



Arlington Fire District

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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES October 3, 2022

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi
Comm. Richard Dore
Comm. Phil Van Itallie

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:02 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Longi to approve Abstract 22–10A. This consists of \$1,434.48 in paid bills with a total of 4 checks and \$14,966.73 in unpaid bills with a total of 23 checks for a grand total of \$16,401.21, totaling 27 checks. Seconded by Comm. Dore.

- Motion Carried, 5 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. **September 19, 2022 Board of Fire Commissioners' Meeting**

A motion was made by Comm. Van Itallie to approve the minutes of September 19, 2022. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

V. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

- A. Service Awards – Comm. Valdez & Comm. Longi
- B. District Inspections – Comm. Longi & Comm. Van Itallie
- C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore
- D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie
- E. Public Relations – Comm. Chiumento & Comm. Dore
- F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie
- G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie
- H. Capital Equipment – Comm. Dore & Comm. Longi
- I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore
- J. Career Staff Liaison – Comm. Chiumento & Comm. Dore
- K. Volunteer Recruitment – Comm. Valdez & Comm. Longi
- L. District Safety & Health – Comm. Dore & Comm. Valdez
- M. Strategic Plan – Comm. Longi & Comm. Valdez
- N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
- O. IT Operations Committee – Comm. Van Itallie & Comm. Longi
- P. Croft Lease – Comm. Valdez & Comm. Longi
- Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

VI. **CORRESPONDENCE** – *None unless otherwise noted*

- A. Received the June 28, 2022 Dutchess County Association of Fire District's meeting minutes.

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

- A. Set location for Department Election and Annual Meeting to be held on Thursday, December 8, 2022. **(Not open to the public)**

NOTE: If contested, voting between hours of 6:00 p.m. and 8:00 p.m. at location designated by the BOFC. Annual Meeting at 8:30 p.m. to announce results of the Department Election. In the event that there are no contested elections, the Annual Meeting shall take place at 6:00 p.m.

A motion was made by Comm. Dore to make Red Oaks Mill Firehouse the location. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

X. **DISTRICT STAFF ITEMS**

A. Chief William Steenbergh

1. Local 2393 requesting to wear Breast Cancer Awareness t-shirts throughout the month of October with design and logo approved by the Chief. (there are no changes from previous years)

A motion was made by Comm. Longi to accept the proposal to allow the career staff to wear special Breast Cancer month t-shirts. Seconded by Comm. Valdez.

Comm. Dore wanted it clarified that these shirts are not paid for by the District.

- Motion Carried, 5 – 0

2. Battalion Chief Finn received two requests for our participation in community events with the Fire Prevention trailer. He is available to flex his time, no overtime incurred. Will need one additional firefighter with overtime to assist with the Fire Prevention trailer and public education.

A. Town of Poughkeepsie Police – 10/20/22 from 3:00 p.m. – 7:00 p.m. at the police station.

B. Eastdale Village – 10/28/22 – with a time to be determined, should run about four hours.

A motion was made by Comm. Longi to approve the hiring of an overtime firefighter to assist Chief Finn in the fire prevention two events. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

3. Attended an online seminar regarding changes in the way NYS handles Workers Comp. They are modifying their ratings system to assess the number of claims and costs associated with it. The Board will need to keep an eye on this as this could raise the costs.

4. Shooting incident at Marriott Courtyard – can't discuss at length because it is an active criminal investigation. Briefly spoke about our role and actions as this occurred. The Town PD Chief praised our responders for a job well done.

5. Director of EMS David Violante is being recognized with an award by the State for his leadership at the Pulse EMS Conference in Albany.

B. Assistant Chief Eric Philipp

1. Volunteers trained on the LUCAS CPR device. Went well and everyone liked it.

- C. Director of EMS David Violante
 - 1. Commended and thanked those who do what they do every day for our community.
 - 2. In September, attended the EMS Memorial in Albany for three EMS providers from the Hudson Valley who passed due to COVID and from the 9/11 incident in NYC.
 - 3. Had our pharmacy inspection done. No issues.
- D. Treasurer James Passikoff
 - 1. Submitted the August 31, 2022 Financial Report for the District.
 - 2. Bank statements for September will be sent to Denise tomorrow.

XI. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

For Commissioners notification purposes only:

- A. “Vehicle Arson Awareness Program”, October 13, 2022 at DCFTC. (No cost)
 - 1. Justin Carlon
 - 2. Joseph Moore

The following school requests require consideration by the Board of Fire Commissioners:
No school requests were submitted for consideration by the Board of Fire Commissioners.

XII. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh
 - 1. One (1) item for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
 - 2. One (1) item for matters which will imperil public safety.

With no further open business to discuss, a motion was made by Comm. Dore to adjourn to Executive Session. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 7:22 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session and returned to Open Session. No time was given.

XIV. OPEN ITEMS

As a result of Executive Session, a motion was made by Comm. Dore to promote FF Carl Cacace to the probationary Lieutenant position at a date to be determined by the Chief.
Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

With no further business to conduct, a motion was made by Comm. Dore to adjourn the meeting.
Seconded by Comm. Longi.

- Motion Carried, 5 – 0

No time was given when the meeting adjourned.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 10-3-22
