



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING MINUTES December 18, 2023

ATTENDEES:

Comm. Richard Dore – Chairman
Comm. Peter Longi
Comm. Ralph Chiumento, Jr. – Vice Chairman
Comm. Phil Van Itallie
Comm. Peter Valdez

Chief: William Steenbergh – (absent)
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O'Neill – (absent)
Treasurer: James Passikoff

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*
2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*
3. **ABSTRACT APPROVAL**
Comm. Van Itallie made a motion to approve Abstract 23–12B. This consists of \$0 in paid bills with a total of 0 checks and \$457,902.18 in unpaid bills with a total of 46 checks for a grand total of \$457,902.18, totaling 46 checks. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**
A. December 4, 2023 Board of Fire Commissioners' Meeting
Comm. Longi made a motion to approve. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0
5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*
A. Service Awards – Comm. Valdez & Comm. Longi
1. E-mail dated December 1, 2023 from Glens Falls National Bank regarding “Investment Update”.
2. Received from Glens Falls National Bank – “Statement of Value and Activity”: November 2023.

B. District Inspections – Comm. Longi & Comm. Van Itallie
C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore
D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie
E. Public Relations – Comm. Chiumento & Comm. Dore
F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie
G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie
H. Capital Equipment – Comm. Dore & Comm. Longi
I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore
J. Career Staff Liaison – Comm. Chiumento & Comm. Dore
K. Volunteer Recruitment – Comm. Valdez & Comm. Longi
L. District Safety & Health – Comm. Dore & Comm. Valdez
M. Strategic Plan – Comm. Longi & Comm. Valdez
N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
O. IT Operations Committee – Comm. Van Itallie & Comm. Longi
P. Croft Lease – Comm. Valdez & Comm. Longi
Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie
6. **CORRESPONDENCE** – *None unless otherwise noted.*
A. Received Engine Company #1’s Officers for 2024.

B. Received from District President Sean Jackson, the December 7, 2023 Annual Meeting Minutes.

C. Received the official final results of the Commissioner Election that was held on December 12, 2023.
7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*
8. **DONATIONS** – *None unless otherwise noted*

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*

10. **DISTRICT STAFF ITEMS**

A. Chief William Steenbergh – (absent)

1. Structural Engineer evaluated overhead door at HQ; no immediate structural concerns; more information to follow.

Director of EMS Violante reported on Chief Steenbergh's behalf that they issued a written report and had a list of questions for the door company. Waiting for those to come back.

B. Assistant Chief Eric Philipp

1. Structural concerns with the floor at Croft which they are currently doing repairs.
2. Wished Comm. Longi the best and thanked him for his time on the Board. Also, wished everyone a Merry Christmas and a Happy New Year.

Members of the Board thanked Comm. Longi for his service and wished him the best in his future endeavors.

C. Director of EMS David Violante

1. Volunteer applications for membership
 - A. Emily Donati, Co. 5, FF

Comm. Chiumento made a motion to approve. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 1 (Comm. Van Itallie abstained)

B. David Imm, Co. 5, FF

Comm. Chiumento made a motion to approve. Seconded by Comm. Longi.

- Motion Carried, 4 – 0 – 1 (Comm. Van Itallie abstained)

2. Thanked Comm. Longi for his time and wished him the best.

Brief discussion on the status of 32-45. It's at ROM while the floor is being repaired at Croft. Maintenance being worked on at the Shop.

D. Treasurer James Passikoff

1. Chairman Dore acknowledged receipt of the Treasurer's November 30, 2023 Financial Report for the District.

11. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

For Commissioners notification purposes only:

There were no school requests submitted for notification purposes only.

The following school requests require consideration by the Board of Fire Commissioners:

- A. Andrew Rayburn: "Medium Structural Collapse Concepts", January 4 – 16, 2024 at Dutchess County Fire Training Center. (No cost)

Reported that there may be the potential of 6 hours OT depending on staffing.

Comm. Longi made a motion to approve Andrew Rayburn. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

12. **ITEMS FOR EXECUTIVE SESSION**

- A. Comm Dore – one (1) item for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, Comm. Chiumento made a motion to adjourn to Executive Session. Seconded by Comm. Longi.

- Motion Carried, 5 – 0 – 0

The Board adjourned to Executive Session at 7:12 p.m.

13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 7:17 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

Comm. Longi expressed his gratitude, and said it was an honor to be on the Board. Thanked Chief Steenbergh for all his help. Thanked everyone and is a phone call away.

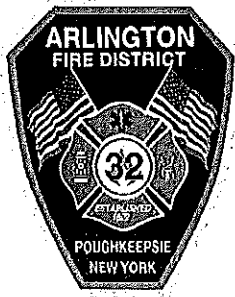
With no further business to conduct, Comm. Valdez made a motion to adjourn the meeting.
Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0 – 0

Meeting adjourned at 7:18 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 12/18/2023 7pm
