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**Arlington Fire District**



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Fire Department

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**BOARD OF FIRE COMMISSIONERS’  
MONTHLY MEETING  
December 9, 2003**

- ATTENDEES:
- Comm. Elizabeth Bomba - Chairperson
  - Comm. Paul Lahey (arrived during Executive Session)
  - Comm. Ralph Chiumento
  - Comm. Karen Pells
  - Comm. Patrick Rose
- 
- Attorney: Gerard Comatos (arrived during Executive Session)
  - Treasurer: James Passikoff
  - Secretary: Renée O’Neill

Chairperson Bomba opened the meeting of the Arlington Fire District Board of Fire Commissioners’ Monthly Meeting at 7:30 p.m.

- I. Comm. Bomba requested Comm. Pells and Comm. Bomba to review Abstracts 11B & 12A.

II. **MINUTES**

- A. November 11, 2003 Board of Fire Commissioners’ Monthly Meeting.  
A motion was made by Comm. Pells and seconded by Comm. Rose to approve the Minutes as printed.

- Motion Carried.

III. **MONTHLY REPORTS**

No reports given unless otherwise noted.

- A. Service Awards- Comm. Chiumento
- B. District Inspections - Chiefs

- C. District Officers/Chief Liaison - Comm. Lahey
- D. Sub Station - Comm. Rose & Comm. Chiumento
- E. EMS & Paramedic Liaison - Comm. Bomba
- F. Public Relations - Comm. Lahey & Comm. Rose
- G. Equipment Maintenance - Comm. Rose
- H. Building & Grounds- Comm. Rose
- I. Capital Equipment - Comm. Chiumento
- J. Union Negotiations & Contract - Comm. Bomba
- K. Career Staff Liaison - Comm. Pells
- L. Volunteer Recruitment - Comm. Pells
  - 1. Applications to be approved by the Board:
    - A. Jason Mignano, Station 3, FF
    - B. Sara Boulerice, Station 3, FF
    - C. Jennifer Bordas, Station 3, FF
    - D. Justin Walsh, Station 4, FF
    - E. Christopher Rinck, Station 4, FF (16/17 yo)
    - F. Elisa Orton, Station 5, EMS

A motion was made by Comm. Chiumento and seconded by Comm. Rose to approve the aforementioned applicants as members of the Arlington Fire District.

- Motion Carried.

- M. Volunteer Liaison - Comm. Chiumento

#### IV. CORRESPONDENCE

- A. Received *Fire District Affairs - October 2003*
- B. Thank you letter dated November 24, 2003 from Red Oaks Mill Fire Company regarding the district inspection dinner.
- C. Thank you letter dated November 29, 2003 from Tony D'Aquanni of Salem Court thanking Lt. Steenbergh, FF Tompkins, FF Cross and FF Schoessow for responding to their call on November 20<sup>th</sup>.
- D. Letter dated November 25, 2003 from Breaking the Cycle inviting members of AFD to attend an assembly on "Non-Violet Conflict Resolution and Forgiveness" on December 16<sup>th</sup> at 2:00 pm at Poughkeepsie Middle School.
- E. Letter dated December 2, 2003 from Westchester County regarding the next session of the NYS Fire Academy scheduled to begin March 15<sup>th</sup>.
- F. Invitation from Westchester County Department of Emergency Services for the Career Firefighters Academy graduation on Friday, December 12, 2003.

- G. Letter dated November 25, 2003 from the Congressional Fire Services Institute, regarding Congress approving "Hometown Heros Survivor Benefit Act of 2003".

V. **DONATIONS**

A motion was made by Comm. Pells and seconded by Comm. Chiumento to turn over the total donation amount of \$ 490.00 to the Four Company Fund.

<u>NAME</u>	<u>REASON</u>
The Paciullo's	Holiday Donation
The Barassi's	Unknown
Pamela Kara	Ambulance
The Fein's	Assistance Received
American Heating & Cooling	Unknown
Patricia Battistoni	Assistance Received
IBM	In Memory of John C. Cruthers

- Motion Carried.

VI. **PERSONNEL**

- A. Received Fund Raising Event Form dated November 11, 2003 from Red Oaks Mill Fire Company requesting a mailing to residents on December 1, 2003.

A motion was made by Comm. Chiumento and seconded by Comm. Pells to approve the mailing fund raiser event for Red Oaks Mill Fire Company on December 1, 2003.

- Motion Carried.

- B. Letter dated November 25, 2003 from Croft Corners Fire Company to make the following member changes:

1. Anne Kuhhorn: remove as active EMT, to remain as EMS Driver only and Fire Police.
2. Lisa Nelson: remove as active EMT, to remain as EMS Driver only and Fire Police.

3. Richard Lewis: remove as EMS driver only, to remain as Fire Police.
- C. Received the Red Oaks Mill Fire Company list of Officers for 2004.
  - D. Letter from Engine Company #1 advising the Board of Fire Commissioners that they would like to keep the position of Assistant Chief open; no qualified individuals at this time.
  - E. Letter dated December 2, 2003 from Engine Co. #1 informing the Board of Fire Commissioners effective November 11<sup>th</sup>, Aleksander Zagajewski resigned from active roles.
  - F. Letter dated December 7, 2003 from Red Oaks Mill Fire Company informing the Board of Fire Commissioners to remove the following members from active roles, all resigned due to other commitments:
    1. Robert Averill - effective November 11, 2003
    2. Corey Graff - effective October 7, 2003
    3. Ryan Speedling - effective November 11, 2003

A motion was made by Comm. Chiumento and seconded by Comm. Pells to remove Aleksander Zagajewski, Robert Averill, Corey Graff and Ryan Speedling from active roles of the Arlington Fire District.

- Motion Carried.

## VII. SCHOOL REQUESTS

A motion was made by Comm. Chiumento and seconded by Comm. Pells to accept the attendance of the following members to the schools/seminars listed:

- A. Lt. Dan Murray: "Incident Command System, I-200", December 4 - 5, 2003 in Kingston.
- B. Michael Hogan: "Haz Mat Ops", December 9, 2003 at New Hackensack Fire Department.
- C. Kip Miller: "Haz Mat Ops", December 9, 2003 at New Hackensack Fire Department.
- D. Frederick Brandt: "Intermediate", starts January 3, 2004 at Beacon Fire Department.
- E. FF Chris Dougherty: "Fire/ Arson Investigation", January 5 - 9 & 12 - 16, 2004 in Montour Falls.

- F. Michael Hogan: "EMT Refresher", January 6, 2004 at DCC South.
- G. Lt. John Palcher: "Codes Course 1", January 20 - 22 & January 27 - 29, 2004 at AFD Station 3.
- Motion Carried.

VIII. **COMMISSIONERS' ITEMS**

A motion was made by Comm. Chiumento and seconded by Comm. Pells to cancel the Workshop meeting scheduled for December 24, 2003 and to hold the Organizational meeting on January 13, 2004 at 7:00 pm, followed immediately by a monthly meeting at 7:30 pm.

- Motion Carried.

- A. Comm. Bomba - No Items.
- B. Comm. Lahey - No Items.
- C. Comm. Chiumento - No Items.
- D. Comm. Pells - No Items.
- E. Comm. Rose - No Items.

IX. **CHIEFS / ADMINISTRATIVE ITEMS**

- A. Deputy Chief Jeff Pells

- 1. Annual Requirements needs to be approved by the Board.

A motion was made by Comm. Pells and seconded by Comm. Chiumento to approve the Annual Requirements.

- Motion Carried.

- 2. FDIC - April 26 - May 1, 2004 in Indianapolis. Needs approval for up to eight people to attend. Cost is approx. \$1,000 per person, plus airfare.

- The Board requested to table this until the January meeting.

- 3. Codes Class 41 - February 24 - 26, 2004  
42 - March 9 - 11, 2004  
43 - April 13 - 15, 2004  
44 - May 11 - 13, 2004

All being held at Red Oaks Mill Fire Company, during the day, approx. 8:00 am to 4:00 pm.

A motion was made by Comm. Chiumento and seconded by Comm. Pells to approve the Codes Classes to be held at Red Oaks Mill Fire Company.

- Motion Carried.

4. Five (5) Personnel Items for Executive Session

B. Assistant Chief Bill Phillips

1. District Inspection went well. All stations were clean. Extends his thanks to the career and volunteer staff for doing a great job. The Dinner cost was \$9,472.20, without the alcohol.

C. Assistant Chief John Richardson

1. Need to set a date for Station 3 & Station 5 members to meet with the Board to discuss the future.

- The Board agreed on January 14, 2004 at 7:00 pm at Red Oaks Mill.

D. EMS Director John Kloepfer

1. Locks have been installed and everyone is trained on it. Working out very well.
2. One (1) Personnel Item for Executive Session.

E. Treasurer Jim Passikoff

1. \$546K left in the budget fo this year.
2. The District needs to enter into a Tax Anticipation Note for 2004 for \$1 million dollars. Attorney Comatos will take care of this for the newspaper.

A motion was made by Comm. Pells and seconded by Comm. Rose that we adjourn to Executive Session at 7:55 p.m.

- Motion Carried.

X. **EXECUTIVE SESSION**

The Board came out of Executive Session at 9:14 p.m and returned to Open Session.

XI. **ABSTRACT**

A motion was made by Comm. Pells and seconded by Comm. Bomba to approve Abstract 11B, in the amount of \$475, 090.58 and Abstract 12A in the amount of \$71, 896.30 for a combined total \$546, 986.88, number of transactions is 122.

XII. **APPOINTMENT**

A motion was made by Comm. Rose and seconded by Comm. Pells to appoint Stephen Inglis as Lieutenant beginning the first pay period starting in January.

- Motion Carried.

XIII. **TAX ANTICIPATION RESOLUTION**

A motion was made by Comm. Chiumento and seconded by Comm. Lahey to approve the Resolution regarding the Tax Anticipation.

- Motion Carried.

XIV. **SALARY INCREASES**

A motion was made by Comm. Bomba and seconded by Comm. Rose, we give a 3% salary increase to Diane Harter, Renee O'Neill and Carol Schmitt and for the people that are Civil personnel, at 5 years of service, they would get three weeks of vacation rated on the number of hours they work per week.

- Motion Carried.

With no further business to conduct, a motion was made by Comm. Pells and seconded by Comm. Bomba that we adjourn.

- Motion Carried.

Respectfully Submitted,

Renée O'Neill  
District Secretary