

Arlington Fire District, New York

Regulatory Basis Financial Statements
and Supplementary Information

December 31, 2016

Arlington Fire District, New York

Financial Statements and Supplementary Information

December 31, 2016

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Independent Auditors' Report

**Board of Fire Commissioners
Arlington Fire District, New York**

Report on the Financial Statements

We have audited the accompanying regulatory basis financial statements of the Arlington Fire District, New York (the "District") as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the District's regulatory basis financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the regulatory basis of accounting prescribed and permitted by the New York State Office of the State Comptroller, which includes determining that this regulatory basis of accounting is an acceptable basis for the preparation of the financial statements. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these regulatory basis financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making these risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the regulatory basis financial statements of the District referred to above present fairly, in all material respects, the respective financial position of the District as of December 31, 2016 and for the year then ended in accordance with the regulatory basis of accounting as described in Note 2.

Basis of Accounting

We draw attention to Note 2 to the financial statements, which describes the basis of accounting. As described in Note 2, these financial statements were prepared in conformity with the financial statement practices prescribed or permitted by the Office of the State Comptroller of the State of New York, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State Comptroller of the State of New York. Our opinion is not modified with respect to this matter.

Other Matters

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's regulatory basis financial statements. The General Fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the regulatory basis financial statements.

The General Fund financial statements and schedules are not a required part of the financial statements under the regulatory basis of accounting described in Note 2. Such information has been subjected to the auditing procedures applied in the audit of the regulatory basis financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole on the basis of accounting described in Note 2.

The Schedules of Service Awards Programs, New York State and Local Employees' Retirement System and New York State and Local Police and Fire Retirement System have not been subjected to the auditing procedures applied in the audit of the regulatory basis financial statements and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 30, 2017 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance

with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Restriction of Use

Our report is intended solely for the information and use of the Board of Fire Commissioners of the District and the Office of the State Comptroller of the State of New York and is not intended to be and should not be used by anyone other than these specified parties.

PKF O'Connor Davies, LLP
PKF O'Connor Davies, LLP
Harrison, New York
November 30, 2017

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Arlington Fire District, New York
 Combined Balance Sheets - Regulatory Basis
 December 31, 2016

	Account Groups				Total
	General Fund	Agency Fund	Fixed Assets	General Long Term Debt	
ASSETS					
Cash and equivalents	\$ 3,980,200	\$ -	\$ -	\$ -	\$ 3,980,200
Cash and equivalents, special reserves	141,180	-	-	-	141,180
Service awards program assets	-	2,266,598	-	-	2,266,598
Prepaid expenditures	527,577	-	-	-	527,577
Fixed assets	-	-	7,512,404	-	7,512,404
Amount to be provided for general long-term debt	-	-	-	5,556,272	5,556,272
Total Assets	<u>4,648,957</u>	<u>2,266,598</u>	<u>7,512,404</u>	<u>5,556,272</u>	<u>19,984,231</u>
DEFERRED OUTFLOWS OF RESOURCES	-	-	-	9,164,694	9,164,694
Total Assets and Deferred Outflows of Resources	<u>\$ 4,648,957</u>	<u>\$ 2,266,598</u>	<u>\$ 7,512,404</u>	<u>\$ 14,720,966</u>	<u>\$ 29,148,925</u>
LIABILITIES					
Accounts payable	\$ 294,395	\$ -	\$ -	\$ -	\$ 294,395
Compensated absences	-	-	-	5,515,077	5,515,077
Net pension liability	-	-	-	7,611,992	7,611,992
Agency liabilities	-	2,266,598	-	-	2,266,598
Total Liabilities	<u>294,395</u>	<u>2,266,598</u>	<u>-</u>	<u>13,127,069</u>	<u>15,688,062</u>
DEFERRED INFLOWS OF RESOURCES	-	-	-	1,593,897	1,593,897
Total Liabilities and Deferred Inflows of Resources	<u>\$ 294,395</u>	<u>\$ 2,266,598</u>	<u>\$ -</u>	<u>\$ 14,720,966</u>	<u>\$ 17,281,959</u>
FUND BALANCE					
Investment in fixed assets	\$ -	\$ -	\$ 7,512,404	\$ -	\$ 7,512,404
Nonspendable	527,577	-	-	-	527,577
Restricted	2,974,957	-	-	-	2,974,957
Unassigned	852,028	-	-	-	852,028
Total Fund Balance	<u>4,354,562</u>	<u>-</u>	<u>7,512,404</u>	<u>-</u>	<u>11,866,966</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 4,648,957</u>	<u>\$ 2,266,598</u>	<u>\$ 7,512,404</u>	<u>\$ 14,720,966</u>	<u>\$ 29,148,925</u>

Arlington Fire District, New York

General Fund

Statement of Revenues, Expenditures and Changes in Fund Balance

Regulatory Basis

Year Ended December 31, 2016

REVENUES

Real property taxes	\$ 16,778,925
Payments in lieu of taxes	575,666
Interest and earnings	8,658
Insurance recoveries	305,620
Sale of property and compensation for loss	5,400
Gifts and donations	5,377
State aid	83,945
Miscellaneous	<u>6,952</u>
Total Revenues	<u>17,770,543</u>

EXPENDITURES

Public safety	10,762,154
Employee benefits	<u>6,304,966</u>

Total Expenditures 17,067,120

Excess of Revenues Over Expenditures 703,423

FUND BALANCE

Beginning of Year	<u>3,651,139</u>
End of Year	<u>\$ 4,354,562</u>

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis December 31, 2016

1. Organization

The Arlington Fire District, New York (“District”) operates in accordance with various applicable laws of the State of New York. The Board of Fire Commissioners is the legislative body responsible for the overall operation of the District. The primary function of the District is to provide fire protection and emergency medical services to residents of the District.

2. Summary of Significant Accounting Policies

Basis of Accounting and Financial Statement Presentation

The District has elected to prepare its financial statements on the regulatory basis permitted by the New York State Office of the State Comptroller (“OSC”) for annual reports submitted to that office. Under the regulatory basis, the District is required to use the modified accrual basis of accounting. This regulatory basis varies from accounting principles generally accepted in the United States of America (“U.S. GAAP”) as established by the Governmental Accounting Standards Board (“GASB”) primarily in that under U.S. GAAP:

- Financial statements include two additional statements; the statement of net position and the statement of activities, collectively referred to as the “district-wide” financial statements which are presented on the full accrual basis of accounting.
- A Management’s Discussion and Analysis (“MD&A”) is required as supplementary information that precedes the basic financial statements and is intended to provide an objective analysis of the government’s financial activities, both on a current and long-term basis, based on current conditions.
- Other supplementary information is required by GASB guidance, including budgetary comparison schedules for the general fund and each major special revenue fund that has a legally adopted annual budget, and the schedule of funding progress for other postemployment benefits.
- Fund-based financial statements must be reconciled to the “district-wide” financial statements.
- Capital assets, other than land, are depreciated and reported on the “district-wide” statement of net position at net book value, and depreciation expense is allocated to the major functions on the statement of activities based on the use of the underlying assets.
- Length of Service Awards Program (“LOSAP”) assets included in non-qualified trusts would be reported within the general fund as compared to the fiduciary fund. In addition, the entire LOSAP obligation would be reported as a component of non-current governmental liabilities in the district-wide financial statements.

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

2. Summary of Significant Accounting Policies (*continued*)

Financial Reporting Entity

The financial reporting entity consists of the primary government which is the District, organizations for which the District is financially accountable and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete as set forth by GASB.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the District's reporting entity was made by applying the criteria set forth by GASB, including legal standing, fiscal dependency and financial accountability. Based upon the application of these criteria, there are no other entities which would be included in the financial statements.

Basis of Presentation

The accounts of the District are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts which comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balances, revenues and expenditures/expenses. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The District maintains the minimum number of funds consistent with legal and managerial requirements. The District's resources are reflected in the fund financial statements in two generic fund types within one broad fund category, in accordance with the regulatory basis of accounting as follows:

Fund Categories

Governmental Funds - Governmental Funds are those through which most general government functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The following is the District's governmental fund:

General Fund - The General Fund constitutes the primary operating fund of the District and is used to account for and report all financial resources not accounted for and reported in another fund.

Fiduciary Fund - The Fiduciary Fund is used to account for assets held by a third party, in an agency capacity on behalf of others. The Agency Fund is provided to account for the District's Length of Service Awards Program.

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

2. Summary of Significant Accounting Policies (*continued*)

Account Group

An account group is used to establish accounting control and accountability for the District's general fixed assets or long term debt.

General Long Term Debt Account Group – This account group is established to account for all long-term obligations.

General Fixed Asset Account Group – This account group is established to account for the land, buildings, improvements, and other equipment utilized by the District for general operating purposes.

Measurement Focus/Basis of Accounting and Financial Statement Presentation

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources (current assets less current liabilities) or economic resources (all assets and liabilities). The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Property taxes are considered to be available if collected within sixty days of the fiscal year end.

If expenditures are the prime factor for determining eligibility, revenues from Federal and State grants are accrued when the expenditure is made. A ninety day availability period is generally used for revenue recognition for most other governmental fund revenues. Fees and other similar revenues are not susceptible to accrual because generally they are not measurable until received in cash. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and net pension liabilities are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Assets, Liabilities, Deferred Outflows/Inflows of Resources and Fund Balances

Deposits, Investments and Risk Disclosure

Cash and Equivalents - Cash and equivalents consist of funds deposited in demand deposit accounts, time deposit accounts and certificates of deposit with original maturities of less than three months.

The District's investment policies are governed by State statutes. The District has adopted its own written investment policy to provide for the deposit of funds in FDIC insured commercial banks or trust companies located within the State. The District is authorized by State statutes to use demand deposit accounts, time deposit accounts and certificates of deposit.

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

2. Summary of Significant Accounting Policies *(continued)*

Assets, Liabilities, Deferred Outflows/Inflows of Resources and Fund Balances (continued)

Deposits, Investments and Risk Disclosure (continued)

Collateral is required for demand deposit accounts, time deposit accounts and certificates of deposit at 100% of all deposits not covered by Federal Deposit Insurance. The District has entered into custodial agreements with the various banks which hold their deposits. These agreements authorize the obligations that may be pledged as collateral. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipal and school district subdivisions.

Investments - (except Service Award Investments which are discussed in Note 6) – Permissible investments include obligations of the U.S. Treasury, U.S. Agencies, repurchase agreements and obligations of New York State or its political subdivisions.

The District follows the provisions of GASB Statement No. 72, “*Fair Value Measurements and Application*”, which defines fair value and establishes a fair value hierarchy organized into three levels based upon the input assumptions used in pricing assets. Level 1 inputs have the highest reliability and are related to assets with unadjusted quoted prices in active markets. Level 2 inputs relate to assets with other than quoted prices in active markets which may include quoted prices for similar assets or liabilities or other inputs which can be corroborated by observable market data. Level 3 inputs are unobservable inputs and are used to the extent that observable inputs do not exist.

Risk Disclosure

Interest Rate Risk - Interest rate risk is the risk that the District incur losses in fair value caused by changing interest rates. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from changing interest rates. Generally, the District does not invest in any long-term investment obligations.

Custodial Credit Risk - Custodial credit risk is the risk that in the event of a bank failure, the District’s deposits may not be returned to it. GASB Statement No. 40 directs that deposits be disclosed as exposed to custodial credit risk if they are not covered by depository insurance and the deposits are either uncollateralized, collateralized by securities held by the pledging financial institution or collateralized by securities held by the pledging financial institution’s trust department but not in the District’s name. The District’s aggregate bank balances that were not covered by depository insurance were not exposed to custodial credit risk at December 31, 2016.

Credit Risk - Credit risk is the risk that an issuer or other counterparty will not fulfill its specific obligation even without the entity’s complete failure. The District does not have a formal credit risk policy other than restrictions to obligations allowable under General Municipal Law of the State of New York.

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

2. Summary of Significant Accounting Policies *(continued)*

Assets, Liabilities, Deferred Outflows/Inflows of Resources and Fund Balances (continued)

Deposits, Investments and Risk Disclosure (continued)

Concentration of Credit Risk - Concentration of credit risk is the risk attributed to the magnitude of a government's investments in a single issuer. The District's investment policy limits the amount on deposit at each of its banking institutions.

Taxes Receivable - The Town of Poughkeepsie ("Town") collects the District's taxes. The Town remits the entire levy to the District in accordance with a mutually agreed upon payment schedule.

Inventory - There are no inventory values presented in the balance sheets of the respective funds of the District. Purchases of inventorable items are recorded as expense/expenditures at the time of purchase and year-end balances are not material.

Prepaid Expenditures - Certain payments to vendors reflect costs applicable to future accounting periods, and are recorded as prepaid items using the consumption method in the financial statements. Prepaid expenditures consist of other costs which have been satisfied prior to the end of the fiscal year, but represent items which have been provided for in the subsequent year's budget and will benefit such periods. Reported amounts in the financial statements are equally offset by nonspendable fund balance, in the financial statements, which indicates that these amounts do not constitute "available spendable resources" even though they are a component of current assets.

Fixed Assets - Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group, rather than in governmental funds and are valued at historical cost or estimated historical cost if actual cost is not available. Donated assets are recorded at their fair value on the date donated. No provision for depreciation is made on general fixed assets. Interest incurred during construction is not capitalized in general fixed assets.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not included in the General Fixed Assets Account Group.

No depreciation has been provided on general fixed assets. The District has not maintained historical costs records for some of its capital asset inventory. Due to this lack of cost basis information, the District has valued their land and certain equipment using the estimated historical costs of the capital asset calculated by back – trending.

Deferred Outflows/Inflows of Resources - In addition to assets, the balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expenses/expenditures) until then.

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

2. Summary of Significant Accounting Policies *(continued)*

Assets, Liabilities, Deferred Outflows/Inflows of Resources and Fund Balances (continued)

Deferred Outflows/Inflows of Resources (continued)

In addition to liabilities, the balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenues) until that time.

The District reported deferred outflows of resources and deferred inflows of resources in relation to its pension obligations. These amounts are detailed in the discussion of the District's pension plans in Note 4.

Long-Term Liabilities - The District records long-term debt of governmental funds at face value in the General Long-Term Debt Account Group. Certain other governmental fund obligations not expected to be financed with current available financial resources are also reported in the General Long-Term Debt Account group.

Compensated Absences – Vested or accumulated vacation or sick leave of governmental funds that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the respective fund which will pay it. Amounts of vested or accumulated vacation of governmental fund that are not expected to be liquidated with expendable available financial resources are reported in the General Long-Term Debt Account Group. No expenditure is reported for these amounts.

Net Pension Liability - The net pension liability represents the District's proportionate share of the net pension liability of the New York State and Local Employees' Retirement System and the New York State and Local Police and Fire Retirement System. The financial reporting of these amounts are presented in accordance with the provisions of GASB Statement No. 68, "Accounting and Financial Reporting for Pensions" and GASB Statement No. 71, "Pension Transition for Contributions Made Subsequent to the Measurement Date."

Fund Balance - Generally, fund balance represents the difference between the current assets and deferred outflows of resources and current liabilities and deferred inflows of resources. In the financial statements, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Under this standard the fund balance classifications are as follows:

Nonspendable fund balance includes amounts that cannot be spent because they are either not in spendable form (inventories, prepaid amounts, long-term receivables, advances) or they are legally or contractually required to be maintained intact (the corpus of a permanent fund).

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

2. Summary of Significant Accounting Policies (continued)

Assets, Liabilities, Deferred Outflows/Inflows of Resources and Fund Balances (continued)

Fund Balances (continued)

Restricted fund balance is reported when constraints placed on the use of the resources are imposed by grantors, contributors, laws or regulations of other governments or imposed by law through enabling legislation. Enabling legislation includes a legally enforceable requirement that these resources be used only for the specific purposes as provided in the legislation. This fund balance classification is used to report funds that are restricted for debt service obligations and for other items contained in General Municipal Law of the State of New York.

Committed fund balance is reported for amounts that can only be used for specific purposes pursuant to formal action of the entity's highest level of decision making authority. The Board of Fire Commissioners is the highest level of decision making authority for the District that can, by the adoption of a resolution prior to the end of its fiscal year, commit fund balance. Once adopted, these funds may only be used for the purpose specified unless the entity removes or changes the purpose by taking the same action that was used to establish the commitment. This classification includes certain designations established and approved by the District's Board.

Assigned fund balance, in the General Fund, represents amounts constrained either by a person with delegated authority from the governing board to assign amounts. An assignment cannot result in a deficit in the unassigned fund balance in the General Fund. Assigned fund balance in all other governmental funds represents any positive remaining amount after classifying nonspendable, restricted or committed fund balance amounts.

Unassigned fund balance, in the General Fund, represents amounts not classified as nonspendable, restricted, committed or assigned. The General Fund is the only fund that would report a positive amount in unassigned fund balance. For all governmental funds other than the General Fund, unassigned fund balance would necessarily be negative, since the fund's liabilities and deferred inflows of resources, together with amounts already classified as nonspendable, restricted and committed would exceed the fund's assets and deferred as inflows of resources.

In order to calculate the amounts to report as restricted and unrestricted fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. When both restricted and unrestricted amounts of fund balance are available for use for expenditures incurred, it is the District's policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the District's policy to use fund balance in the following order: committed, assigned, and unassigned.

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

2. Summary of Significant Accounting Policies *(continued)*

Assets, Liabilities, Deferred Outflows/Inflows of Resources and Fund Balances (continued)

Use of Estimates

The preparation of the financial statements under the modified accrual basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Encumbrances

In governmental funds, encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve applicable appropriation, is generally employed as an extension of formal budgetary integration in the General Fund. Encumbrances outstanding at year-end are reported as assigned fund balance since they do not constitute expenditures or liabilities. The District has not implemented an encumbrance system.

Subsequent Events Evaluation by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which is November 30, 2017.

3. Stewardship, Compliance and Accountability

Budgetary Data

The District follows the procedures enumerated below in establishing the budgetary data reflected in the financial statements:

- a) The District budget shall be in the form described in Section 107 of Town Law and shall be adopted in the manner provided in Section 181 of Town Law.
- b) On or before the 21st day prior to the budget hearing, the Board of Fire Commissioners must adopt the proposed budget, file a copy with the District's secretary and post the budget on the District's website, if they maintain one.
- c) No sooner than the 20th day prior to the budget hearing, the District must post a notice of the budget hearing for 15 days on the District's website, if they maintain one, and sign board and provide a copy of the notice of the budget hearing to the District Clerk of the Town in which the District is located and in which the District contracts.
- d) On or before 15 days prior to the budget hearing, the District must publish a notice of the budget hearing in its official newspaper, post a published notice on the District's website, if they maintain one, and provide a copy of the proposed budget for public inspection to the Town Clerk of the Town in which the District is located.

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

3. Stewardship, Compliance and Accountability (*continued*)

Budgetary Data (continued)

- e) On the 3rd Tuesday in October, the Board of Fire Commissioners shall hold a public hearing to discuss the contents of the proposed budget. The hearing shall be conducted and scheduled in a manner that maximizes participation. At such hearing, any person may be heard in favor of or against the proposed budget as compiled, or for or against any item or items therein contained.
- f) After the public hearing, the Board of Fire Commissioners may adopt changes, alterations and revisions to the proposed budget, except that the Board of Fire Commissioners shall not add or increase an appropriation to a capital reserve fund not contained in the proposed budget.
- g) On or before November 4th, the board shall adopt the District's annual budget.
- h) On or before November 7th, the District's secretary shall deliver two certified copies of the District's annual budget to the Town Clerk of the Town in which the District is located.
- i) Formal budgetary integration is employed during the year as a management control device for the General Fund.
- j) The General Fund budget is legally adopted annually on a basis consistent with generally accepted accounting principles.
- k) The Board of Fire Commissioners has established legal control of the budget at the function level of expenditures. Transfers between appropriation accounts, at the function level, require approval by the Board of Fire Commissioners. Any modifications to appropriations resulting from increases in revenue estimates or supplemental reserve appropriations also require a majority vote by the Board.
- l) Appropriations in the General Fund lapse at the end of the fiscal year, except that outstanding encumbrances are reappropriated in the succeeding year pursuant to the Uniform System of Accounts promulgated by the Office of the State Comptroller.

Budgeted amounts are as originally adopted, or as amended by the Board of Fire Commissioners.

Property Tax Limitation

The District is not limited as to the maximum amount of real property taxes which may be raised. However, on June 24, 2011, the Governor signed Chapter 97 of the Laws of 2011 ("Tax Levy Limitation Law"). This applies to all Local Governments.

The Tax Levy Limitation Law restricts the amount of real property taxes that may be levied by a District in a particular year. The original legislation that established the Tax Limitation Law was set to expire on June 16, 2016. Chapter 20 of the Laws of 2015 extends the Tax Levy Limitation Laws through June 2020.

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

3. Stewardship, Compliance and Accountability (continued)

Property Tax Limitation (continued)

The following is a brief summary of certain relevant provisions of the Tax Levy Limitation Law. The summary is not complete and the full text of the Tax Levy Limitation Law should be read in order to understand the details and implementations thereof.

The Tax Levy Limitation Law imposes a limitation on increases in the real property tax levy, subject to certain exceptions. The Tax Levy Limitation Law permits the District to increase its overall real property tax levy over the tax levy of the prior year by no more than the "Allowable Levy Growth Factor," which is the lesser of one and two-one hundredths or the sum of one plus the Inflation Factor; provided, however that in no case shall the levy growth factor be less than one. The "Inflation Factor" is the quotient of: (i) the average of the National Consumer Price Indexes determined by the United States Department of Labor for the twelve-month period ending six months prior to the start of the coming fiscal year minus the average of the National Consumer Price Indexes determined by the United States Department of Labor for the twelve-month period ending six months prior to the start of the prior fiscal year, divided by (ii) the average of the National Consumer Price Indexes determined by the United States with the result expressed as a decimal to four places. The District is required to calculate its tax levy limit for the upcoming year in accordance with the provision above and provide all relevant information to the New York State Comptroller prior to adopting its budget. The Tax Levy Limitation Law sets forth certain exclusions to the real property tax levy limitation of the District, including exclusions for certain portions of the expenditures for retirement system contributions and tort judgments payable by the District. The District Board may adopt a budget that exceeds the tax levy limit for the coming fiscal year, only if the District Board first enacts, by a vote of at least sixty percent of the total voting power of the District Board, a local law to override such limit for such coming fiscal year.

Expenditure Limitation

The District, pursuant to Section 176(18) of Town Law, is subject to an expenditure limitation. The limitation is calculated on a formula which includes the full value of taxable real estate and certain statutory exclusions. The 2016 computation indicates that the District has not exceeded the statutory limitation.

Expenditures in Excess of Budget

The following functional expenditure category exceeded its budgetary authorization by the amount indicated:

General Fund		
Public Safety		
Personal services	\$	295,677
Shop		776
Mobile communications		3,133

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

3. Stewardship, Compliance and Accountability (*continued*)

Expenditures in Excess of Budget (*continued*)

Employee Benefits		
Retirement	\$	49,355
Workers compensation		41,312

4. Detailed Notes on All Funds and Account Groups

Pension Plan

New York State and Local Retirement System

The District participates in the New York State and Local Employees' Retirement System ("ERS") and the New York State and Local Police and Fire Retirement System ("PFRS") which are collectively referred to as the New York State and Local Retirement System ("System"). These are cost-sharing, multiple-employer defined benefit pension plans. The System provides retirement benefits as well as death and disability benefits. The net position of the System is held in the New York State Common Retirement Fund ("Fund"), which was established to hold all net assets and record changes in plan net position. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. The Comptroller is an elected official determined in a direct statewide election and serves a four year term. Obligations of employers and employees to contribute and benefits to employees are governed by the New York State Retirement and Social Security Law ("NYSRSSL"). Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The District also participates in the Public Employees' Group Life Insurance Plan, which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. That report, including information with regard to benefits provided may be found at www.osc.state.ny.us/retire/publications/index.php or obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, NY 12244.

The System is noncontributory except for employees who joined after July 27, 1976, who contribute 3% of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010, who generally contribute between 3% and 6% of their salary for their entire length of service. Under the authority of the NYSRSSL, the Comptroller annually certifies the actuarially determined rates expressly used in computing the employers' contributions based on salaries paid during the System's fiscal year ending March 31. The employer contribution rates for the plan's year ending in 2016 are as follows:

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

4. Detailed Notes on All Funds and Account Groups (continued)

Pension Plan (continued)

New York State and Local Retirement System (continued)

	<u>Tier/Plan/Option</u>	<u>Rate</u>
ERS	4 A15	18.6%
PFRS	1 384E	25.8
	2 375I	18.1
	2 384E	25.1
	5 384E	23.9
	6 384E	14.5
	6 384E	21.3

At December 31, 2016, the District reported a liability of \$248,833 for its proportionate share of the net pension liability of ERS and a liability of \$7,363,159 for its proportionate share of the net pension liability of PFRS. The net pension liability was measured as of March 31, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on a computation of the actuarially determined indexed present value of future compensation by employer relative to the total of all participating members. At December 31, 2016, the District's proportion was .0015503% for ERS and .2486892% for PFRS which was a decrease of .0001412 for ERS and a decrease of .0016735 for PFRS from its proportion measured as of March 31, 2015.

For the year ended December 31, 2016, the District recognized Pension expenditures of \$42,173 for ERS and \$2,003,182 for PFRS in the general fund financial statements.

At December 31, 2016, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>ERS</u>		<u>PFRS</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 1,257	\$ 29,495	\$ 66,041	\$ 1,113,221
Changes of assumptions	66,356	-	3,174,234	-
Net difference between projected and actual earnings on pension plan investments	147,621	-	4,126,455	-
Changes in proportion and differences between District contributions and proportionate share of contributions	-	30,597	-	440,584
District contributions subsequent to the measurement date	31,630	-	1,551,100	-
	<u>\$ 246,864</u>	<u>\$ 60,092</u>	<u>\$ 8,917,830</u>	<u>\$ 1,553,805</u>

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

4. Detailed Notes on All Funds and Account Groups (continued)

Pension Plan (continued)

\$31,630 and \$1,551,100 reported as deferred outflows of resources related to ERS and PFRS, respectively, resulting from the Districts accrued contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended March 31, 2017.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to ERS and PFRS will be recognized in pension expense as follows:

Year Ended March 31,	ERS	PFRS
2017	\$ 39,389	\$ 1,373,974
2018	39,389	1,373,974
2019	39,389	1,373,974
2020	36,975	1,316,518
2021	-	374,485

The total pension liability for the March 31, 2016 measurement date was determined by using an actuarial valuation as of April 1, 2015, with update procedures used to roll forward the total pension liabilities to March 31, 2016. Significant actuarial assumptions used in the April 1, 2015 valuation were as follows:

Inflation	2.5%
Salary scale	3.8% in ERS, 4.5% in PFRS indexed by service
Investment rate of return	7.0% compounded annually, net of investment expenses, including inflation
Cost of living adjustments	1.3% annually

Annuitant mortality rates are based on the April 1, 2010 - March 31, 2015 System's experience with adjustments for mortality improvements based on Society of Actuaries Scale MP-2014.

The actuarial assumptions used in the April 1, 2015 valuation are based on the results of an actuarial experience study for the period April 1, 2010 - March 31, 2015.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected return, net of investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized below.

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

4. Detailed Notes on All Funds and Account Groups (continued)

Pension Plan (continued)

<u>Asset Type</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity	38 %	7.30 %
International Equity	13	8.55
Private Equity	10	11.00
Real Estate	8	8.25
Absolute Return Strategies	3	6.75
Opportunistic Portfolio	3	8.60
Real Assets	3	8.65
Bonds and Mortgages	18	4.00
Cash	2	2.25
Inflation Indexed Bonds	2	4.00
	<u>100 %</u>	

The discount rate used to calculate the total pension liability was 7.0%. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based upon those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 7.0%, as well as what the District's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1 percentage point lower (6.0%) or 1 percentage point higher (8.0%) than the current rate:

	1% Decrease (6.0%)	Current Assumption (7.0%)	1% Increase (8.0%)
District's proportionate share of the ERS net pension liability (asset)	\$ 561,101	\$ 248,833	\$ (15,020)
District's proportionate share of the PFRS net pension liability (asset)	\$ 16,446,390	\$ 7,363,159	\$ (250,557)

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

4. Detailed Notes on All Funds and Account Groups (continued)

Pension Plan (continued)

The components of the collective net pension liability as of the March 31, 2016 measurement date were as follows:

	ERS	PFRS	Total
Total pension liability	\$ 172,303,544,000	\$ 30,347,727,000	\$ 202,651,271,000
ERS fiduciary net position	156,253,265,000	27,386,940,000	183,640,205,000
Employers' net pension liability	\$ 16,050,279,000	\$ 2,960,787,000	\$ 19,011,066,000
ERS fiduciary net position as a percentage of total pension liability	90.7%	90.2%	90.6%

Employer contributions to ERS and PFRS are paid annually and cover the period through the end of the System's fiscal year, which is March 31st. Retirement contributions as of December 31, 2016 represent the employer contribution for the period of April 1, 2016 through December 31, 2016 based on prior years ERS and PFRS wages multiplied by the employers' contribution rate by tier. Retirement contributions to ERS and PFRS for the nine months ended December 31, 2016 were \$31,630 and \$1,551,100.

Fund Balances

Nonspendable- Prepaid Expenditures	<u>\$ 527,577</u>
Restricted	
Building	459,099
Apparatus	1,820,441
Employee Benefit Accrued Liability	695,417
Total Restricted	<u>2,974,957</u>
Unassigned	<u>852,028</u>
Total Fund Balances	<u>\$ 4,354,562</u>

Prepaid Expenditures has been established to account for payments made in advance. The amount has been classified as nonspendable to indicate that these funds are not "available" for appropriation or expenditure even though they are a component of current assets.

The Restricted for Apparatus and Building have been established pursuant to General Municipal Law. The funds are to be used for the financing of all or part of the cost of construction, acquisition or repair of an apparatus or building. Expenditures can only be made following the adoption of a resolution from the governing board, subject to permissive referendum.

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

4. Detailed Notes on All Funds and Account Groups *(continued)*

Fund Balances (continued)

Employee Benefit Accrued Liability - the component of fund balance that has been restricted pursuant to General Municipal Law to provide funds for the payment of unused sick time and other forms of payment for accrued leave time granted upon termination or separation from service.

Unassigned fund balance in the General Fund represents amounts not classified as nonspendable, restricted, committed or assigned.

5. Contingencies

Litigation

The firefighters union has filed a grievance on behalf of four firefighters who were enrolled in an incorrect retirement plan. The cost to correct the error would be approximately \$300,000, but in order to make the correction State legislation would need to be passed. The grievance has been placed on hold to afford the parties an opportunity to resolve the matter. If a correction is not made, the grievance will proceed. No amounts have been accrued in these financial statements.

Risk Management

The District purchases various conventional insurance policies to reduce its exposure to loss. The general liability policy provides for coverage up to \$1 million per occurrence. In addition, the District maintains an umbrella policy with policy limits of \$20 million. Settled claims resulting from these risks have not exceeded commercial coverage in any of the past three fiscal years. The District purchases conventional workers' compensation insurance with coverage at statutory levels.

6. Defined Benefit Service Award Program

The District financial statements are for the year ended December 31, 2016. The information contained in this note is based on information for the Arlington Fire District Service Award Program ("Program") for year ending on December 31, 2016, which is the most recent information available.

Length of Service Awards Program – LOSAP

The District established a defined benefit Service Award Program (referred to as a "LOSAP" - Length of Service Award Program - under Section 457(e)(11) of the Internal Revenue Code) effective January 1, 1992 for the active volunteer firefighter members of the Arlington Fire Department. The Program was established pursuant to Article 11-A of the New York State General Municipal Law. The Program provides municipally-funded deferred compensation to volunteer firefighters to facilitate the recruitment and retention of active volunteer firefighters. The District is the Sponsor of the Program and the Program administrator.

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

6. Defined Benefit Service Award Program (*continued*)

Program Description

Participation, Vesting and Service Credit

In a defined benefit LOSAP, participating volunteers begin to be paid a Service Award upon attainment of the Program's Entitlement Age. An eligible Program Participant is defined by the Program Sponsor to be an active volunteer firefighter who is at least 16 years of age and has earned one year of Service Credit. The amount of the Service Award paid to a participant is based upon the number of years of Service Credit the volunteer earned under the Program for performing active volunteer firefighter activities.

Participants acquire a non-forfeitable right to be paid a Service Award after earning credit for five years of service or upon attaining the Program's Entitlement Age while an active volunteer. The Program's Entitlement Age is age 60. An active volunteer firefighter earns a year of Service Credit for each calendar year after the establishment of the Program in which he or she accumulates 50 points. Points are granted for the performance of certain firefighter activities in accordance with a system established by the Sponsor on the basis of a statutory list of activities and point values. A Participant may also receive Service Credit for five years of active volunteer firefighting service rendered prior to the establishment of the Program as an active volunteer firefighter member of the District.

Benefits

A Participant's Service Award benefit is paid as a ten-year certain and continuous monthly payment life annuity. The amount payable each month equals \$20 multiplied by the total number of years of Service Credit earned by the Participant under the point system. The maximum number of years of Service Credit a Participant may earn under the Program is 40 years. Currently, there are no other forms of payment of a volunteer's earned Service Award under the Program.

Except in the case of Pre-Entitlement Age death or total and permanent disablement, a Participant's Service Award will not be paid until he or she attains the Entitlement Age. Volunteers who are active after attaining the Entitlement Age and who may have commenced receiving a Service Award have the opportunity to earn Service Credit and thereby increase their Service Award payments. The Pre-Entitlement Age disability benefit is equal to the actuarial value of the Participant's earned service award at the time of disablement. The Program provides a Pre-Entitlement Age death benefit equal to the actuarial value of the participant's earned service award at the time of death. If the volunteer was an active member who earned a year of service credit within the last five years, the minimum Pre-Entitlement Age death benefit payable is \$10,000. The Program does not provide extra line-of-duty death or disability benefits. All death and disability benefits are self-insured and are paid from the Program Trust Fund.

For a complete explanation of the Program, see the Program Document, a copy of which is available from the District Secretary.

Fiduciary Investment and Control

After the end of each calendar year, each fire department prepares and certifies a list of names of all persons who were active volunteer members of the fire department during the year indicating which volunteers earned 50 points. The certified list is delivered to the Board

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

6. Defined Benefit Service Award Program (*continued*)

Fiduciary Investment and Control (continued)

of Fire Commissioners for the Board's review and approval. The fire departments must maintain the point system records to verify each volunteer's points on forms provided and/or approved by the Board of Fire Commissioners.

The Board of Fire Commissioners has retained Penflex, Inc. to assist in the administration of the Program. The services provided by Penflex are described in the agreement between Penflex and the District.

Based on the certified calendar year volunteer firefighter listings Penflex determines and certifies in writing to the Board of Fire Commissioners the amount of the Service Award to be paid to a Participant or to a Participant's designated beneficiary. As authorized by the Board of Fire Commissioners, Penflex then directs the paying agent to pay the Service Award. No Service Award benefit payment is made without the written certification from Penflex and written confirmation to the District.

Penflex bills the District for the services it provides. Penflex invoices are authorized for payment by the Board of Fire Commissioners in the same manner as any other invoice presented to the Fire District for payment. The District pays Penflex invoices from the Service Award Program Trust Fund and then reimburses the Trust Fund for the amount paid.

Program assets are required to be held in trust by Article 11-A, for the exclusive purpose of providing benefits to Participants and their beneficiaries or for the purpose of defraying the reasonable expenses of the operation and administration of the Program. The Board of Fire Commissioners created a Service Award Program Trust Fund through the adoption of a Trust Document, a copy of which is available from the District secretary. The Board of Fire Commissioners is the Program Trustee.

Authority to invest the Program assets is vested in the Program Trustee. Program assets are invested in accordance with a statutory prudent person rule and in accordance with an investment policy adopted by the Board of Fire Commissioners.

The Board of Fire Commissioners has retained RBC Wealth Management to provide investment management and custodial services and Comerica Bank to pay benefits to participants.

The sponsor is required to retain an actuary to determine the amount of the District's contributions to the plan. The actuarial firm retained by the District for this purpose is Penflex, Inc. Portions of the following information are derived from the January 1, 2016 Annual Report.

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

6. Defined Benefit Service Award Program (continued)

Fiduciary Investment and Control (continued)

Actuarial Accrued Liability at January 1, 2017		\$2,821,667
Less: Assets Available for Benefits		
Cash and money market	\$ 63,007	
U.S. equities	502,086	
International equities	225,481	
Fixed income	1,013,672	
Mixed assets	451,705	
Benefits payable	10,620	
Interest receivable	<u>27</u>	
 Total Assets Available for Benefits		 <u>2,266,598</u>
 Total Unfunded Benefits		 555,069
 Less: Unfunded Liability for Separately Amortized Costs		 <u>398,415</u>
 Unfunded (Overfunded) Normal Benefits		 <u>\$ 156,654</u>

The above investments in U.S. equities, fixed income and mixed assets are valued using level 1 inputs.

Separately Amortized Costs

The unfunded liability for additional Service Awards earned after attainment of the entitlement age is being amortized over five years at 5.50% from the year they are accrued. The remaining unfunded liability as of 1/1/2016 was amortized over 20 years at 5.50%, with 19 years remaining as of 1/1/2017.

Receipts and Disbursements

Plan Net Assets, beginning of year		\$2,202,083
Changes during the year:		
Sponsor contributions	\$ 68,766	
Changes in fair market value of investments	61,575	
Investment income earned	75,339	
Change in investment income receivable	(6)	
Investment expense	(14,336)	
Administrative fees	(7,819)	
Benefits paid/payable	<u>(119,004)</u>	
 Plan Net Assets, end of year		 <u>\$2,266,598</u>

Arlington Fire District, New York

Notes to Financial Statements – Regulatory Basis
December 31, 2016

6. Defined Benefit Service Award Program (continued)

Contributions

Contribution recommended by actuary	\$ 68,766
Actual contribution made by the sponsor	68,766

Funding Methodology and Actuarial Assumptions

Normal Costs

The actuarial valuation methodology used by the actuary to determine the Sponsor's contribution is the Attained Age Normal Cost method. The assumptions used by the actuary to determine the Sponsor's contribution and the actuarial present value of benefits are:

Assumed rate of return on Program investments: 5.50%

Actuarial Tables:

Post-Entitlement Age mortality	RP-2014
*Pre-Entitlement Age mortality	RP-2014

7. Fixed Assets

Property, Buildings and Equipment - A summary of changes in the general fixed assets during fiscal year 2016 follows:

	<u>Balance Beginning</u>	<u>Increases</u>	<u>Balance Ending</u>
Building	\$ 2,044,632	\$ -	\$ 2,044,632
Machinery and Equipment	<u>5,154,927</u>	<u>312,845</u>	<u>5,467,772</u>
Total Fixed Assets	<u>\$ 7,199,559</u>	<u>\$ 312,845</u>	<u>\$ 7,512,404</u>

8. Lease Commitments

The District has a multiyear lease agreement with Croft Corners Fire Company, Inc. beginning January 1, 2015 and expiring on December 31, 2017. The District also has a multiyear lease with Rochdale Fire Company No. 1, Inc. beginning on January 1, 2015 and expiring on December 31, 2017, for use of the fire house. The annual lease obligations for the life of the agreements are as follows:

2017	\$ <u>85,777</u>
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Arlington Fire District, New York

Supplementary Information

December 31, 2016 and 2015

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Arlington Fire District, New York

New York State and Local Employees' Retirement System Schedule of the District's Proportionate Share of the Net Pension Liability Last Ten Fiscal Years (1)

	2016	2015
District's proportion of the net pension liability	<u>0.0015503%</u>	<u>0.0016915%</u>
District's proportionate share of the net pension liability	<u>\$ 248,833</u>	<u>\$ 57,141</u>
District's covered-employee payroll	<u>\$ 273,724</u>	<u>\$ 288,347</u>
District's proportionate share of the net pension liability as a percentage of its covered-employee payroll	<u>90.91%</u>	<u>19.82%</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>90.70%</u>	<u>97.90%</u>

Note - The amounts presented for each fiscal year were determined as of the March 31 measurement date.

- (1) Data not available prior to fiscal year 2015 implementation of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions*.
- (2) The discount rate used to calculate the total pension liability was decreased from 7.5% to 7.0% effective with the March 31, 2016 measurement date.

Arlington Fire District, New York

New York State and Local Employees' Retirement System Schedule of Contributions Last Ten Fiscal Years (1)

	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$ 42,173	\$ 34,079
Contributions in relation to the contractually required contribution	<u>(42,173)</u>	<u>(34,079)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>
District's covered-employee payroll	<u>\$ 319,456</u>	<u>\$ 294,114</u>
Contributions as a percentage of covered-employee payroll	<u>13.20%</u>	<u>11.59%</u>

(1) Data not available prior to fiscal year 2015 implementation of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions*.

Arlington Fire District, New York

New York State and Local Police and Fire Retirement System
 Schedule of the District's Proportionate Share of the Net Pension Liability
 Last Ten Fiscal Years (1)

	<u>2016</u>	<u>2015</u>
District's proportion of the net pension liability	<u>0.2486892%</u>	<u>0.2503627%</u>
District's proportionate share of the net pension liability	<u>\$ 7,363,159</u>	<u>\$ 689,147</u>
District's covered-employee payroll	<u>\$ 8,621,654</u>	<u>\$ 7,680,390</u>
District's proportionate share of the net pension liability as a percentage of its covered-employee payroll	<u>85.40%</u>	<u>8.97%</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>90.20%</u>	<u>99.00%</u>

Note - The amounts presented for each fiscal year were determined as of the March 31 measurement date.

(1) Data not available prior to fiscal year 2015 implementation of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions*.

(2) The discount rate used to calculate the total pension liability was decreased from 7.5% to 7.0% effective with the March 31, 2016 measurement date.

Arlington Fire District, New York

New York State and Local Police and Fire Retirement System
Schedule of Contributions
Last Ten Fiscal Years (1)

	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$ 2,068,133	\$ 1,816,546
Contributions in relation to the contractually required contribution	<u>(2,068,133)</u>	<u>(1,816,546)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>
District's covered-employee payroll	<u>\$ 8,244,730</u>	<u>\$ 7,833,998</u>
Contributions as a percentage of covered-employee payroll	<u>25.08%</u>	<u>23.19%</u>

(1) Data not available prior to fiscal year 2015 implementation of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions*.

Arlington Fire District, New York

Service Awards Program
Schedule of Funding Progress
Last Six Fiscal Years

Valuation Date	Actuarial		Unfunded (Overfunded) Actuarial Accrued Liability	Funded Ratio
	Value of Assets	Accrued Liability		
1/1/2017	\$2,266,598	\$2,821,667	\$ 555,069	80%
1/1/2016	2,202,083	2,619,314	417,231	84%
1/1/2015	2,367,307	2,425,680	58,373	98%
1/1/2014	2,411,691	2,348,663	(63,028)	103%
1/1/2013	2,412,968	2,273,587	(139,381)	106%
1/1/2012	2,180,061	2,174,446	(5,615)	100%

Arlington Fire District, New York

Service Awards Program
Schedule of Contributions
Last Six Fiscal Years

<u>Year Ended December 31,</u>	<u>Annual Required Contribution</u>	<u>Actual Contribution</u>	<u>Percentage Contributed</u>
2011	\$ 94,201	\$ 218,201	232%
2012	85,491	98,880	116%
2013	74,128	75,000	101%
2014	70,910	70,910	100%
2015	69,108	69,108	100%
2016	68,766	68,766	100%

Arlington Fire District, New York
General Fund
Balance Sheet - Regulatory Basis
December 31, 2016

	December 31,	
	2016	2015
ASSETS		
Cash and equivalents	\$ 3,980,200	\$ 3,068,121
Cash and equivalents, special reserves	141,180	137,551
Accounts receivable	-	24,344
State and Federal aid receivables	-	127,284
Prepaid expenditures	<u>527,577</u>	<u>462,626</u>
Total Assets	<u>\$ 4,648,957</u>	<u>\$ 3,819,926</u>
LIABILITIES AND FUND BALANCE		
Liabilities		
Accounts payable	<u>\$ 294,395</u>	<u>\$ 168,787</u>
Fund Balance		
Nonspendable	527,577	462,626
Restricted	2,974,957	2,616,143
Unassigned	<u>852,028</u>	<u>572,370</u>
Total Fund Balance	<u>4,354,562</u>	<u>3,651,139</u>
Total Liabilities and Fund Balance	<u>\$ 4,648,957</u>	<u>\$ 3,819,926</u>

Arlington Fire District, New York

General Fund

Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual - Regulatory Basis

Year Ended December 31, 2016

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
REVENUES				
Real property taxes	\$ 16,778,925	\$ 16,778,925	\$ 16,778,925	\$ -
Payments in lieu of taxes	550,600	550,600	575,666	25,066
Interest and earnings	8,000	8,000	8,658	658
Insurance recoveries	-	-	305,620	305,620
Sale of property and compensation for loss	-	-	5,400	5,400
Gifts and donations	-	-	5,377	5,377
State aid	-	-	83,945	83,945
Miscellaneous	-	-	6,952	6,952
	<u>17,337,525</u>	<u>17,337,525</u>	<u>17,770,543</u>	<u>433,018</u>
Total Revenues				
EXPENDITURES				
Public safety	10,638,525	10,638,525	10,762,154	(123,629)
Employee Benefits	6,699,000	6,699,000	6,304,966	394,034
	<u>17,337,525</u>	<u>17,337,525</u>	<u>17,067,120</u>	<u>270,405</u>
Total Expenditures				
Excess of Revenues Over Expenditures	-	-	703,423	703,423
FUND BALANCE				
Beginning of Year	-	-	3,651,139	3,651,139
End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,354,562</u>	<u>\$ 4,354,562</u>

Arlington Fire District, New York

General Fund
 Schedule of Expenditures Compared to Budget - Regulatory Basis
 Year Ended December 31, 2016

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
PUBLIC SAFETY				
Personal services	\$ 9,459,175	\$ 9,459,175	\$ 9,754,852	\$ (295,677)
Other contractual expenditures	368,850	368,850	313,745	55,105
Fuel	110,000	110,000	51,308	58,692
Shop	136,500	136,500	137,276	(776)
Building operations	268,500	268,500	248,773	19,727
Mobile Communications	20,000	20,000	23,133	(3,133)
Fire and EMS Operations	275,500	275,500	233,067	42,433
	<u>10,638,525</u>	<u>10,638,525</u>	<u>10,762,154</u>	<u>(123,629)</u>
EMPLOYEE BENEFITS				
Retirement	1,996,000	1,996,000	2,045,355	(49,355)
MTA payroll tax	34,000	34,000	25,536	8,464
Social security	752,000	752,000	601,643	150,357
Workers compensation	504,000	504,000	545,312	(41,312)
Hospital, medical and accident insurance	3,343,000	3,343,000	3,018,354	324,646
Length of Service Awards Program	70,000	70,000	68,766	1,234
	<u>6,699,000</u>	<u>6,699,000</u>	<u>6,304,966</u>	<u>394,034</u>
Total Expenditures	<u>\$ 17,337,525</u>	<u>\$ 17,337,525</u>	<u>\$ 17,067,120</u>	<u>\$ 270,405</u>

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Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Independent Auditors' Report

**Board of Fire Commissioners
Arlington Fire District, New York**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory basis financial statements of Arlington Fire District, New York (the "District") as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the District's regulatory basis financial statements, and have issued our report thereon dated November 30, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

PKF O'Connor Davies, LLP
Harrison, New York
November 30, 2017

Arlington Fire District, New York

Communication of Internal Control Matters Identified in the Audit to
Those Charged with Governance and Management

December 31, 2016



**Communication of Internal Control Matters Identified in the Audit to
Those Charged with Governance and Management**

Board of Fire Commissioners
Arlington Fire District
11 Burnett Blvd
Poughkeepsie, NY 12603

Auditors' Communication on Internal Control

In planning and performing our audit of the financial statements of the Arlington Fire District, New York (the "District") as of and for the year ended December 31, 2016, in accordance with auditing standards generally accepted in the United States of America, we considered the District's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above. However, as indicated in the attached Addendum A, we share for your consideration observations about the internal control and operations.

This communication and addendum are intended solely for the information and use of management and the District's Board and are not intended to be and should not be used by anyone other than these specified parties. We will be pleased to discuss these communications and comments in further detail at your convenience, or to assist you in implementing the recommendations.

PKF O'Connor Davies, LLP

PKF O'Connor Davies, LLP

Harrison, New York

November 30, 2017

Arlington Fire District, New York

Addendum A

- **Length of Service Awards Program “LOSAP”**

New York State General Municipal Law (“GML”) states that one year of firefighting service must be credited under a service award program for each calendar year after establishment of the program in which an active volunteer firefighter accumulates at least 50 points. Our audit indicated that the District did not have adequate support for all of the LOSAP points awarded for all five of the Firefighters selected for testing. Additionally, the District did not properly segregate rescue calls into the two categories of fire and EMS.

Recommendation

The District should have an internal review of the points awarded to ensure that all points are adequately supported before the certification of points is completed.

- **Budget Amendments and Transfers**

The General Municipal Law of the State of New York provides that "no expenditure shall be made, nor shall any contract which involves the expenditure of monies or the incurring of any liability be entered into, unless an amount has been appropriated for a particular purpose and is available therefore or has been authorized to be borrowed pursuant to Local Finance Law". Our audit disclosed that five functional expenditure categories within the General Fund exceeded their budget authorizations in the amount of \$390,253.

Recommendation

The District should make appropriate and timely budget amendments before either transferring or incurring expenditures in excess of appropriations for the General Fund, in accordance with the General Municipal Law.

Auditors' Communication with Those Charged with Governance

Board of Fire Commissioners Arlington Fire District, New York

We have audited the financial statements of the Arlington Fire District, New York (the "District") as of and for the year ended December 31, 2016, and have issued our report thereon dated November 30, 2017. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated November 30, 2017. This letter provides additional required communications related to our audit.

Our responsibility under professional standards

Our responsibility is to form and express an opinion about whether the financial statements, which are the responsibility of management, are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America ("U.S. GAAP"). Those individuals charged with governance of the District are responsible for the oversight of the financial reporting process, and our audit does not relieve management and those charged with governance of their respective responsibilities.

Our responsibility for the supplementary information accompanying the financial statements is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole. With respect to such supplementary information, we made certain inquiries of management and evaluated the form, content and methods of preparing the information to determine that the information complies with the regulatory basis of accounting, the method of preparing it has not changed from the prior year, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Planned scope and timing of the audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Qualitative aspects of significant accounting practices

Significant accounting policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the reporting period that had a significant impact on the financial statements. No matters have come to our attention that would require us to inform you about (1) the methods used to account for significant unusual transactions, and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant accounting estimates

Accounting estimates made by management are an integral part of the financial statements and are based on management's knowledge and experience about past and current events and assumptions about future events. Actual results could differ from those estimates.

Certain accounting estimates are particularly sensitive because of their significance to financial statements and their susceptibility to change, such as:

- Actuarial assumptions and proportionate share calculations related to pension obligations
- Estimates for certain operating and long-term liabilities

Management believes that the estimates used and assumptions made are adequate based on the information currently available. We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements as a whole.

Financial statement disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements relate to:

- Pension plan information
- Fund balances

The financial statement disclosures are consistent and clear.

Significant difficulties encountered during the audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and corrected misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management.

We are required to communicate to you misstatements that remain uncorrected, including any related to prior periods, and the effect, if any, that they may have on the opinion in our report, and request their correction. There are no such financial statement misstatements that remain uncorrected.

In addition, we are required to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. The adjusting journal entries following this communications letter summarize that were corrected by management.

Disagreements with management

For purposes of this letter, a disagreement with management is a matter, whether or not resolved to our satisfaction, concerning financial accounting, reporting, or auditing, which could be significant to the financial statements or the auditors' report. No such disagreements arose during the course of the audit.

Representations requested from management

We have requested certain written representations from management in a separate letter dated November 30, 2017.

Management's consultations with other accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other matters discussed with management

We generally discuss with management a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the District, and plans and strategies that may affect the risks of material misstatement. None of the matters discussed and our responses thereto were a condition to our retention as auditors.

We have provided our comments regarding deficiencies and other matters noted during our audit in the attached addenda.

Auditor independence

We affirm that PKF O'Connor Davies, LLP is independent with respect to the District in accordance with professional standards.

This communication is intended solely for the information and use of the Board of Fire Commissioners and the management of the District is not intended to be and should not be used by anyone other than these specified parties.

PKF O'Connor Davies, LLP

PKF O'Connor Davies

Harrison, New York

November 30, 2017