



**BOARD OF FIRE COMMISSIONERS'  
WORKSHOP MEETING  
August 27, 2003**

**ATTENDEES:**

Comm. Elizabeth Bomba - Chairperson  
Comm. Paul Lahey  
Comm. Ralph Chiumento  
Comm. Karen Pells  
Comm. Patrick Rose

Attorney: Gerard Comatos  
Treasurer: James Passikoff  
Secretary: Renée O'Neill (absent)  
Acting Secretary: Carol Schmitt

Chairperson Bomba opened the meeting of the Arlington Fire District Board of Fire Commissioners' Workshop Meeting at 7:30 p.m.

I. Comm. Bomba requested Comm. Pells and Comm. Bomba to review Abstract 8A & 8B.

II. **MINUTES**

A. July 23, 2003 Board of Fire Commissioners' Workshop Meeting.  
A motion was made by Comm. Pells and seconded by Comm. Rose to approve the Minutes as printed.

- Motion Carried.

B. August 18, 2003 Board of Fire Commissioners' Special Meeting.  
A motion was made by Comm. Pells and seconded by Comm. Rose to approve the Minutes as printed.

- Motion Carried.

III.

**MONTHLY REPORTS**

No reports given unless otherwise noted.

- A. Service Awards- Comm. Chiumento
  - B. District Inspections - Chiefs
  - C. District Officers/Chief Liaison - Comm. Lahey
  - D. Sub Station - Comm. Rose & Comm. Chiumento
    - 1. Received contract for Boardman Road, Attorney Comatos to review.
  - E. EMS & Paramedic Liaison - Comm. Bomba
  - F. Public Relations- Comm. Lahey & Comm. Rose
  - G. Equipment Maintenance - Comm. Rose
  - H. Building & Grounds- Comm. Rose
    - 1. Station 3 - Office Manager Doyle is supposed to set up a meeting with Tony Ferrari.
    - 2. Comm. Bomba, DC Pells, Supervisor Davis, Chief Wilkenson of Town PD and Steve Callahan re: Gasoline/Diesel Tank storage. Their suggestion is a 5,000 tank. They mainly use gasoline and we mainly use diesel. Agreed that they would maintain the gasoline tank and we would maintain the diesel. Bills would be sent for usage on diesel and they would send bills on usage of gasoline.
  - I. Capital Equipment - Comm. Chiumento
  - J. Union Negotiations & Contract - Comm. Bomba
  - K. Career Staff Liaison - Comm. Pells
  - L. Volunteer Recruitment - Comm. Pells
    - 1. Applications to be approved by the Board:
      - A. Evan Sczerba, Station 1, EMS
      - B. Charles Ware VI, Station 1, EMS
      - C. Patrick Hayes, Station 5, EMS
- A motion was made by Comm. Lahey and seconded by Comm. Rose to approve the aforementioned applicants.
- Motion Carried.
- 2. One (1) for Executive Session.
- M.. Volunteer Liaison - Comm. Chiumento

IV.

**CORRESPONDENCE**

- A. Thank you letter from the Anson family to the Board of Fire Commissioners thanking them for the flowers and support during their loss.

- B. Letter dated August 8, 2003 from MTO/Lt. Rick Andersen with a proposal to carpet the training room.

A motion was made by Comm. Lahey and seconded by Comm. Pells to approve room dividers for the training room.

- Motion Carried.

- C. Thank you card received from Croft Corners Fire Company thanking AFD for their support during the funeral services for Lt. Russ Anson.
- D. Packet of information from the Department of Emergency Response dated June 7, 2003 titled "Changing Times in the Fire Service".
- E. Received *Fire District Affairs - July 2003*.

V. **DONATIONS**

A motion was made by Comm. Pells and seconded by Comm. Lahey to turn over the total donation amount of \$ 75.00 to the Four Company Fund.

<u>NAME</u>	<u>REASON</u>
Ann Saldutti	Donation
Theresa Denning	Assistance Received

- Motion Carried.

VI. **PERSONNEL**

- A. Letter from FF Cassinelli to the Board of Fire Commissioners expressing his intentions of becoming a member of the Training Bureau.
- B. Letter dated August 14, 2003 from Croft Corners Fire Company to remove the following from active roles of the Arlington Fire District:
1. James Compasso
  2. Thomas Novak
  3. With regret, Arnold (Russ) Anson, Jr. who passed away.

A motion was made by Comm. Lahey and seconded by Comm. Pells to accept the removal of the aforementioned members.

- Motion Carried.

VII.

**SCHOOL REQUESTS**

A motion was made by Comm. Pells and seconded by Comm. Lahey to accept the attendance of the following members to the schools/seminars listed:

- A. Assistant Mechanic Steve Bowdler: "D & W Diesel: Starting and Charging", August 29, 2003 at the Fishkill Holiday Inn.
- B. Assistant Mechanic Bob McKenna: "D & W Diesel: Starting and Charging", August 29, 2003 at the Fishkill Holiday Inn.
- C. FF Lisa Monaco: "Paramedic Refresher", September through December at DCC South.
- D. Brian Traphagen: "EMT-102", September 3, 2003 at Pleasant Valley Station 1.
- E. FF Stephen Inglis: "Intro to Fire Officer", September 6-7 & 20-21, 2003 at Camp Smith.
- F. Justin Carlon: "ALS for BLS Providers", September 13, 2003 at DCC.
- G. Chris Mills: "ALS for BLS Providers", September 13, 2003 at DCC.
- H. FF Chris Quinby: "Child Passenger Safety Conference", September 18 - 20, 2003 in Bridgewater, NJ.
- I. FF Lisa Monaco: "ACLS - EP", September 24 & 26, 2003 at DCC South.
- J. Assistant EMS Director David Violante: "ACLS-EP" September 24 & 26, 2003 at DCC South.
- K. FF Erin Hanlon: "Firefighter Assist and Search Team", September 27 - 28, 2003 at Camp Smith. (Already approved on May 27, class was full, resubmitting)
- L. FF Stephen Inglis: "Fire Officer I", October 4-5 & 18-19, 2003 at Camp Smith.
- M. FF Brian Bedell: "Instructors Certification Conference", October 13 - 17, 2003 at Montour Falls.
- N. FF Andrew Mihans: "NYS Fire Instructors Conference", October 13 - 17, 2003 at Montour Falls.
- O. Justin Carlon: "Haz Mat Operations for EMS", October 13, 2003 at DCC.

- P. Chris Mills: "Haz Mat Operations for EMS", October 13, 2003 at DCC.
- Q. FF Lisa Monaco: "Vital Signs", October 17 - 19, 2003 in Syracuse, NY.
- R. Assistant EMS Director David Violante: "Vital Signs", October 17 - 19, 2003 in Syracuse, NY.
- S. FF Andrew Mihans: "Haz Mat Tech. Refresher", October 20 - 24, 2003 at the DC Training Center.
- T. FF Steven Tuttle: "Critical Incident Stress Management Conference", October 29 - November 3, 2003 in Las Vegas Nevada. (TIME OFF ONLY)
- U. FF John Cox: "ACLS Heartcode", Open Dates at DCC South.

- Motion Carried.

VIII. **COMMISSIONERS' ITEMS**

- A. Comm. Bomba - No Items
- B. Comm. Lahey - No Items
- C. Comm. Chiumento - No Items
- D. Comm. Pells
  - 1. Three (3) Personnel Items for Executive Session
- E. Comm. Rose
  - 1. Two (2) Personnel Items for Executive Session.

IX. **CHIEFS / ADMINISTRATIVE ITEMS**

- A. Deputy Chief Jeff Pells
  - 1. Revision of OG's re: verbatim to Response at Intersections, Stopping at Yield Signs as per our insurance carrier.
    - Discussion, no action was taken, Attorney Comatos to review.
  - 2. Injury Reporting Policy - discussion.

A motion was made by Comm. Chiumento and seconded by Comm. Pells to accept the Injury Reporting Policy subject to review by Attorney Comatos.

- Motion Carried.

- 3. New Law approved by Pataki - allowing Fire Districts to contract for ambulance services, under normal circumstances.

Does not affect us a whole lot.

4. Looking at getting FEMA aid from the “blackout” between career staff overtime and volunteers, approximately \$11,500 worth of expenses.
5. Need to accept the new Firefighters
  - Comm. Bomba stated she wanted to wait until after Executive Session.
6. Three (3) Items for Executive Session
  - A. One (1) Contractual
  - B. Two (2) Personnel

B. Treasurer James Passikoff

1. Submitted the Financial Report for July 2003
2. Need to approve the Budget.

BUDGET - 2004

Operating Budget: \$8,495,400.00 of which \$8,394,400.00 is to be raised by real estate taxes; A budget increase of 9.698%, and a tax increase of 9.841%, which equals .45 cents per \$1,000 increase.

A motion was made by Comm. Lahey and seconded by Comm. Chiumento to approve the 2004 Operating Budget for the Arlington Fire District as aforementioned.

Poll of the Board:

Comm. Bomba: “Aye”  
Comm. Chiumento “Aye”  
Comm. Lahey “Aye”  
Comm. Pells “Aye”  
Comm. Rose “Aye”

- Motion Carried.

C. EMS Director John Kloepfer

1. One (1) Personnel Item for Executive Session.

D. Assistant EMS Director David Violante

1. Two (2) Personnel Items for Executive Session.

A motion was made by Comm. Pells and seconded by Comm. Rose that we adjourn

to Executive Session at 8:20 p.m.

- Motion Carried.

X. **EXECUTIVE SESSION**

The Board came out of Executive Session at 10:02 p.m and returned to Open Session.

XI. **NEW MEMBER**

A motion was made by Comm. Pells and seconded by Comm. Rose to accept Christopher Morabito as Firefighter/EMS for Station 5.

- Motion Carried.

XII. **ABSTRACT**

A motion was made by Comm. Pells and seconded by Comm. Bomba to approve Abstract 8A and 8B. Abstract 8A in the amount of \$78,318.56, consisting of 89 transactions. Abstract 8B in the amount of \$100,021.75 consisting of 72 transactions. Total \$178,340.31.

- Motion Carried.

XIII. **OPEN ITEMS**

A motion was made by Comm. Chiumento and seconded by Comm. Pells to suspend any District member who does not have a HIPPA test on file with the District by 9:00 AM September 2, 2003 and anyone who is suspended will be automatically reinstated upon receipt of test.

- Motion Carried.

A motion was made by Comm. Pells and seconded by Comm. Rose to take the transfer of Don Robison (start date of September 10<sup>th</sup>) and hiring Jasen West, Christopher Mills and Richard McCaffrey, temporary positions pending the passing of the Civil Service Physical Agility Test with a pending starting date of September 15, 2003.

- Motion Carried.

With no further business to conduct, a motion was made by Comm. Rose and seconded by Comm. Pells that we adjourn at 10:13 p.m.

- Motion Carried.

Respectfully Submitted,

Carol Schmitt  
Acting District Secretary