



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300

Fax: (845) 486-6322

For Emergencies

DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING AGENDA May 21, 2018

ATTENDEES:

Comm. Ralph Chiumento – Chairman
Comm. José Seco
Comm. Jon Adams
Comm. Blake Williams
Comm. Peter Valdez

Chief: Tory Gallante
District Secretary: Renee O'Neill
Treasurer: James Passikoff

I. MEETING CALLED TO ORDER

II. ROLL CALL

III. PLEASE SILENCE YOUR CELL PHONES

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC COMMENT PERIOD – The Board insists on decorum and common courtesy

The public may comment on any matter that is within the jurisdiction of the Board of Fire Commissioners. Each speaker may speak up to three (3) minutes and no time may be transferred to another party. Please do not expect the Board to answer any questions or make comments during this time. If the Board chooses to answer questions, they will do so during the "Comments from the Board" section of the meeting.

VI. COMMENTS FROM THE BOARD

VII. **ABSTRACT #18-5B**

- A. Reviewed by Comm. Valdez & Comm. Seco
- B. Approval of Abstract

Motion to approve Abstract 18-5B, for a grand total of \$ _____, totaling _____ checks. This consists of \$ _____ in paid bills with a total of _____ checks and \$ _____ in unpaid bills with a total of _____ checks.

VIII. **MINUTES TO BE APPROVED**

- A. May 7, 2018 Board of Fire Commissioners Meeting

IX. **MONTHLY COMMITTEE REPORTS**

- A. Service Awards – Comm. Williams & Comm. Valdez
 - 1. Received the “2017 Fire Department Posting Certification Form” from all the fire companies.
BOFC to sign the “2017 Sponsor Authorization Form” in order to send records to PenFlex to process the 2017 LOSAP information for the volunteer members.
- B. District Inspections – Comm. Williams & Comm. Adams
- C. District Officers / Chief Liaison – Comm. Chimento & Comm. Adams
- D. EMS & Paramedic Liaison – Comm. Williams & Comm. Valdez
- E. Public Relations – Comm. Williams & Comm. Chimento
- F. Equipment Maintenance – Comm. Williams & Comm. Seco
- G. Buildings and Grounds – Comm. Valdez & Comm. Seco
- H. Capital Equipment – Comm. Williams & Comm. Chimento
- I. Union Negotiations & Contract – Comm. Chimento & Comm. Valdez
- J. Career Staff Liaison – Comm. Chimento & Comm. Adams
- K. Volunteer Recruitment – Comm. Williams & Comm. Seco
- L. Volunteer Liaison – Comm. Williams & Comm. Seco
- M. District Safety & Health – Comm. Williams & Comm. Adams
- N. Strategic Plan – Comm. Adams & Comm. Seco
- O. Finance Committee – Comm. Chimento & Comm. Williams
- P. IT Operations Committee – Comm. Williams & Comm. Adams
- Q. Croft Lease – Comm. Adams & Comm. Valdez
- R. Rochdale Lease – Comm. Valdez & Comm. Chimento
 - 1. Lease agreement between Rochdale Fire Company and Arlington Fire District for January 1, 2018 – December 31, 2022 ready for Board consideration.

X. **CORRESPONDENCE** – *None unless otherwise noted*

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XI. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

XII. **DONATIONS** – *None unless otherwise noted*

XIII. SCHOOL REQUESTS

The following member(s) have been approved by Chief Gallante to attend the course(s) listed below. The training requested is either located in county or is a course to maintain certification and therefore is for Commissioners notification purposes only:

- A. Anthony Dragonetti: “Firefighter II with AVET”, May 29 – June 28, 2018 (Tuesday’s, Wednesday’s, Thursday’s) at Dutchess County Fire Training Center. (No costs, not requesting use of District vehicle)
- B. “All Hazards Disaster Response”, May 23, 2018 at Arlington Station 3. (CME)
 - 1. Leslie Chason – (No costs, not requesting use of District vehicle)
 - 2. Eric Henschel – (No costs, not requesting use of District vehicle, 9 hours own time)

The following school requests require consideration by the Board of Fire Commissioners:

- A. Eric Philipp: “IAFC Haz-Mat Conference”, June 6 – 9, 2018 in Baltimore, MD. (No costs, not requesting use of District vehicle)
- B. “NYS Association of Fire Chiefs Conference”, June 12 – 17, 2018 in Verona, NY.
 - A. Anthony Dragonetti – (No costs, requesting use of District vehicle)
 - B. Carlos Gonzalez – (No costs, requesting use District vehicle)

XIV. COMMISSIONERS ITEMS

- A. Approval of the following updated Resolution - Standard Work Day (last approved 05.16.11)

BE IT RESOLVED, that the Arlington Fire District, Location Code 50222-10/20 hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these members to the clerk of this body:

<u>TITLE</u>	<u>STANDARD WORK DAY</u>
Firefighter	8
Fire Equipment Mechanic	8
Director of EMS	8
District Secretary	8
Account Clerk	8
Bookkeeper	6
Typist	6

XV. DISTRICT STAFF ITEMS

- A. Chief - Tory Gallante
- B. 1st Assistant Chief John Richardson
- C. Director of EMS David Violante

D. Treasurer James Passikoff

1. If received, acknowledgment of the Treasurer's monthly Financial Report for the District.

XVI. **ITEMS FOR EXECUTIVE SESSION**

XVII. **EXECUTIVE SESSION**

XVIII. **RETURN TO OPEN SESSION**

- A. Open Items for Approval and/or Discussion

XIX. **ADJOURN MEETING**