



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES October 5, 2020

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Jon Adams
Comm. Bruce Griffing, II – (absent)
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi

Chief: William Steenbergh
Assistant Chief: Eric Philipp – (absent)
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and reminded everyone to silence their cell phones. Everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Longi to approve Abstract 20-10A. This consists of \$0 in paid bills with a total of 0 checks and \$78,053.69 in unpaid bills with a total of 38 checks for a grand total of \$78,053.69, totaling 38 checks. Seconded by Comm. Adams.

- Motion Carried, 4 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. September 28, 2020 Board of Fire Commissioners' Meeting

A motion was made by Comm. Adams to approve the September 28, 2020 Board of Fire Commissioners' meeting minutes. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Adams

1. E-mail dated September 25, 2020 from Glens Falls National Bank regarding Investment Update.

2. Received the 2019 LOSAP Annual Report & Audit Package.

Comm. Valdez read portions of the commentary from the 2019 LOSAP Annual Report.

Brief discussion.

A motion was made by Comm. Valdez to make a contribution for both 2019 and 2020; \$165,895.00 total. (\$83,162 for 2019 & \$82,733 for 2020). Seconded by Comm. Adams.

- Motion Carried, 4 – 0

B. District Inspections – Comm. Longi & Comm. Adams

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Longi

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Chiumento

E. Public Relations – Comm. Adams & Comm. Chiumento

F. Equipment Maintenance – Comm. Longi & Comm. Griffing

G. Buildings and Grounds – Comm. Adams & Comm. Longi

H. Capital Equipment – Comm. Chiumento & Comm. Longi

I. Union Negotiations & Contract – Comm. Griffing & Comm. Chiumento

J. Career Staff Liaison – Comm. Griffing & Comm. Chiumento

K. Volunteer Recruitment – Comm. Valdez & Comm. Griffing

L. District Safety & Health – Comm. Griffing & Comm. Adams

M. Strategic Plan – Comm. Adams & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Griffing

O. IT Operations Committee – Comm. Griffing & Comm. Longi

P. Croft Lease – Comm. Valdez & Comm. Longi

Q. Rochdale Lease – Comm. Chiumento & Comm. Longi

VI. **CORRESPONDENCE** – *None unless otherwise noted*

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

VIII. **DONATIONS** – *None unless otherwise noted*

At 7:12 p.m., the Board turned the meeting over to Ed Holohan of PenFlex who went over the 2019 Annual Report with the Board and discussed LOSAP funding. The discussion ended at 7:51 p.m. and the Board resumed their meeting.

IX. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

- A. **Department Election: (not open to the public)** Board to set location for Department Election to be held on Thursday, December 3, 2020. As per the current Rules and Regulations, voting begins at 6:00 p.m. to 8:30 p.m. Results announced at 8:30 p.m.

Chairman Chiumento reported that this is an uncontested election due to no one else being qualified and recommended that the Chief rewrite the procedures for a reasonable timeframe for the voting hours. The Board agreed. Chief Steenbergh will have a proposal for the next meeting.

A motion was made by Comm. Chiumento to hold the Department Election on December 3rd at Red Oaks Mill with the times to be determined by the new rule to be adopted. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

B. **Budget Hearing: October 20, 2020 - 7:30 p.m. via ZOOM**

1. Board to set agenda for 2021 Proposed Budget Public Hearing as follows:
- A. The Chairman opens the Public Hearing
 - B. Comments from the Chairman about the 2021 proposed budget
 - C. The Treasurer presents a brief summary of the 2021 proposed budget
 - D. Public Comment Period (up to five (5) minutes per person allowed)
 - E. No yielding of time to others
 - F. Conclusion of Public Comment Period
 - G. Comments from the Board of Fire Commissioners and/or Treasurer
 - H. Public Hearing closed

A motion was made by Comm. Longi to approve the Budget Hearing as read by the Chairman. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

X. **DISTRICT STAFF ITEMS**

A. Chief – William Steenbergh

1. A proposal from Counsel to correct the typo in the Croft lease.

A motion was made by Comm. Longi to approve the amended lease with Croft Corners Fire Company and the Arlington Fire District. Seconded by Comm. Adams.

- Motion Carried, 4 – 0

B. Assistant Chief – Eric Philipp – (absent)

C. Director of EMS David Violante

1. Thanked Comm. Valdez and his wife for working towards getting influenza immunizations, but it didn't work with regards to the policies with CVS. Working with Walgreen's for our career and volunteer members. More information will be forthcoming.

D. Treasurer James Passikoff – No report

XI. **SCHOOL REQUESTS**

The following member(s) have been approved by Chief Steenbergh to attend the following school request(s) in advance of the Board of Fire Commissioners meeting and are located inside or outside of Dutchess County; is either contractually required or required to maintain certification; and have a registration cost of no more than \$100. For Commissioners notification purposes only:

A. Joseph Zaluski: “Firefighter I”, October 13, 2020 – March 13, 2021 at New Hackensack FD. (No cost, not requesting use of District vehicle) (*Class full*)

B. “Emergency Boat & Rescue Operations”, October 5 – 7, 2020 in Oriskany, NY. (No registration or lodging costs, requesting use of District vehicle)

1. Rich Muellerleile
2. Erin Hanlon
3. Chuck Fager
4. Gary Lewis

C. *Names TBD*: “Swiftwater/ Flood Rescue – Technician”, October 15 – 18, 2020 in Oriskany, NY. (No registration or lodging costs, requesting use of District vehicle)

The following school requests require consideration by the Board of Fire Commissioners:

No school requests were submitted for Board consideration.

XII. ITEMS FOR EXECUTIVE SESSION

A. Chief Steenbergh

1. Two (2) - Employment history of individuals
2. One (1) - Collective Bargaining
3. One (1) - Possible litigation

With no further open business to discuss, a motion was made by Comm. Longi to adjourn to Executive Session. Seconded by Comm. Adams.

- Motion Carried, 4 – 0

The Board adjourned to Executive Session at 8:01 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 8:27 p.m. and returned to Open Session.

XIV. OPEN ITEMS

As a result of Executive Session, a motion was made by Comm. Longi to approve the Stipulation of Agreement with Arlington Professional Firefighters Association Local 2393. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

Comm. Chiumento reported that the Chief has permission to call for the promotional Fire Lieutenant list from Civil Service and begin the interview process on that.

With no further business to conduct, a motion was made by Comm. Longi to adjourn the meeting. Seconded by Comm. Valdez

- Motion Carried, 4 – 0

No time was given when the meeting adjourned.

Respectfully Submitted,

Renee O’Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 10-5-2020
