



Arlington Fire District

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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES November 21, 2022

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi
Comm. Richard Dore
Comm. Phil Van Itallie

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Van Itallie to approve Abstract 22–11B. This consists of \$0 in paid bills with a total of 0 checks and \$2,807,110.72 in unpaid bills with a total of 36 checks for a grand total of \$2,807,110.72, totaling 36 checks. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. October 19, 2022 Board of Fire Commissioners' Meeting
A motion was made by Comm. Longi to approve. Seconded by Comm. Dore.

- Motion Carried, 3 – 0 – 2 (Comm. Valdez and Comm. Van Itallie abstained)

B. November 7, 2022 Board of Fire Commissioners' Meeting
NOTE: The school request that was approved by the BOFC for Joe Moore and William Steenberg to attend FDIC was listed on the agenda from 04/19/23 – 04/22/23. Correct dates are 04/24/23 – 04/29/23.

A motion was made by Comm. Van Itallie to approve with that correction. Seconded by Comm. Valdez.

- Motion Carried, 3 – 0 – 2 (Comm. Dore and Comm. Longi abstained)

V. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

- A. Service Awards – Comm. Valdez & Comm. Longi
1. E-mail dated November 4, 2022 from Glens Falls National Bank regarding “Investment Update”.
 2. Received from Glens Falls National Bank – “Statement of Value and Activity” for October 2022.
 3. Comm. Valdez reported that interest rates are going up. Will look at numbers and discuss with PenFlex. Will report back to the BOFC.
- B. District Inspections – Comm. Longi & Comm. Van Itallie
C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore
D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie
E. Public Relations – Comm. Chiumento & Comm. Dore
F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie
G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie
H. Capital Equipment – Comm. Dore & Comm. Longi
I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore
J. Career Staff Liaison – Comm. Chiumento & Comm. Dore
K. Volunteer Recruitment – Comm. Valdez & Comm. Longi
L. District Safety & Health – Comm. Dore & Comm. Valdez
M. Strategic Plan – Comm. Longi & Comm. Valdez
N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
O. IT Operations Committee – Comm. Van Itallie & Comm. Longi
P. Croft Lease – Comm. Valdez & Comm. Longi
Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

VI. **CORRESPONDENCE** – *None unless otherwise noted*

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

- A. Determine date, time, and location of 2023 Organizational Meeting. Must be within the first fifteen days (15) of January as per Town Law §174(2.)

Brief discussion.

A motion was made by Comm. Chiumento to hold the Organizational Meeting on January 9, 2023 at 7:00 p.m. at Headquarters, followed immediately by a regular meeting. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

- B. New Election Policy and updated Poll Watcher Certificate.

A motion was made by Comm. Van Itallie to adopt this policy. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

X. **DISTRICT STAFF ITEMS**

- A. Chief William Steenbergh

1. Item on the agenda regarding retirement payment is removed. Member exercised their right under the CBA and rescinded.
2. Recommends the six (6) Probationary Firefighters be released from probation. Completed all necessary training. Sean Castano, Anthony Dragonetti, Mark Kolor, Sean McGovern, Ryan VanNess and Richard Court, be appointed permanent effective tomorrow morning at 7:00 a.m.

A motion was made by Comm. Dore to take the guy's off probation having successfully completed it. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

3. Requesting approval for the volunteers to attend the Town Festival of Lights Parade on Saturday, December 3, 2022 from 4:00 p.m. to 7:00 p.m. and to use 32-57.

Brief discussion.

A motion was made by Comm. Dore to approve the volunteers to use 32-57 or 32-45 for the Town of Festival Lights Parade. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

B. Assistant Chief Eric Philipp – No Report.

C. Director of EMS David Violante

1. Congratulated the six firefighters released from probation.
2. Sent an email regarding the updated CDC return to work guidelines. We updated our policies to reflect them and are now following those guidelines.
3. Working on the NYS DOH Agency recertifications. Expires end of the year. Should be done within the next week.

D. Treasurer James Passikoff

1. No financial reports.

XI. **SCHOOL REQUESTS**

No school requests were submitted.

XII. **ITEMS FOR EXECUTIVE SESSION**

A. Chief Steenbergh

1. Two (2) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
2. Two (2) items regarding collective negotiations pursuant to article fourteen of the civil service law.

B. Comm. Chiumento

1. One (1) item regarding the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

With no further open business to discuss, a motion was made by Comm. Dore to adjourn to Executive Session. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 7:14 p.m.

XIII. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:45 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

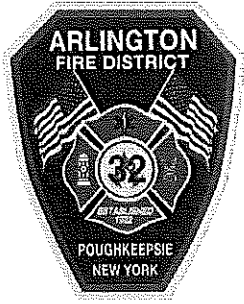
With no further business to conduct, a motion was made by Comm. Van Itallie to adjourn the meeting. Seconded by Comm. Dore.

- Motion Carried, 5 – 0

Meeting adjourned at 8:46 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 11-21-22
