



Arlington Fire District

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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES December 19, 2022

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi
Comm. Richard Dore
Comm. Phil Van Itallie

Chief: William Steenbergh
Assistant Chief: Eric Philipp – (absent)
Director of EMS: David Violante
District Secretary: Renee O’Neill – (absent)
Treasurer: James Passikoff – (absent)

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Van Itallie to approve Abstract 22–12B. This consists of \$0 in paid bills with a total of 0 checks and \$96,967.22 in unpaid bills with a total of 45 checks for a grand total of \$96,967.22, totaling 45 checks. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

- A. December 5, 2022 Board of Fire Commissioners' Meeting
A motion was made by Comm. Valdez to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 2 (Comm. Dore and Comm. Longi abstained)

V. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

- A. Service Awards – Comm. Valdez & Comm. Longi
1. E-mail dated December 8, 2022 from Glens Falls National Bank regarding “Investment Update”.
 2. Received from Glens Falls National Bank – “Statement of Value and Activity” for November 2022.
- B. District Inspections – Comm. Longi & Comm. Van Itallie
- C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore
- D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie
- E. Public Relations – Comm. Chiumento & Comm. Dore
- F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie
- G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie
- H. Capital Equipment – Comm. Dore & Comm. Longi
- I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore
- J. Career Staff Liaison – Comm. Chiumento & Comm. Dore
- K. Volunteer Recruitment – Comm. Valdez & Comm. Longi
- L. District Safety & Health – Comm. Dore & Comm. Valdez
- M. Strategic Plan – Comm. Longi & Comm. Valdez
- N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
- O. IT Operations Committee – Comm. Van Itallie & Comm. Longi
- P. Croft Lease – Comm. Valdez & Comm. Longi
- Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

VI. **CORRESPONDENCE** – *None unless otherwise noted*

- A. Received the Annual Meeting minutes of the Department Election held on December 8, 2022.
- B. Received “*Fire District Affairs*” newsletter for December 2022 – January 2023.
- C. E-mail dated December 11, 2022 from Michelle Squires regarding her concerns of adding wireless infrastructure in residential areas.
- D. Received the official results of the Commissioner Election held on December 13, 2022.

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

- A. E-mail dated December 7, 2022 from Red Oaks Mill Fire Company regarding they accepted the resignation of Girish Yellappa as an active member.

A motion was made by Comm. Dore to drop Girish Yellappa as an active member. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

X. **DISTRICT STAFF ITEMS**

- A. Chief William Steenbergh
1. Volunteer Recruitment Coordinator Statement of Work for 2023. Recommends the Board to reinstate Lisa Jackson.

A motion was made by Comm. Dore to keep Lisa as Volunteer Recruitment Coordinator. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

- B. Assistant Chief Eric Philipp – (absent)

- C. Director of EMS David Violante
1. No report but thanked the Board for their support throughout 2022. Wished everyone a happy holiday.

- D. Treasurer James Passikoff – (absent)

XI. **SCHOOL REQUESTS**

No school requests were submitted.

XII. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh
1. Three (3) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
 2. Six (6) collective bargaining and negotiations.

With no further open business to discuss, a motion was made by Comm. Dore to adjourn to Executive Session. Seconded by Comm. (audio was cut off)

The Board adjourned to Executive Session at 7:10 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 8:01 p.m. and returned to Open Session.

XIV. OPEN ITEMS

As a result of Executive Session, a motion was made by Comm. Dore to approve the agreement between Rochdale Fire Company and the Arlington Fire District. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

As result of Executive Session, a motion was made by Comm. Longi to approve the MOA on unused vacation and holiday time. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

As a result of Executive Session, a motion was made by Comm. Longi to purchase 130 hours of unused benefit time from EMS Director Violante. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

As result of Executive Session, a motion was made by Comm. Dore to approve the MOA going back to uniform shirts for Firefighters and Lieutenants. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

As a result of Executive Session, a motion was made by Comm. Dore to approve the extension of Light Duty for Ryan Fincham through the end of February. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

As a result of Executive Session, a motion was made by Comm. Longi to approve the employment contracts for Greg, Denise, Renee and Shannon. (our admin staff). Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

With no further business to conduct, a motion was made by Comm. Van Itallie to adjourn the meeting. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

Meeting adjourned at 8:03 p.m.

Respectfully Submitted,

Renee O’Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 12-19-22

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