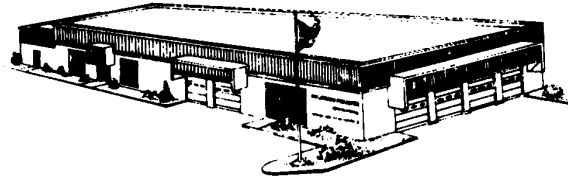


Fire or Ambulance
DIAL 911



Business
845-486-6300 or 486-6304
Fax: 845-486-6322

Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York
12603

BOARD OF FIRE COMMISSIONERS MONTHLY MEETING November 12, 2007

ATTENDEES:

Comm. Patrick Rose, Chairman
Comm. Ann Bollmann
Comm. Kenneth Muckenhaupt
Comm. Kris Duderstadt
Comm. *VACANT*

Attorney: Gerard Comatos
Treasurer: James Passikoff (absent)
Business Manager: Frank Borquist (arrived at 7:36 p.m.)
Secretary: Renee O'Neill

Chairman Rose opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:33 p.m., with a roll call and pledge of allegiance.

The meeting was turned over to Spackenkill School Board President Ralph Chiumento who was requested by the Board of Fire Commissioners to be in attendance to discuss the ambulance standby issue that was discussed at the previous Board meeting. Mr. Chiumento explained that by law, they are required to have an ambulance for football games. There is no direct reimbursement if they were to pay for it. Example being that if they have a \$6000 bill, the State only reimburses them 15% and they would only get \$900. This goes into their Operating Budget. Comm. Duderstadt asked why its only required for varsity and not JV. Mr. Chiumento stated he doesn't know why and maybe because it's a harder contact sport. DC Pells stated that they were just asked to cover a JV game on a Monday. Comm. Bollmann stated that according to their letter, their athletic director was not in attendance and maybe thats why. Mr. Chiumento will look into these questions further for the Board.

The Board thanked Mr. Chiumento for coming in to discuss this issue. Comm. Rose stated that we will provide coverage for football games next year and Mr. Chiumento thanked the Board.

I. Comm. Rose requested Comm. Muckenhaupt and Comm. Bollmann to review Abstract 11A.

II. MINUTES

A. October 30, 2007 Board of Fire Commissioners' Monthly Meeting

A motion was made by Comm. Duderstadt and seconded by Comm. Bollmann to approve the Minutes as printed.

- Motion Carried, 4 - 0.

III. **MONTHLY REPORTS** - *No reports given unless otherwise noted below*

- A. Service Awards - Comm. Muckenhaupt & *VACANT*
- B. District Inspections - Comm. Bollmann & Comm. Duderstadt
 - 1. Comm. Duderstadt wanted to remind everyone of the District Dinner this Friday at 7:00 p.m. at the Vila Borghese. Another reminder e-mail will go out as per Comm. Rose
- C. District Officers / Chief Liaison - Comm. Rose & Comm. *VACANT*
- D. Sub Station - Comm. *VACANT* & Comm. Duderstadt
- E. EMS & Paramedic Liaison - Comm. Bollmann & Comm. Muckenhaupt
- F. Public Relations - Comm. Duderstadt & Comm. Rose
 - 1. Lunch is scheduled with Vassar College tomorrow. EMS Director Kloepper will not be able to attend due to jury duty.
- G. Equipment Maintenance - (Mechanic Tarquinio), Comm. Muckenhaupt & Comm. Rose
- H. Buildings and Grounds - Comm. Rose & (Business Manager Borquist)
 - 1. ROM door locks are in the works.
 - 2. Comm. Duderstadt asked about the dead trees. Business Manager Borquist received her message regarding this and it will have to be replaced in the Spring.
- I. Capital Equipment - Comm. Muckenhaupt & Comm. *VACANT*
- J. Union Negotiations & Contract - Comm. Muckenhaupt & Comm. Duderstadt
- K. Career Staff Liaison - Comm. Rose & Comm. Muckenhaupt
- L. Volunteer Recruitment - Comm. Duderstadt & Comm. Bollmann
 - 1. Applicants to be approved by the Board
 - A. Donna VanLeuven, Station 3 - FF / EMT
 - B. Nicholas Buell, Engine Co. #1 - FF / EMT
 - C. Edward Glasheen, Engine Co. #1 - FF / EMT / FP

A motion was made by Comm. Duderstadt and seconded by Comm. Bollmann to approve Donna VanLeuven, Nicholas Buell, and Edward Glasheen as members of the District.

- Motion Carried, 4 - 0.

- 2. Two applicants for Executive Session
 - A. Tim Jones, Engine Co. #1 - FF / EMT / FP
 - B. Sean Ring, Engine Co. #1 - FF

- M. Volunteer Liaison - Comm. Duderstadt & Comm. Bollmann

IV. **CORRESPONDENCE**

- A. E-mail dated November 7, 2007 from Deputy Chief Pells to the Board of Fire Commissioners informing them that we received the \$33,012.54 check from the April storms. Requesting that \$10,000 be earmarked for '07 to buy additional pumps and accessories for future storms. Wants the Board to consider using the balance to purchase

paggers which are a needed near future '08 purchase.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to earmark \$10,000 to buy additional pumps and equipment.

- Motion Carried, 4 - 0.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to earmark the remaining \$23,000 for the purchase of additional paggers required for the District.

- Motion Carried, 4 - 0.

- B. Fund Raising Event Form received November 9, 2007 from Red Oaks Mill Fire Company requesting to do a fund raising mailing to the residents of Station 3 to be mailed in November.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to approve the fund raising mailing for Red Oaks Mill.

- Motion Carried, 4 - 0.

- C. Letter dated November 8, 2007 from Local 2393 to the Board of Fire Commissioners requesting to use Headquarters and Station 3 for Toys for Tots drop off areas.

A motion was made by Comm. Duderstadt and seconded by Comm. Bollmann to allow Local 2393 to use Headquarters and Station 3 for Toys for Tots drop off areas.

- Motion Carried, 4 - 0.

V. **PERSONNEL**

- A. Received November 2, 2007, Assistant Chief Kevin Finnigan's resume seeking the position of Assistant Chief for the upcoming Department Election on December 6, 2007.
- B. Change of Status received November 2, 2007 for Blake Williams, Station 5 - Add EMS.
- C. Letter dated November 7, 2007 from Local 2393 to the Board of Fire Commissioners requesting approval, at no cost to the District, to change their work uniform t-shirts. Wants to add a logo on the back.
Comm. Rose wanted to defer this to discuss in Executive Session.
- D. Received November 8, 2007, Assistant Chief Frank Carlon's resume seeking the position of Assistant Chief for the upcoming Department Election on December 6, 2007.
- E. E-mail dated November 9, 2007 from FF Chip Grundon regarding his intention to run for District President again for this coming year.
- F. Received November 9, 2007, Assistant Chief Eric Philipp's resume seeking the position of Assistant Chief for the upcoming Department Election on December 6, 2007.
- G. E-mail dated November 9, 2007 from EMS Director John Kloepfer stating that EMS

Captain Mike Hogan is requesting to purchase turtle necks for the volunteers for winter responses. Total cost is \$1,329.46. EMS Director Kloepper stated that there is money available out of the volunteer uniform account.

A motion was made by Comm. Duderstadt and seconded by Comm. Muckenhaupt to approve \$1,329.46 for turtle necks for the volunteers to come out of the volunteer uniform account.

- Motion Carried, 4 - 0, (approved, pending approval on what it looks like)

H. Letter dated October 27, 2007 from John Graves-McCleary of Station 5 to Director of Volunteer Recruitment Leslie Carroll informing her of his resignation from the District.

I. Received November 9, 2007 FF John Richardson's resume seeking the position of Assistant Chief for the upcoming Department Election on December 6, 2007.

J. Letters received November 12, 2007 from Croft Corners Fire Company, Rochdale Fire Company and Red Oaks Mill Fire Company all approving to pay 1/5 of the alcohol bill for the District Dinner.

Comm. Rose stated that all companies, the Union and the District will pay for the alcohol bill equally.

K. Received November 12, 2007, Chief David Roberts, Sr.'s resume seeking the position of Chief for the upcoming Department Election on December 6, 2007.

VI. DONATIONS

NAME

REASON

Richard Smith

Assistance Rec'd (#07-4170, 10/19/07 FF Cross, FF Klauck)

Andrew Moroney

Car Seat Installation

Robert Dubois

Assistance Rec'd (#07-4263, 10/26/07 FF J. Brown , FF Davidson
FF McCaffrey)

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to turnover 4/5ths of the total amount of \$200.00 to the four companies and 1/5th to the Union.

- Motion Carried, 4 - 0.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to turnover the total amount of \$20.00 to the Car Seat Fund.

- Motion Carried, 4 - 0.

VII. SCHOOL REQUESTS

The following members have been approved by the Chief to attend the following classes / seminars that are In County courses:

A. FF John Dunderdale: "Pump Operator", March 1, 2008 in East Clinton.

B. FF John Dunderdale: "FAST Training", January 1 - 12, 2008 at DCFTC.

C. FF John Dunderdale: "Firefighter II:", starting November 4, 2007 at LaGrange.

- D. "Intro to Fire Officer", starting November 13, 2007 at Rombout FD.
 - 1. FF Ryan Speedling
 - 2. FF John Dunderdale
 - 3. FF William Richardson
- E. FF Larry Wilson: "Special Considerations for the Elderly Patient", November 26, 2007 at DCC South.
- F. Lt. Dan Murray: "Decision Making & Problem Solving", November 26, 2007 at SEMO office.
- G. Lt. Dan Murray: "Effective Communication", November 27 - 28, 2007 at SEMO office.
- H. Lt. Dan Murray: "Leadership & Influence", November 29 - 30, 2007 at SEMO office.
- I. "Firefighter Survival", December 8, 2007 at DCTC.
 - 1. FF Blake Williams
 - 2. FF Dan Emery
 - 3. FF Stefan Shishmanian

The following school requests need approval by the Board of Fire Commissioners:

- A. FF Leslie Carroll: "Juvenile Firesetter", May 19 - 21, 2008 at Montour Falls.
- B. FF Justin Carlon: "Suburban Firefighting", December 5, 2007 at Arlington HS.
- C. FF Michael Rusnock: "Penetrating Trauma", November 10, 2007 at Poughkeepsie Grand.
- D. FF Larry Wilson: "ACLS", November 9 & 16, 2007 at DCC South.
- E. Lt. William Steenbergh: "NYS Codes", December 4 - 6, 2007 in Orange County.
- F. Lt. William Steenbergh: "NYS Codes Update", December 18, 2007 at Hughsonville FD.
- G. FF Johel Dongo: "Strategy and Tactics for Initial Company Operations: NYS Weekend", February 29 - March 2, 2008 in Emmitsburg, Maryland.

A motion was made by Comm. Bollmann and seconded by Comm. Duderstadt to approve school requests A - G.

- Motion Carried, 4 - 0.

- H. FF John Cox: "Neuropathology Conference", November 19 - 23, 2007 in Japan.
(Discussed in Executive Session)

VIII. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

- A. Comm. Duderstadt
 - 1. Attended a conference in Tampa, Florida. Focused on combination departments. Classes held discussed leadership, customer service, health and safety. Looking at improving health and safety issues in 2008 with a

health fair of some sort. Had a chiropractor at the last meeting offering his services.

2. Five (5) Executive Session items - four (4) personnel, one (1) contractual

IX. **CHIEFS / ADMINISTRATIVE ITEMS**

A. Chief David Roberts, Sr.

1. District meeting was held 11/5/07. Discussed the following at that meeting:

- A. Updated Incident and Administrative Chain of Command, input will be reviewed.
- B. AFD Point System proposal to be in conjunction with percentage; to benefit the volunteers
- C. Ethics and Telecommunications policy
- D. Apparatus Committee - Career Captains have been assigned subcommittees.
- E. Emergency Responder Reply System
 1. Requesting to spend \$800 for the year subscription. Trial is expiring at the end of the month

Comm. Duderstadt suggested to extend the trial and see how it works out first. FF John Richardson stated that Croft didn't know it was being used until the District meeting. Lost a month of the trial period.

Discussion. Chief Roberts will try to get an extension of the trial and was approved to spend the \$800 for the subscription if he can't get the extension.

2. Two (2) Personnel Items for Executive Session

B. Deputy Chief Jeff Pells

1. Chain of Command e-mail sent to the Board to consider changing the name to Chain of Authority. Will be discussed at the next Chiefs Council meeting.

C. Assistant Chief Kevin Finnigan (absent)

D. Assistant Chief Eric Philipp - No Items

E. Assistant Chief Frank Carlon - No Items

F. EMS Director John Kloepfer - No Items

G. Treasurer Jim Passikoff (absent)

H. Attorney Gerard Comatos - No Items

I. Business Manager Frank Borquist - No Items.

X. **COMMENTS FROM THE FLOOR**

XI. **COMMENTS FROM THE COMMISSIONERS** - *No reports and/or discussions unless otherwise noted*

A. Comm. Bollmann

1. Asked Assistant Chief Frank Carlon about the Fire Police gear. Station 5 members have issues. Assistant Chief Carlon stated that he has a list of items to be purchased and it will be discussed with the Chief. Assistant Chief Philipp will discuss with Assistant Chief Carlon on these items.

B. Comm. Rose

1. Attended the seminar in Florida. Very educational.
2. Dinner reminder - Friday the 16th. All who have not signed up still can. FF John Richardson stated that someone had mentioned to him that social members, life members, past chiefs should be allowed to attend. Doesn't know if it's a budget issue or what. Comm. Rose stated that he agrees, but doesn't know what the numbers would be. Attorney Comatos doesn't think it's a problem, only a reasonable amount of people can attend.

With no further open items to discuss, a motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to take a ten minute break at 8:20 p.m. and then adjourn to Executive Session at 8:30 p.m.

- Motion Carried, 4 - 0.

XII. **EXECUTIVE SESSION**

A. FF John Cox, with a Union representative - One (1) Personnel Item

The Board came out of Executive Session at 10:25 p.m. and returned to Open Session.

XIII. **OPEN ITEMS**

A motion was made by Comm. Muckenhaupt and seconded by Comm. Duderstadt to accept Tim Jones, Engine Co. #1, FF / EMT.

- Motion Carried, 4 - 0

A motion Comm. Muckenhaupt and seconded by Comm. Duderstadt to accept Sean Ring, Engine Co. #1, FF

- Motion Carried, 4 - 0

Comm. Bollmann announced that FF John Cox was awarded the Paramedic of the Year Award at the St. Francis Trauma conference and was presented to him by Nancy DeWitt.

Comm. Rose stated that FF John Cox submitted a school request for "Neuropathology Conference", November 19 - 23, 2007 in Japan. He is paying for his own trip and only requests 24 hours off for school time.

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to add this as letter "H" to the school requests.

- Motion Carried, 4 - 0.

XIV. ABSTRACT

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to approve abstract 11A in the amount of \$53,988.52, consisting of 79 transactions.

- Motion Carried, 4 - 0.

With no further business to conduct, a motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann that we adjourn.

- Motion Carried, 4 - 0.

Respectfully Submitted,

Renee O'Neill
Fire District Secretary