



# *Arlington Fire District*

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
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**For Emergencies**

***DIAL 911***

*"Safeguarding Our Community"*

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## **BOARD OF FIRE COMMISSIONERS MEETING AGENDA July 15, 2024**

### **ATTENDEES:**

Comm. Richard Dore – Chairman  
Comm. Ralph Chiumento, Jr. – Vice Chairman  
Comm. Peter Valdez  
Comm. Phil Van Itallie  
Comm. Sean Jackson – (absent)

Chief: William Steenbergh  
Deputy Chief: Adam Kangas  
Assistant Chief: Eric Philipp  
Director of EMS: David Violante  
District Secretary: Renee O'Neill  
Treasurer: James Passikoff – (absent)

1. **MEETING CALLED TO ORDER**
2. **ROLL CALL**
3. **PLEASE SILENCE YOUR CELL PHONES**
4. **PLEDGE OF ALLEGIANCE**
5. **PROMOTION CEREMONY** – Adam Kangas to the position of Deputy Chief.
6. **PUBLIC COMMENT PERIOD – The Board insists on decorum and common courtesy**  
*The public may comment on any matter that is within the jurisdiction of the Board of Fire Commissioners. Each speaker may speak for up to three (3) minutes and no time may be transferred to another party. Please do not expect the Board to answer any questions or make comments during this time. If the Board chooses to answer questions, they will do so during the "Comments from the Board" section of the meeting.*

7. **COMMENTS FROM THE BOARD**

8. **ABSTRACT APPROVAL**

A. Approval of Abstract 24–7B.

Motion to approve Abstract 24–7B. This consists of \$\_\_\_\_\_ in paid bills with a total of \_\_\_\_\_ checks and \$\_\_\_\_\_ in unpaid bills with a total of \_\_\_\_\_ checks for a grand total of \$\_\_\_\_\_, totaling \_\_\_\_\_ checks.

B. Approval of Abstract 24–7B – Croft Corners

Motion to approve Abstract 24–7B – Croft Corners. This consists of \$\_\_\_\_\_ in paid bills with a total of \_\_\_\_\_ checks and \$\_\_\_\_\_ in unpaid bills with a total of \_\_\_\_\_ checks for a grand total of \$\_\_\_\_\_, totaling \_\_\_\_\_ checks.

9. **MINUTES TO BE APPROVED**

A. July 1, 2024 Board of Fire Commissioners Meeting. (*Comm. Jackson absent*)

10. **MONTHLY COMMITTEE REPORTS**

A. Service Awards – Comm. Valdez & Comm. Jackson

1. Received Engine Co. #1's 2023 LOSAP posting certification.

2. Received from Glens Falls National Bank – “Statement of Value and Activity” for June 2024.

B. District Inspections – Comm. Jackson & Comm. Van Itallie

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie

G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie

H. Capital Equipment – Comm. Dore & Comm. Jackson

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore

J. Career Staff Liaison – Comm. Chiumento & Comm. Dore

K. Volunteer Recruitment – Comm. Valdez & Comm. Jackson

L. District Safety & Health – Comm. Dore & Comm. Valdez

M. Strategic Plan – Comm. Jackson & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Van Itallie

O. IT Operations Committee – Comm. Van Itallie & Comm. Jackson

P. Croft Lease – Comm. Valdez & Comm. Van Itallie

Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

11. **CORRESPONDENCE** – *None unless otherwise noted*

A. Received “Fire District Affairs – June & July 2024”.

12. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

13. **DONATIONS** – *None unless otherwise noted*

14. **COMMISSIONERS ITEMS**

15. **DISTRICT STAFF ITEMS**

A. Chief William Steenbergh

1. AFG Grant update.

2. HQ and ROM HVAC.

B. Deputy Chief Adam Kangas

C. Assistant Chief Eric Philipp

D. Director of EMS David Violante

1. Empress Ambulance dispatch procedure.

E. Treasurer James Passikoff – (absent)

1. Chairman Dore to acknowledge receipt of the June 30, 2024 Financial Report for the District.

2. BOFC to accept the final draft of the 2021 Independent Financial Audit.

16. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

No school requests were submitted for notification purposes only.

***The following school request requires consideration by the Board of Fire Commissioners:***

A. Edward D’Anna: “Rope Rescue Technician”, July 30, 2024 – August 2, 2024 in Oriskany, NY. (BOFC previously approved on 01/05/24; seeking approval for hotel stay for a total of \$800 for four (4) nights)

17. **EXECUTIVE SESSION**

A. Chief Steenbergh – Five (5) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

18. **RETURN TO OPEN SESSION**

- A. Open items for approval and/or discussion as a result of Executive Session.
- B. Any other business that may come to the Board for consideration.

19. **ADJOURN MEETING**