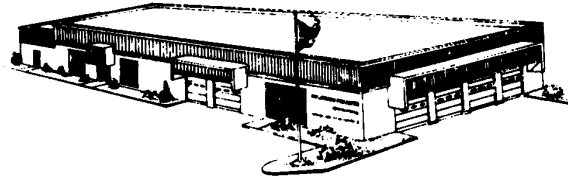


Fire or Ambulance
DIAL 911



Business
845-486-6300 or 486-6304
Fax: 845-486-6322

Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York
12603

BOARD OF FIRE COMMISSIONERS MONTHLY MEETING September 25, 2007

ATTENDEES:

Comm. Patrick Rose, Chairman
Comm. Ann Bollmann
Comm. Kenneth Muckenhaupt (absent)
Comm. Kris Duderstadt
Comm. *VACANT*

Attorney: Gerard Comatos (absent)
Treasurer: James Passikoff
Business Manager: Frank Borquist
Secretary: Renee O'Neill (absent)
Acting Secretary: Carol Schmitt

Chairman Rose opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:40 p.m., with a roll call and pledge of allegiance.

I. Comm. Rose requested Comm. Bollmann and Comm. Duderstadt to review Abstract 9B.

II. MINUTES

A. September 10, 2007 Board of Fire Commissioners' Monthly Meeting

A motion was made by Comm. Bollmann and seconded by Comm. Duderstadt to approve the Minutes as printed.

- Motion Carried, 3 - 0.

B. September 13, 2007 Board of Fire Commissioners' Monthly Meeting

A motion was made by Comm. Duderstadt and seconded by Comm. Bollmann to approve the Minutes as printed.

- Motion Carried, 3 - 0.

III. MONTHLY REPORTS - *No reports given unless otherwise noted below*

A. Service Awards - Comm. Muckenhaupt & *VACANT*

- B. District Inspections - Comm. Bollmann & Comm. Duderstadt
 - 1. District Inspection scheduled for October 25th, starting at 6:00 p.m.. A reminder note will go out and another reminder a week prior.
- C. District Officers / Chief Liaison - Comm. Rose & Comm. *VACANT*
- D. Sub Station - Comm. *VACANT* & Comm. Duderstadt
- E. EMS & Paramedic Liaison - Comm. Bollmann & Comm. Muckenhaupt
- F. Public Relations - Comm. Duderstadt & Comm. Rose
 - 1. Comm. Rose will schedule a meeting with Vassar College Vice President Betsy Eismeirer.
- G. Equipment Maintenance - (Mechanic Tarquinio), Comm. Muckenhaupt & Comm. Rose
- H. Buildings and Grounds - Comm. Rose & (Business Manager Borquist)
 - 1. Business Manager Borquist reported that the curb is being done at HQ and the sealing and stripping will be getting done. The concrete in front of the bays and sealing at Station 3 will be done. Blacktop around the Fuel Tanks is on hold until the soil report comes in for Station 3.
- I. Capital Equipment - Comm. Muckenhaupt & Comm. *VACANT*
- J. Union Negotiations & Contract - Comm. Muckenhaupt & Comm. Duderstadt
- K. Career Staff Liaison - Comm. Rose & Comm. Muckenhaupt
- L. Volunteer Recruitment - Comm. Duderstadt & Comm. Bollmann
 - 1. Comm. Rose will set up a date to meet with Mike Hogan.
 - 2. Leslie will have a table at the Arlington Day this weekend; EMS Director Kloefer stated that standby equipment - EMS Fly car will be there.
- M. Volunteer Liaison - Comm. Duderstadt & Comm. Bollmann
 - 1. Comm. Duderstadt reported that the Roundtable met.
 - A. FF Chip Grundon has met with Maureen at the Poughkeepsie Grand and the District Dinner is tentatively scheduled for November 17th; Chip has one (1) item for Executive Session.

IV. **CORRESPONDENCE**

- A. Letter received September 11, 2007 from Mr. Alex Reese of Hudson Heritage, thanking AFD for the outstanding and courageous job fighting the fire in June at the former Hudson Valley Psychiatric Hospital.
- B. News Release received September 11, 2007 from William Steinhaus, County Executive announcing that the new Dutchess Rail Trail's design and environmental processing has been approved by NYS Department of Transportation and the Federal Highway Administration.

V. **DONATIONS**

<u>NAME</u>	<u>REASON</u>
John Ciulla	Car Seat Installation
Marie Lucas	Car Seat Installation

A motion was made by Comm. Duderstadt and seconded by Comm. Bollmann to turnover the total amount of \$40.00 to the Car Seat Program Fund.

- Motion Carried, 3 - 0.

VI. **SCHOOL REQUESTS**

The following members have been approved by the Chief to attend the following classes / seminars that are In County courses:

- A. FF Nicholas Lupu: "Fire Police", dates TBD in Harlem Valley.
- B. "Dealing with Generational Issues in the Workplace", September 27, 2007 at Town Community Room.
 - 1. FF Chris Quinby
 - 2. EMS Director John Kloepper
 - 3. Lt. William Steenbergh
 - 4. Captain James Snyder
 - 5. Lt. Daniel Murray
 - 6. Captain Paul Galletta
 - 7. *Comm. Kris Duderstadt - added at the time of the meeting*
 - 8. *Captain Ed Madison - added at the time of the meeting*
- C. "Suburban Firefighting", December 6, 2007 at Arlington High School.
 - 1. Lt. Stephen Inglis
 - 2. Lt. Daniel Murray

The following school requests need approval by the Board of Fire Commissioners:

- A. FF Albert Schoessow: "Basic Trench Concepts", October 23 & 25, 2007 in Albany, NY.
- B. FF Albert Schoessow: "Basic Trench Operations", November 10 & 11, 2007 in Albany, NY.
- C. FF Nicholas Lupu: "Firefighter II", starting November 8 - December 1, 2007 in New Paltz.
- D. FF George Finn: "Instructor Certification Conference - AO-EVOC & Rescue Technician Basic", October 8 - 11, 2007 at Montour Falls.

A motion was made by Comm. Rose and seconded by Comm. Bollmann to approve the aforementioned school requests.

- Motion Carried, 3 - 0.

VII. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

- A. Adopt proposed 2008 Budget. (*Must be approved tonight, Town Law section 181*)
Discussion on the Budget: It was decided to table the approval until after Executive Session for Treasurer Passikoff to work on the amount.
- B. Need to set special meeting for a Public Hearing on October 16, 2007 to discuss content of Budget (*Town law sections 105 and 181, needs to be the third Tuesday in October*).
Need to set a time and location.

Public Hearing on the 2008 Budget is scheduled for Tuesday, October 16, 2007 at Station 3 beginning at 8:00 p.m.

VIII. **CHIEFS / ADMINISTRATIVE ITEMS**

A. Chief David Roberts, Sr. - No Items.

B. Deputy Chief Jeff Pells

1. SOP 6-1 - Radio Identifications has been updated, needs approval.

A motion was made by Comm. Bollmann and seconded by Comm. Duderstadt to adopt SOP 6-1.

- Motion Carried, 3 - 0

2. "I'm Responding" - consists of scheduling, notification; roster type program through text messaging through cell phone or pager. Has a free two month trial period. Had demo to show the Commissioners, but the equipment on hand was not working properly. Will show at the next meeting.

C. Assistant Chief Kevin Finnigan (absent)

D. Assistant Chief Eric Philipp (absent)

E. Assistant Chief Frank Carlon - No Items.

F. EMS Director John Kloepfer - No Items.

G. Assistant EMS Director Dave Violante

1. One (1) Personnel Item for Executive Session

G. Treasurer Jim Passikoff

1. Need approval of Service Awards Contributions for 2006 in the amount of \$78,928.56.

A motion was made by Comm. Rose and seconded by Comm.

Bollmann to pay the Service Award contributions in the amount of \$78,928.56.

- Motion Carried, 3 - 0.

H. Attorney Gerard Comatos (absent)

I. Business Manager Frank Borquist

1. Current projects are totaling \$45,000. We are about \$23,000 shy of that amount; \$13,000 excess in fuel budget line, workers comp - \$10,000 excess. Between the two, we can cover the expenses. This includes the additional \$2,000 for the recording equipment.

A motion was made by Comm. Duderstadt and seconded by Comm. Bollmann to approve the additional \$2,000 for the recording equipment.

- Motion Carried, 3 - 0.

IX. **COMMENTS FROM THE FLOOR**

A. Director of Volunteer Recruitment Leslie Carroll

1. One (1) Executive Session Item re: membership

2. One (1) member for FF, needs approval; 40 day window to expire, no arson check back yet.

A motion was made by Comm. Duderstadt and seconded by Comm. Bollmann to accept Joseph Vallone, FF for Station 5, pending the arson check.

- Motion Carried, 3 - 0.

3. Recruitment and Retention stats were submitted to the Board.

X. **COMMENTS FROM THE COMMISSIONERS** - *No reports and/or discussions unless otherwise noted*

- A. Comm. Duderstadt - One (1) Item for Executive Session
- B. Comm. Rose - Two (2) Items for Executive Session.

With no further open items to discuss, a motion was made by Comm. Bollmann and seconded by Comm. Duderstadt to take a five minute break at 8:10 p.m., then adjourn to Executive Session

- Motion Carried, 3 - 0

XI. **EXECUTIVE SESSION**

The Board came out of Executive Session and returned to Open Session at 10:10 p.m.

XII. **OPEN ITEMS**

A. **OPERATING BUDGET for 2008:**

A motion was made by Comm. Bollmann and seconded by Comm. Duderstadt to adopt the 2008 Operating Budget for \$13,136,600 of which \$12,946,600 is to be raised by real estate taxes; a budget increase of 18.425%.

- Motion Carried, 3 - 0

B. **NEW MEMBER:**

A motion was made by Comm. Duderstadt and seconded by Comm. Bollmann to accept William Quimby, to Station 4 as FF.

- Motion Carried, 3 - 0

C. Assistant EMS Director Dave Violante presented a flyer/ handout on an Emergency Preparedness Family Plan along with web sites to be given out on Saturday for the Arlington Day.

Comm. Duderstadt requested this to go on District letterhead, but allowing the preprinted copies to be handed out on Saturday.

A motion was made by Comm. Bollmann and seconded by Comm. Duderstadt to accept the hand out.

- Motion Carried, 3 - 0

D. Chief Roberts and Chip Grundon will be setting up a District meeting sometime middle of October. Will get notice out and include date for dinner this week.

E. The Board congratulated Dave Violante, John Richardson, and Eric Philipp for the Hometown Hero Awards.

- F. Comm. Rose stated that any expense over \$500.00 needs to be approved by Business Manager Borquist and the Board.

Chief Roberts stated that \$9000 for Pinnacle Achievement will be due at the end of October, as part of the contract.

XIII. ABSTRACT

A motion was made by Comm. Duderstadt and seconded by Comm. Bollmann to approve abstract 9B in the amount of \$249,395.85, consisting of 87 transactions.

- Motion Carried, 3 - 0 * see note

* Comm. Duderstadt approved the abstract but abstained from two transactions, one for ACS in the amount of \$595 and TBD Services in the amount of \$4,870.00. Comm. Muckenhaupt will be notified to get approval on those two bills.

XIV. BUSINESS MANAGER CONTRACT

A motion was made by Comm. Bollmann and seconded by Comm. Duderstadt to increase Business Manager Frank Borquist's salary to \$27,000 per year retro to July 5, 2007.

- Motion Carried, 3 - 0.

With no further business to conduct, a motion was made by Comm. Bollmann and seconded by Comm. Duderstadt that we adjourn at 10:45 p.m.

- Motion Carried, 3 - 0

Respectfully Submitted,

Carol Schmitt
Acting Fire District Secretary