

Fire or Ambulance
914-471-1313



Business
914-486-6300 or 486-6304
Fax: 914-486-6322

Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York 12603

BOARD OF FIRE COMMISSIONERS' WORKSHOP MEETING August 25, 1999

ATTENDEES:

Comm. Paul Lahey, Chairman
Comm. Ralph Chiumento
Comm. Gerard Philipp
Comm. William McCourt
Comm. John Richardson

Attorney: Gerard Comatos (absent)
Treasurer: James Passikoff (arrived at 7:41 p.m.)
Secretary: Renee Gaddis

Chairman Lahey opened the meeting of the Arlington Fire District Board of Fire Commissioners' Workshop Meeting at 7:32 p.m.

- I. Comm. Lahey requested Comm. Richardson and Comm. Philipp to review Abstract 8B.

II. **MINUTES**

- A. August 10, 1999 Board of Fire Commissioners' Monthly Meeting.
A motion was made by Comm. Richardson and seconded by Comm. Philipp to approve the Minutes as printed.
- Motion Carried.

III.

CORRESPONDENCE

- A. Memo dated August 23, 1999 from Office Manager Doyle to the Board of Fire Commissioners regarding the uniform bids.
- B. Received August 23, 1999 Annual Test Report from American Test Center.
- C. Received August 23, 1999 a list of deceased members from Red Oaks Mill Fire Company.
- D. Thank you card to Secretary Gaddis from Andrew Walsh regarding his visit to AFD Headquarters.
- E. Letter received August 11, 1999 from Rochdale Fire Company to the Board of Fire Commissioners expressing their interest in an Inspection Dinner.
- F. Letter received August 11, 1999 from Rochdale Fire Company to the Board of Fire Commissioners requesting a written letter of intent for apparatus in the proposed third bay. Also requesting the rent increase for the renting of the third bay.
 - Comm. Lahey stated that something will be done about this.
- G. Letter dated August 10, 1999 from Local 2393 advising the Board of Fire Commissioners that they are holding a public drawing on October 31, 1999 at 1200 hours.
- H. Letter dated August 9, 1999 from Town of Poughkeepsie giving Our Lady of Lourdes permission to hold a race on September 25, 1999.

IV.

PERSONNEL

- A. Change of status' received August 23, 1999 for the following:
 - 1. Patrick Hayes - Station 5, add EMS and Fire Police
 - 2. Matthew Kochis - Station 5, add EMS
- B. Letter dated August 10, 1999 from Local 2393 informing the Board of Fire Commissioners that FF Larry Wilson is the new appointed Secretary.

VI.

DONATIONS

A motion was made by Comm. McCourt and seconded by Comm. Philipp to turn over the total donation amount to the Four Company Fund.

<u>NAME</u>	<u>REASON</u>	<u>AMOUNT</u>
R.D Dorian	Assistance Received	\$75. 00
Alice Ludas	Assistance Received	\$100. 00

Gover & Gover	In Memory of Doug Anson	\$25. 00
Jan Ford	In Memory of Doug Anson	\$50 .00
Elizabeth Kirchhoff	In Memory of Doug Anson	\$50. 00
Gellert & Culter, P.C.	In Memory of Doug Anson	\$50. 00
Judith Warren	In Memory of Doug Anson	\$10. 00
William Lee	In Memory of Doug Anson	\$50. 00
Ralph Schiavone	In Memory of Doug Anson	\$25. 00
Betty Morse	In Memory of Doug Anson	\$25. 00
Marie Pesano	In Memory of Doug Anson	\$25. 00

- Motion Carried.

VII. **SCHOOL REQUESTS**

A motion was made by Comm. Richardson and seconded by Comm. McCourt to accept the attendance of the following members to the schools/seminars listed:

- A. EMS Director John Kloefer: "PHTLS Instructor Recertification", August 23, 1999 at DCC.
- B. Lt. Jeff Karn: "EMT-Refresher", starting September 2, 1999 in Beacon.
- C. FF Timothy Anson: "EMT", September 7, 1999 to January 20, 2000 at BVAC.
- D. FF Pauline Bernabo: "EMT-Basic", September 7, 1999 to January 20, 2000 at BVAC.
- E. FF James Compasso: "EMT-Basic", September 7, 1999 to January 20, 2000 at BVAC.
- F. FF John Doty: "EMT-Basic", September 7, 1999 to January 20, 2000 at BVAC.
- G. FF Sean Jackson: "EMT-Basic", September 7, 1999 to January 20, 2000 at BVAC.
- H. FF Matthew Kochis: "EMT", September 7, 1999 to January 20, 2000 at

BVAC.

- I. FF Corey Madison: “EMT-D, September 7, 1999 to January 20, 2000, at BVAC.
- J. FF James Minunni: “ “EMT-Basic”, September 7, 1999 to January 20, 2000 at BVAC.
- K. FF Jeffrey Tryon: “EMT-Basic”, September 7, 1999 to January 20, 2000 at BVAC.
- L. Lt. Dave Walsh: “Propane Gas and Equipment School”, September 8, 1999 in Fishkill.
- M. FF Jim Lieberman: “Codes 43 -General Building Construction”, September 27-30, 1999 at Dutchess County Department of Emergency Response.
- N. FF Robert Matragrano: “EMT-I”, September 1999 - November 1999 at Ulster Community College.
- O. Assistant Mechanic Steve Bowdler: “Hale Product Pump School”, October 26-28, 1999 in Conshehocken, PA.
- P. FF William Porter: “Hale Pump Maintenance and Operations Seminar”, October 26-28, 1999 at Montgomery County Fire Academy.
- Q. FF/Mechanic Joe Tarquinio: ““Hale Product Pump School”, October 26-28, 1999 in Conshehocken, PA.
- R. EMS Director John Kloefer: “NYS EMS Conference”, November 13-14, 1999 in Saratoga.
- S. FF Chris Quinby: “Vital Signs”, November 12-14, 1999 in Saratoga
- Motion Carried.
- Comm. Chiumento stated that due to the budget for career staff training as of June, we got to start declining school requests. Deputy Chief Pells responded by stating that he has started declining.

VIII. COMMISSIONERS' ITEMS

- A. Chairman Lahey - No Items.
- B. Comm. McCourt

1. Bids for Station 3 renovations to be posted in the first part of September. Already a month late.
- C. Comm. Richardson
1. Inspection dinner: due to lack of responses from Croft Corners Station 5, Red Oaks Mill Station 3 and Engine Co.#1, there will be no inspection dinner. Only received response from Rochdale Station 4.
 2. Bills from Sloper - EMS Director Kloepper stated that if the paramedic from Sloper rides in the Arlington ambulance, and it is not a car accident, we pay in full because policy states that we don't want our resident to get a bill at all. If patient rides in Sloper ambulance, then Sloper will bill insurance and we pay the balance.
- D. Comm. Chiumento - No Items.
- E. Comm. Philipp - Status of manning ambulance during the day. (Discuss later)

IX. CHIEFS ITEMS/COMMENTS

- A. Chief John Hellmann
1. One (1) personnel item for Executive Session.
 2. Presented Board with a proposal from the Chief's Council for Silent Running in the Operating Guidelines.
 - A. Lengthy discussion with Board regarding Silent Running. Lt. Karn stated that he would like this policy adopted.
 - B. Comm. Richardson is personally against proposal. Stated that Attorney Comatos has liability issues. Wants to further discuss when he is present. Also wants presentation from Chief's Council of statistics of AFA's. If modifications are done to this policy, will approve.
 - C. Comm. Chiumento wants to see how many AFA/Sprinkler Flow alarms AFD has had in the last 10 years or so that have turned into incidents and how personal injury accidents in the same time period that would've been prevented assuming you went red lights under this policy. Needs more convincing, to approve this policy.
 3. Lengthy discussion regarding third ambulance in

service.

- A. Comm. Lahey stated that he would like to see the third ambulance in service at Headquarters until the Board decides where the best place for it to be. While in service at HQ, they can see what actually is going on, instead of theoretically, i.e response times, number of calls.

A motion was made by Comm. Lahey and seconded by Comm. Richardson to temporarily man the third ambulance in service at Headquarters, Monday thru Friday from the hours of 7 -5, effective Monday, August 30, 1999.

- Motion Carried.

B. Deputy Chief Pells

- 1. Three (3) personnel items for Executive Session.
- 2. Been speaking with Don Wells of Vassar College regarding property. Can still get an architect, wants to discuss and get back with him.

A motion was made by Comm. Chiumento and seconded by Comm. McCourt to direct Deputy Chief Pells to investigate the costs associated short term with Avis versus the Vassar property on Boardman and secondly, long term to investigate the Vassar property and also investigate acquiring property for free from the developer of the nursing home in the same area.

- Motion Carried.

- A. Comm. Chiumento stated that this way the Board can compare costs and determine which area is better located.

- 3. Presented Board with a tentative No Smoking Policy as follows:

To comply with New York State Public Health Law Article 13-E, Section 1399, Regulation of smoking in certain public areas, the following policy shall take effect immediately.

There shall be no smoking in the following areas:

Headquarters All interior rooms including the apparatus floor.

Station 3 All interior rooms including the apparatus floor and shop.
Station 4 All leased areas
Station 5 All leased areas
In any and all District owned vehicles.

The above areas are deemed to be "Work areas" by definition of New York State Public Health Law Article 13-E, Section 1399. Posting of the areas will take place in the near future.

A motion was made by Comm. Chiumento and seconded by Comm. Philipp to accept the No Smoking Policy as written.

- Motion Carried.

4. Rules and Regulations - will bypass until next meeting.

X. **ITEMS / COMMENTS FROM THE FLOOR**

A. Lt. Jeff Karn

1. Thanked Board for financial support - Pre Empter system is completed at the Red Oaks Mills intersection.

B. EMS Director John Kloefer

1. Two (2) items for Executive Session.

C. Director of Volunteer Recruitment Larry Rosen

1. One (1) application ready for approval.

A motion was made by Comm. Richardson and seconded by Comm. Chiumento to accept the membership of William H. Siemerling, Jr., Engine Co. #1 for FF/EMS.

- Motion Carried.

D. Jim Deane - Arlington Engine Co. #1

1. Questioned why membership applications is a long process.
- Larry Rosen stated that every application that comes back from the company, Paul and himself handle expeditiously and there is no more than a two week delay in doing background check. Also stated that a number of applications that went to Engine Co. #1 disappeared, no interviews have been done. Additionally, a lot of applications are not completely filled out, i.e. no witness signature, no company secretary signature. Has to chase down company captains.

A motion was made by Comm. Philipp and seconded by Comm. Richardson to direct Office Manager Doyle to purchase a retractable screen for the Commissioners Room.

- Motion Carried.

A motion was made by Comm. McCourt and seconded by Comm. Philipp that we adjourn to Executive Session at 9:15 p.m.

- Motion Carried.

XI. **EXECUTIVE SESSION**

The Board came out of Executive Session at 12:13 a.m. and returned to Open Session.

XII. **ABSTRACT 8B**

A motion was made by Comm. Richardson and seconded by Comm. Philipp to approve Abstract 8B in the amount of \$143,001.03, consisting of 81 transactions charged to 37 accounts.

- Motion Carried.

XIII. **HOWARD ADAMS**

A motion was made by Comm. Richardson and seconded by Comm. McCourt to buy back 8 vacation days, 2 personal days and 58.5 compensation hours from Howard Adams.

With no further business to conduct, a motion was made by Comm. Chiumento and seconded by Comm. Philipp that we adjourn at 12:15 a.m.

- Motion Carried.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Renee Gaddis", is written on a light-colored background. The signature is positioned to the left of a vertical line.

Renee Gaddis
District Secretary