

Fire or Ambulance
914-471-1313



Business
914-486-6300 or 486-6304
Fax: 914-486-6322

Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York 12603

BOARD OF FIRE COMMISSIONERS' WORKSHOP MEETING October 27, 1999

ATTENDEES: Comm. Paul Lahey, Chairman
 Comm. Ralph Chiumento
 Comm. Gerard Philipp
 Comm. William McCourt
 Comm. John Richardson

 Attorney: Gerard Comatos
 Treasurer: James Passikoff
 Secretary: Renee Gaddis

Chairman Lahey opened the meeting of the Arlington Fire District Board of Fire Commissioners' Workshop Meeting at 7:30 p.m.

I. Comm. Lahey requested Comm. Richardson and Comm. Philipp to review Abstract 10B.

II. **MINUTES**

- A. October 12, 1999 Board of Fire Commissioners' Monthly Meeting.
 A motion was made by Comm. Richardson and seconded by Comm. McCourt to approve the Minutes as printed.
- Motion Carried.

III. **MONTHLY REPORTS**

- A. Chief's Report - September 1999
- B. Training Report - September 1999
- C. Inspectors Report - September 1999
- D. Fire District Affairs - October 1999

IV. **CORRESPONDENCE**

- A. Fax dated October 26, 1999 from Attorney Comatos regarding the Lease Agreement with Avis.
- B. Memo dated October 26, 1999 from Office Manager Doyle to Town of Poughkeepsie Clerk Susan Miller regarding moving the polling place in Year 2000.
- C. Minutes received October 15, 1999 from Association of Fire Districts of Dutchess County for the September 28, 1999 meeting.
- D. Letter dated October 14, 1999 from Nassau Elementary School thanking Inspector Rose for the Fire Prevention class.
- E. Thank you card received October 13, 1999 from Ms. Gina Strika thanking FF Tuttle, FF Klauck and FF Dougherty for assisting her.
- F. Memo dated October 13, 1999 from the Board to All Companies regarding the Chief's Election meeting and dinner for December 9th at Umbertos.
- G. Memo dated October 13, 1999 from the Board to All Companies regarding the Recruitment Campaign open house on December 17, 1999.
- H. Letter dated October 8, 1999 from Vassar College thanking AFD for participating in the Arlington Street Fair held September 25, 1999.

V. **PERSONNEL**

- A. Memo dated October 18, 1999 from Chief Hellmann to All District Personnel regarding Apparatus Responding.
- B. Memo dated October 15, 1999 from Chief Hellmann to All District Personnel regarding helmet face shields.

VI. **DONATIONS**

A motion was made by Comm. McCourt and seconded by Comm. Chiumento to turn over the total donation amount to the Four Company Fund.

<u>NAME</u>	<u>REASON</u>	<u>AMOUNT</u>
William Hoffman, Jr	Assistance Received For Wife	\$30. 00

- Motion Carried.

VII. **SCHOOL REQUESTS**

A motion was made by Comm. Richardson and seconded by Comm. McCourt to accept the attendance of the following members to the schools/seminars listed:

- A. AC Robert Averill: "Basic Trench Collapse Concepts", November 1, 1999 at Camp Smith.
- B. FF David Roberts, Sr.: "Basic Trench Collapse Concepts", November 1, 1999 at Camp Smith.
- C. Lt. Ed Madison: "Basic Trench Concepts", November 3, 1999 at City of Poughkeepsie Fire Department.
- D. FF George Finn: "Trauma Education Day", November 3, 1999 at Casperkill County Club.
- E. FF Victor Zamaloff: "Annual Fire & Arson Seminar", November 3-5, 1999 at Montour Falls.
- F. AC Robert Averill: "Basic Structural Collapse Operations", November 9, 1999 at Camp Smith.
- G. FF David Roberts, Sr.: "Basic Structural Collapse Operations", November 9, 1999 at Camp Smith.
- H. DC Jeff Pells: "Managing Company Tactical Operations - Tactics", November 13 - 14, 1999 at Montour Falls.
- I. AC Robert Averill: "Managing Company Tactical Operations - Tactics", November 13 - 14, 1999 at Montour Falls.

- J. FF Vinnie Lopez: “Managing Company Tactical Operations - Tactics”, November 13 - 14, 1999 at Montour Falls.
- K. FF Ed Miller: “Managing Company Tactical Operations - Tactics”, November 13 - 14, 1999 at Montour Falls.
- L. FF David Roberts, Sr.: “Managing Company Tactical Operations - Tactics”, November 13 - 14, 1999 at Montour Falls.
- M. FF Dan Murray: “Interstate Battery: Electrical Class”, November 15, 1999 at Station 3.
- Motion Carried.

VIII. **COMMISSIONERS' ITEMS**

- A. Chairman Lahey - Wanted to congratulate Station 3 for the Pancake breakfast.
- B. Comm. Richardson
 - 1. Questioned Treasurer Passikoff on Class at Fairview, if paying better than CD rates.
 - Treasurer Passikoff stated that with CD rates, the bank won't give you interest rate for going in, but will give you the interest rate for staying there. Investing in CD's for two weeks rather than one month since the money market rates are so low.
 - 2. Updates on Boardman Road and Avis Building.
 - 3. Recruitment Drive will be postponed until next year due to ad rates and the “good” times are unavailable.
 - DC Pells stated that the County will be doing an ad campaign in Spring. Will keep Board informed.
 - 4. Reviewed bid spreadsheet for Station 3 renovations. Personally feels that no mezzanine should be built.
 - Lengthy discussion amongst Board and DC Pells regarding the options available.
- C. Comm. Chiumento
 - 1. Status of ambulance response during day shift and overtime costs.
 - DC Pells stated that its still around the same, still having a lot of calls within that area. OT costs are considerable,

average of 8 - 10 hires a week to cover. Will run a report.

2. Asked Larry about having BFIR's and service award stats in the computer software by January 1, 1999.
 - Larry stated that it has been installed already at Headquarters. Needs to be installed at outside stations.

The Board of Fire Commissioners directed Deputy Chief Pells to have a contingency plan to tract volunteer responses into the computer system by January 1, 2000. Deputy Chief Pells accepted.

3. One (1) Personnel Item for Executive Session.

IX. **CHIEFS ITEMS/COMMENTS**

A. Chief John Hellmann

1. Regarding Silent Running, Mike Wilbur to come to next meeting to give information.

B. Deputy Chief Pells

1. Informed the Board that Bonnie will be resigning effective next week.
2. 5,000 911 stickers on order. Apparatus stickers as well.
3. Received preliminary estimates and contract for Avis building.
 - Discussion regarding costs with DC Pells and the Board.
4. Suburban is out on bid.

X. **ITEMS / COMMENTS FROM THE FLOOR**

A. Treasurer Jim Passikoff

1. Submitted Financial Report for September 1999

B. Attorney Gerard Comatos

1. Avis Lease - states 2 years, but it won't hurt to have a renewal option, either use it or not use it

C. Director of Volunteer Recruitment Larry Rosen

1. Applicant interviews for Executive Session.
2. Received contract from Dutchess County OCIS for having screen at Headquarters to review times and alarms.

DC Pells stated that anyone interested, Fairview has this system now, if they want to view it.

A motion was made by Comm. Chiumento and seconded by Comm. McCourt to approve the computer aided dispatch subscriber agreement.

- Motion Carried.

A motion was made by Comm. Lahey and seconded by Comm. Philipp that we adjourn to Executive Session at 8:54 p.m.

- Motion Carried.

XI. **EXECUTIVE SESSION**

The Board came out of Executive Session at 9:45 p.m and returned to Open Session.

XII. **MEMBERSHIPS**

A motion was made by Comm. Richardson and seconded by Comm. Chiumento to approve the following members:

David Ambroz - Station 3, FF/EMS

Tamela S. Hayes - Station 5, EMS

Caren Rand - Station 5, EMS

- Motion Carried.

XIII. **ABSTRACT 10B**

A motion was made by Comm. Richardson and seconded by Comm. McCourt to approve Abstract 10B in the amount of \$88,817.48, consisting of 85 transactions charged to 39 accounts.

- Motion Carried.

XIV. **VASSAR COLLEGE**

DC Pells stated that he needs the Boards permission to hire an architect to get preliminary drawings and site plans.

Comm. Richardson stated that he wants to discuss at next meeting to figure out what they want. I.E. One bay, two bays, etc.

With no further business to conduct, a motion was made by Comm. Richardson and seconded by Comm. Chiumento that we adjourn at 9:50 p.m.

- Motion Carried.

Respectfully Submitted,

Renee Gaddis
District Secretary

A handwritten signature in cursive script that reads "Renee Gaddis". The signature is written in dark ink on a light-colored, slightly textured background.