



# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300

Fax: (845) 486-6322

**For Emergencies**

***DIAL 911***

*“Safeguarding Our Community”*

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## BOARD OF FIRE COMMISSIONERS MEETING AGENDA September 18, 2017

### ATTENDEES:

Comm. James Beretta - Chairman

Comm. José Seco

Comm. Jon Adams

Comm. Blake Williams

Chief: Tory Gallante

District Secretary: Renee O’Neill – (absent)

Acting District Secretary: Denise Holzberger

Treasurer: James Passikoff

### I. MEETING CALLED TO ORDER

### II. ROLL CALL

### III. PLEASE SILENCE YOUR CELL PHONES

### IV. PLEDGE OF ALLEGIANCE

### V. PUBLIC COMMENT PERIOD – The Board insists on decorum and common courtesy

*The public may comment on any matter that is within the jurisdiction of the Board of Fire Commissioners. Each speaker may speak up to three (3) minutes and no time may be transferred to another party. Please do not expect the Board to answer any questions or make comments during this time. If the Board chooses to answer questions, they will do so during the “Comments from the Board” section of the meeting.*

### VI. COMMENTS FROM THE BOARD

VII. **ABSTRACT #17-9B**

- A. Reviewed by Comm. Beretta & Comm. Seco
- B. Approval of Abstract

Motion to approve Abstract 17-9B for a grand total of \$ \_\_\_\_\_, totaling \_\_\_\_\_ checks. This consists of \$ \_\_\_\_\_ in paid bills with a total of \_\_\_\_\_ checks and \$ \_\_\_\_\_ in unpaid bills with a total of \_\_\_\_\_ checks.

VIII. **MINUTES TO BE APPROVED**

- A. September 6, 2017 Board of Fire Commissioners Meeting

IX. **MONTHLY COMMITTEE REPORTS**

- A. Service Awards – Comm. Seco
  - 1. Annual Report received from Penflex
  - 2. Certificate of Investment Powers- Update of Authorized Signatories
- B. District Inspections – Comm. Williams & Comm. Adams
- C. District Officers / Chief Liaison – Comm. Adams & Comm. Beretta
- D. EMS & Paramedic Liaison – Comm. Williams & Comm. Seco
- E. Public Relations – Comm. Adams & Comm. Beretta
- F. Equipment Maintenance – Comm. Adams & Comm. Seco
- G. Buildings and Grounds – Comm. Seco
- H. Capital Equipment – Comm. Adams
- I. Union Negotiations & Contract – Comm. Beretta
- J. Career Staff Liaison – Comm. Beretta
- K. Volunteer Recruitment – Comm. Williams & Comm. Seco
- L. Volunteer Liaison – Comm. Williams & Comm. Seco
- M. District Safety & Health – Comm. Adams & Comm. Williams
- N. Strategic Plan – Comm. Beretta & Comm. Adams
- O. Finance Committee – Comm. Beretta
- P. IT Operations Committee – Comm. Beretta & Comm. Williams
- Q. Croft & Rochdale Lease – Comm. Seco

X. **CORRESPONDENCE** – *None unless otherwise noted*

- A. Email from Peter Valdez regarding vacancy on Board
- B. Email from Doreen Tignanelli regarding Vassar College AFAs
- C. Email from Doreen Tignanelli regarding Vassar College Intox calls

XI. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

- A. New Member- Conor Banta for EMS Co.#3 In-District
- B. Local 2393 requesting approval for T-shirts

XII. **DONATIONS** – *None unless otherwise noted*

<u>NAME</u>	<u>REASON</u>	<u>AMOUNT</u>
Betty S Ferris	In Memory of Katherine Smith	\$50.00

XIII. **SCHOOL REQUESTS**

The following member(s) have been approved by Chief Gallante to attend the course(s) listed below. The training requested is either located in county or is a course to maintain certification and therefore is for Commissioners notification purposes only:

A.

**The following school requests require consideration by the Board of Fire Commissioners:**

A. ACLS Instructor 9/29/17 \$75.00 Each for registration at Dutchess Community College  
NO use of District vehicle

All are using 10 hours of own time ( 2 hrs for travel 8 hrs for class) EXCEPT Lt. Kangas

1. Justin Carlon
2. John Cox
3. Lt. Chris Quinby
4. Carl Cacace
5. Todd Belsky
6. Lt. Adam Kangas - *10 hours of District time ( 2 hrs travel time, 8 hrs for class)*  
*No use of District vehicle*

B. Trench Rescue-Technician Level September 30 and October 1 2017 at Orange County Fire Training Center *No costs to District for class No use of District Vehicle*

1. Pat Tremper

C. Medium Structural Collapse Operations: Void Search and Rescue October 16 and 17 2017  
At Albany County *No costs to District for class No use of District Vehicle*

1. Pat Tremper

D. Rope Rescue Tech Level I August 6,7,8,9, 2018 \$25 registration \$151 Lodging meals included requesting District vehicle at NYS Academy of Fire Science  
*24 hours of District time, 37 hours of own time*  
*No use of District Vehicle*

1. Lt Gary Lewis

E. Rope Ops April 6,7,8,20, 21, 22 2018 \$25 registration fee \$142 for materials Lodging \$240  
Meals included at the NYS Academy of Fire Science  
*24 hours of District time,38 hours of own time No use of District Vehicle*

1. Lt. Gary Lewis

XIV. **COMMISSIONERS ITEMS**

- A. **2018 Budget Process** - (Budget Hearing: October 17, 2017) – *no report unless otherwise noted*
1. On or before September 26<sup>th</sup> - Discussion & consideration of adoption of the 2018 Proposed Budget, including fund balance estimate for 2017. (Town Law §181[2])
  2. Set time and location of Budget Public Hearing.
  3. Board to set agenda for public hearing as follows:
    - a) The Chairman opens the public hearing
    - b) Comments from the Chairman about the budget
    - c) The Treasurer presents a brief summary of the proposed budget
    - d) Public comments begin (up to 5 minutes per person allowed)
    - e) No yielding of time
    - f) Conclusion of public comments
    - g) Comments from the Board and/or Treasurer
    - h) Hearing closed
- B. **Commissioner Election Process** – (Commissioner Election: December 12, 2017) – *no report unless otherwise noted*

XV. **DISTRICT STAFF ITEMS**

- A. Chief - Tory Gallante
1. Local 2393 request for approval to wear T-shirts re: Breast Cancer Awareness
- B. 1<sup>st</sup> Assistant Chief John Richardson
- C. Director of EMS David Violante
- D. Treasurer James Passikoff
1. If received, acknowledgment of the Treasurer's monthly Financial Report for the District.

XVI. **ITEMS FOR EXECUTIVE SESSION**

XVII. **EXECUTIVE SESSION**

XVIII. **RETURN TO OPEN SESSION**

- A. Open Items for Approval and/or Discussion

**XIX. ADJOURN MEETING**