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**BOARD OF FIRE COMMISSIONERS’  
WORKSHOP MEETING  
October 29, 2003**

- ATTENDEES:
- Comm. Elizabeth Bomba - Chairperson
  - Comm. Paul Lahey (arrived at 7:32 pm)
  - Comm. Ralph Chiumento
  - Comm. Karen Pells
  - Comm. Patrick Rose
- 
- Attorney: Gerard Comatos
  - Treasurer: James Passikoff (absent)
  - Secretary: Renée O’Neill

Chairperson Bomba opened the meeting of the Arlington Fire District Board of Fire Commissioners’ Workshop Meeting at 7:30 p.m.

- I. Comm. Bomba requested Comm. Pells and Comm. Bomba to review Abstract 10B.
- II. **MINUTES**
  - A. October 14, 2003 Board of Fire Commissioners’ Monthly Meeting.  
A motion was made by Comm. Pells and seconded by Comm. Chiumento to approve the Minutes as printed.  
  
- Motion Carried.
- III. **MONTHLY REPORTS**  
No reports given unless otherwise noted.
  - A. Service Awards- Comm. Chiumento
  - B. District Inspections - Chiefs
  - C. District Officers/Chief Liaison - Comm. Lahey
  - D. Sub Station - Comm. Rose & Comm. Chiumento

- E. EMS & Paramedic Liaison - Comm. Bomba
- F. Public Relations- Comm. Lahey & Comm. Rose
- G. Equipment Maintenance - Comm. Rose
- H. Building & Grounds- Comm. Rose
- I. Capital Equipment - Comm. Chiumento
- J. Union Negotiations & Contract - Comm. Bomba
- K. Career Staff Liaison - Comm. Pells
- L. Volunteer Recruitment - Comm. Pells
  - 1. One applicant ready for approval by the Board:
    - A. David Parenti, Engine Co. #1, FF

A motion was made by Comm. Pells and seconded by Comm. Rose to accept David Parenti, Eng. Co.# 1 as a firefighter.

- Motion Carried.

- M.. Volunteer Liaison - Comm. Chiumento

#### IV. **CORRESPONDENCE**

- A. Received the Association of Fire Districts of Dutchess County Minutes from the September 23, 2003 meeting held at Hughsonville Fire Department.
- B. Letter dated October 21, 2003 from Nassau Elementary School thanking Lt. Snyder, Lt. Maguire, FF Cox, FF Cerniglia and Volunteer FF/EMT Vicki Phillips for conducting the Fire Safety Education at their school and working with their special needs classes.
- C. Thank you letter dated October 22, 2003 from Sylvia Gangel thanking FF Quinby and FF Rutbell for installing her great grandson's car seat.
- D. Received *Fire District Affairs - September 2003*.

#### V. **DONATIONS**

A motion was made by Comm. Pells and seconded by Comm. Lahey to turn over the total donation amount of \$50 to the Four Company Fund.

<u>NAME</u>	<u>REASON</u>
Edward Kaliff	Assistance Received

- Motion Carried.

#### VI. **SCHOOL REQUESTS**

A motion was made by Comm. Pells and seconded by Comm. Chiumento to accept the attendance of the following members to the schools/seminars listed:

- A. Ryan Madison: "T-2000 Intermediate", starts October 21, 2003 in Pine Plains.
- B. Cyrus Dowlatshahi: "Pump Operator", starts November 3, 2003 in Hyde Park.
- C. Sean Jackson: "Fire Officer I", November 3 - 26, 2003 at DCFTC.
- D. Eric Philipp: "Fire Officer I", November 3 - 26, 2003 at DCFTC.
- E. Robert Ridley: "Fire Officer I", November 3 - 26, 2003 at DCFTC.
- F. FF Chip Davis: "Trauma Teaching Day", November 8, 2003 at St. Francis Atrium.
- G. FF Jim Palmatier: "Trauma Teaching Day", November 8, 2003 at St. Francis Atrium.
- H. Joe Carrube: "EVOC", November 11, 13, 18 20, 22, 2003 at Pleasant Valley Station 1.
- I. FPO James Snyder: "Photography Techniques", November 12 - 13, 2003 in New Hampton, NY.
- J. FF Peter Davis: "Photography Techniques", November 12 - 13, 2003 in New Hampton, NY.
- K. FF Vincent Lopez: "Fire Service Instructor I", November 17 - 21, 2003 in Montour Falls.
- L. FF Steve Klauck: "School Bus Extrication", November 22, 2003 at New Hackensack FD.
- M. FF Peter Davis: "NYS Code Enforcement Training Program", January 20 - 22 & January 27 - 29, 2004 at Dutchess.
- Motion Carried.

VII. **COMMISSIONERS' ITEMS**

- A. Comm. Bomba - One (1) Personnel Item for Executive Session.
- B. Comm. Lahey - No Items.
- C. Comm. Chiumento - No Items.
- D. Comm. Pells - No Items.
- E. Comm. Rose - One (1) Personnel Item for Executive Session.

VIII. **CHIEFS / ADMINISTRATIVE ITEMS**

- A. Deputy Chief Jeff Pells
  - 1. Submitted information for reimbursement of approximately \$14K to FEMA for Blackout. Costs were mainly Volunteer time. Expects to see 75% back.

2. Presentation on Cost Comparisons on New Lieutenants.  
- Lengthy Discussion. The Board agreed to allow Deputy Chief Pells to post the positions.
3. Replacement Plan for Hose and Nozzles. Approximately \$21K to complete. Approx. \$30K left in Chiefs Budget.  
- Assistant Chief Richardson stated that the Chiefs do not anticipate any more purchasing of big amounts. This needs to be done to bring everything up to standards. The Board agreed to allow this purchase from the Chiefs budget.
4. School request for Assistant Chief Richardson to attend a Grant Writing class.  
- Lt. Dan Murray and Lt. John Palcher expressed interest. Lt. Palcher would like to attend.

A motion was made by Comm. Pells and seconded by Comm. Chiumento to allow Lt. Palcher and Assistant Chief Richardson attend the Grant Writing school in Florida, January 6, 2004.

- Motion Carried.

5. Several members who have not done TB Test or respiratory screening. Suggested that we send letters to those who are currently interior FF who have not done the respiratory screening to be reclassified as exterior FF. The ones who have not done TB tests, be reclassified to no EMS.  
The Board agreed that the members need to complete by November workshop meeting. (November 26<sup>th</sup>)
6. One (1) Personnel Item for Executive Session.

B. EMS Director John Kloepfer

1. Proposed to purchase Narcotics Locker Locks - Approximately \$1900 for the system, keeps track who access' the narcotics box. Has money in EMS Supplies Budget.

A motion was made by Comm. Chiumento and seconded by Comm. Rose to approve the purchase of the Narcotics Locker Locks.

- Motion Carried.

2. Need to buy seven EMS Only helmets, for \$74.97 a piece.  
- The Board agreed to allow this purchase.

- C. Attorney Gerard Comatos
  - 1. Info on Fund Raising - The companies need to notify, in writing, to the District Secretary or the Board, via the form that was approved at the last meeting.

IX. **OPEN ITEMS**

- A. FF Steve Inglis - Furniture Update
  - 1. Chairs are on State Bid - need to purchase 10.  
A motion was made by Comm. Pells and seconded by Comm. Rose to purchase 10 chairs in the amount of \$6,650.00 from State Bid.

- Motion Carried.

- B. FF Chris Quinby - Update on Car Seat Program
  - 1. Received a donation, wanted to know if we can set up a separate account for any donations that come in directly for program. Money would be used to purchase supplies, when needed.

- The Board agreed and will talk with Treasurer Passikoff on setting this up.

A motion was made by Comm. Rose and seconded by Comm. Pells that we take a five minute break and then adjourn to Executive Session at 10:05 p.m.

- Motion Carried.

X. **EXECUTIVE SESSION**

The Board came out of Executive Session at 10:53 p.m and returned to Open Session.

XI. **ABSTRACT**

A motion was made by Comm. Pells and seconded by Comm. Bomba to approve Abstract 10B in the amount of \$118,050.40, consisting of 69 transactions.

- Motion Carried.

With no further business to conduct, a motion was made by Comm. Pells and seconded by Comm. Rose that we adjourn at 10:54 p.m.

- Motion Carried.

Respectfully Submitted,

Renée O'Neill  
District Secretary