm. Beretta & Comm. Williams

- Q. Croft & Rochdale Lease – Comm. Armstrong & Comm. Seco
1. Comm. Seco reported that a meeting was held with Croft regarding lease negotiations and its going well. Will discuss in Executive Session.

VI. **CORRESPONDENCE** – *None unless otherwise noted*

- A. Letter dated July 11, 2017 from Paula Morro Wrafter of Arthur S. May School PTA regarding the last meeting.

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

- A. *(From last agenda)* Letter dated June 9, 2017 from Paula Morro Wrafter of Arthur S. May School PTA requesting Arlington participation with a fire truck and ambulance at their first “Annual Touch-A-Truck” event on Saturday, October 21st, from 11 a.m. to 2 p.m.
- B. *(From last agenda)* E-mail dated June 28, 2017 from Susan Koppenhaver, Board member of Germania requesting Arlington participation with a booth/vehicle/safety vehicle for their yearly event on Old DeGarmo Road. Event takes place on Friday, September 8th from 5 p.m. to 10 p.m., Saturday, September 9th from 10 a.m. to 9 p.m. and Sunday, September 10th from 12 p.m. to 6 p.m.

No action taken on either request. Going to wait until the events get closer to make a decision.

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **SCHOOL REQUESTS**

The following member(s) have been approved by Chief Gallante to attend the course(s) listed below. The training requested is either located in county or is a course to maintain certification and therefore is for Commissioners notification purposes only:

No school requests for notification purposes only were submitted.

The following school requests require consideration by the Board of Fire Commissioners:

- A. “Instructor Authorization: Pump Ops & Truck Company Ops”, August 14 – 18, 2017 at Westchester County Training Center.
1. Chris Saya: (\$50 registration, requesting use of District vehicle, 40 hours District time, 10 hours own time)

A motion was made by Comm. Beretta that we approve Chris Saya - \$50 registration, requesting use of District vehicle, 40 hours District time, 10 hours own time. Seconded by Comm. Williams.

POLL OF THE COMMISSIONERS:

Comm. Adams – Yes

Comm. Seco – No

Comm. Beretta – Yes
Comm. Armstrong – Yes
Comm. Williams – Yes

- Motion Carried, 4 – 1

2. Adam Kangas: (\$50 registration, requesting use of District vehicle, 48 hours District time, 30 hours own time)

A motion was made by Comm. Beretta to approve Adam Kangas for Pump Ops & Truck Company Ops, August 14 – 18, 2017 at Westchester County Training Center, \$50 registration, no District vehicle, 48 hours District time, 30 hours own time. Seconded by Comm. Williams.

POLL OF THE COMMISSIONERS:

Comm. Adams – Yes
Comm. Seco – No
Comm. Beretta – Yes
Comm. Armstrong – Yes
Comm. Williams – Yes

- Motion Carried, 4 – 1

- B. Al Schoessow: “NY Task Force 2 - In Service”, July 22, 2017 in Guilderland, NY. (No costs, not requesting use of District vehicle, 12 hours District time. (Any OT costs will be reimbursed by NYS)

A motion was made by Comm. Williams to send Al Schoessow to NY Task Force 2 - In Service on July 22nd. Seconded by Comm. Adams.

POLL OF THE COMMISSIONERS:

Comm. Adams – Yes
Comm. Seco – Yes
Comm. Beretta – Yes
Comm. Armstrong – Yes
Comm. Williams – Yes

- Motion Carried, 5 – 0

- C. Andy Mihans: “Apparatus Operator: Pump – Train the Trainer”, August 16 – 18, 2017 at Westchester DES. (\$25 registration, requesting use of District vehicle, 30 hours District time)

A motion was made by Comm. Adams to approve the attendance of Andy Mihans for the course outlined on the agenda. Seconded by Comm. Williams.

POLL OF THE COMMISSIONERS:

Comm. Adams – Yes
Comm. Seco – Yes

Comm. Beretta – Yes
Comm. Armstrong – Yes
Comm. Williams – Yes

- Motion Carried, 5 – 0

X. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

XI. **DISTRICT STAFF ITEMS**

A. Chief - Tory Gallante

1. Follow up on 32-15; lengthy discussion held on the estimates received from Frank & Sons and Brega Commercial Collision Corporation.

Brega Commercial Collision Corporation: no experience with painting fire trucks, two estimates received; one to do painting of the roof and the other the cab, warranty is covered for time we have vehicle - for work and labor. \$99 per hour body work labor. Anticipates having 32-15 for 6+ weeks. Was told 3 hours work equals one business day.

Frank & Sons: past history of work done by them, (32-11 & 32-52), one estimate received, they will touch up roof, warranty is covered for time we have vehicle - for work and labor. \$85 per hour body labor work. Anticipates having 32-15 for 2 – 2 ½ weeks.

A motion was made by Comm. Seco that this vehicle be repaired by Brega Commercial Collision Corporation, repairing 32-15 as per estimate, not to exceed the \$13K. Any additional work found will have to be approved. Seconded by Comm. Armstrong.

POLL OF THE COMMISSIONERS:

Comm. Adams – No
Comm. Seco – Yes
Comm. Beretta – No
Comm. Armstrong – Yes
Comm. Williams – No

- Motion Failed, 3 – 2

A motion was made by Comm. Beretta to approve Frank & Sons to do the painting on 32-15 at their stated price of \$15,572.12, with the understanding that they will contact the Chief with any additional charges if they find anything on the disassembly. As a contingency to us moving forward on this, they provide in writing they will warranty their job for as long as we own the vehicle, in advance of them doing the work. Seconded by Comm. Adams.

POLL OF THE COMMISSIONERS:

Comm. Adams – Yes
Comm. Seco – No
Comm. Beretta – Yes
Comm. Armstrong – No

Comm. Williams – Yes

- Motion Carried, 3 – 2

2. Contacted Dutchess County Department of Human Resources and requested the list of eligibles for Fire Captain and Fire Lieutenant. In anticipation of upcoming retirements and other matters, recommending the Board consider scheduling interviews in the near future.

B. 1st Assistant Chief John Richardson

1. RE: Events that have not been acted on yet – Board should consider approving in advance and what they will be sending, so he knows how many volunteers to recruit for the event(s). Wants to know where Germania's \$250 honorarium will go to - the Four Company Fund or to the District line item?

C. Director of EMS David Violante

1. Wants to recognize Mid Hudson Regional Hospital Pharmacy for our ALS and BLS medications. Recent variety of shortages and we are always stocked.

D. Treasurer James Passikoff – (absent)

XII. ITEMS FOR EXECUTIVE SESSION

A. Comm. Seco

1. Lease of Real Property Croft Corners

With no further open business to discuss, a motion was made by Comm. Beretta to adjourn to Executive Session and invite Chief Gallante for the one item Comm. Seco has, lease of real property. Seconded by Comm. Seco.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 8:12 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 8:21 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

With no further business to conduct, a motion was made by Comm. Seco to adjourn the meeting. Seconded by Comm. Armstrong.

- Motion Carried, 5 – 0

Meeting adjourned at 8:22 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary

NOT YET APPROVED



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 7/17/17

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|-------------------|--|
| Tony Ferrarì | |
| Doreen Tignanelli | |
| Eli Sloves | |
| Jimmy Metanno | |
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