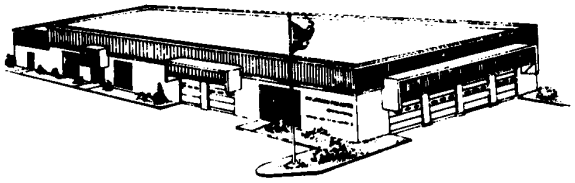
Fire or Ambulance
DIAL 911



Business
845-486-6300 or 486-6304
Fax: 845-486-6322

Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York
12603

BOARD OF FIRE COMMISSIONERS
MONTHLY MEETING
August 25, 2009

ATTENDEES:

Comm. Patrick Rose, Chairman (absent)
Comm. Ann Bollmann (absent)
Comm. Kenneth Muckenhaupt - Acting Chairman
Comm. Kris Duderstadt
Comm. Ralph Chiumento

Attorney:	Richard J. Olson
Treasurer:	James Passikoff
Business Manager:	Frank Borquist
Secretary:	Renee O'Neill

Acting Chairman Muckenhaupt opened the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:30 p.m., with a roll call and pledge of allegiance.

I. Comm. Muckenhaupt requested Comm. Chiumento and himself review Abstract 8B.

II. **MINUTES**

A. August 10, 2009 Board of Fire Commissioners' Monthly Meeting
A motion was made by Comm. Chiumento and seconded by Comm. Muckenhaupt to approve the Minutes as printed.

- Motion Carried, 3 - 0.

III. **MONTHLY REPORTS** - *No reports given unless otherwise noted below*

A. Service Awards - Comm. Muckenhaupt
B. District Inspections - Comm. Duderstadt
C. District Officers / Chief Liaison - Comm. Chiumento
D. EMS & Paramedic Liaison - Comm. Bollmann
E. Public Relations - Comm. Duderstadt
F. Equipment Maintenance - Comm. Rose
G. Buildings and Grounds - Comm. Rose
H. Capital Equipment - Comm. Chiumento

I. Union Negotiations & Contract - Comm. Muckenhaupt

1. Comm. Duderstadt reported and concurred with FF Bill Tompkins, who was in the audience, that they are working on the evaluations; has someone lined up for September; waiting for the dates and will be forwarded to Bill and Gus. FF Tompkins concurred this information and stated just as long as they have at least a month to complete the evaluations.

J. Career Staff Liaison - Comm. Rose
K. Volunteer Recruitment - Comm. Bollmann
L. Volunteer Liaison - Comm. Chiumento
M. District Safety & Health - Comm. Bollmann
N. Strategic Plan - Comm. Duderstadt

IV. CORRESPONDENCE

A. Thank you card received from Vassar Road Baptist Church Preschool thanking Captain Steenbergh for the fire safety house and fire truck demonstration he brought to the school.

B. Thank you letter received from the Town of Poughkeepsie Police Department thanking Captain Steenbergh for participating in the "National Night Out" event held on August 4th at the Stanley Still Park.

C. Thank you letter received from New Beginnings Church thanking Captain Steenbergh for participating in the "Family Fun in the Son Day" on Saturday, August 8th.

D. Received copy of the Press Release sent to the Poughkeepsie Journal regarding AFD being awarded the Federal Fire Prevention Grant in the amount of $71,675.00.

E. Received *"Fire District Affairs - July - August 2009*".

F. Received August 20, 2009, a letter from Vassar College Fire Chief Bob Hanaburgh notifying AFD that they will be having a fireworks display on September 5th at Sunset Lake Hill.

G. Thank you cards from Teah and Michael Baker and Becky and Al Nielson thanking AFD for the EMS personnel who came and insured that their son & grandson survived the accident at his babysitters pool on August 18th. (EMS Call (#09-3083, Palestro, Lopez, Kangas, Briggs, Pells, Violante, Forrest)

V. PERSONNEL

A. Letter received August 6, 2009 from Rick Warner of Croft Corners Fire Company requesting to change his status from active to associate effective August 4th.

A motion was made by Comm. Chiumento and seconded by Comm. Muckenhaupt to remove Rick Warner from the active volunteer roles of the District.

- Motion Carried, 3 - 0

VI. **DONATIONS**

NAME	*REASON*
Becky Neilson	EMS Call (#09-3083, 08-18-09, Palestro, Lopez, Kangas, Briggs, Pells, Violante, Forrest)

A motion was made by Comm. Duderstadt and seconded by Comm. Chiumento to turnover the total amount of $100.00 in donations to the five company fund.

- Motion Carried, 3 - 0

VII. **SCHOOL REQUESTS**

The following members have been approved by the Chief to attend the following classes / seminars that are In County courses:

A. "Firefighter II", October 19 - November 11, 2009 at AFD.
   1. FF Michael Kotas
   2. FF John Christopherson
   3. FF Ed Glasheen
   4. FF Eric Foster

B. "Apparatus Ops: Pump", September 21 - October 10, 2009 at AFD.
   1. FF Michael Kotas
   2. FF John Christopherson
   3. FF Ed Glasheen
   4. FF Eric Foster

C. FF Jason Lomoriello: "Haz Mat Tech Basic", August 25 - September 30, 2009 at DC 911.

D. "EVOC", August 22 - September 12, 2009 at AFD HQ.
   1. FF John Christopherson
   3. FF Ed Glasheen

The following school requests need approval by the Board of Fire Commissioners:

A. FF Bill Tompkins: "PALS", August 20, 2009 at DCC South.

B. Captain Andrew Mihans: "Fire Service Instructor II", October 25 - 30, 2009 at Montour Falls.

C. Lt. John Palcher: "Fire Dynamics and Post Blast Investigation", September 14 - 15, 2009 online and Orlando, FL.

D. Lt. John Palcher: "In Service Codes Training", August 26, 2009 at DC 911 Center.

Deputy Chief Pells submitted the following school requests at the time of the meeting for approval:

E. "Symposium in the Sun", November 4 - 8, 2009 in Clearwater Beach, FL.
   1. Captain Ed Madison
   2. Commissioner Ralph Chiumento
   3. Commissioner Patrick Rose
   4. Commissioner Kris Duderstadt

F. Treasurer James Passikoff: "Treasurers Training", November 5, 2009 at the Nevele.

G. "Instructors Conference", October 12 - 16, 2009 at Montour Falls.
1. FF Howard Adams
2. FF John Ortiz
3. FF Justin Drum

A motion was made by Comm. Chiumento and seconded by Comm. Duderstadt to approve school requests A - G.

- Motion Carried, 3 - 0.

VIII. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

A. Comm. Muckenhaupt

1. Reported that the first version of the web page has been approved which will be published; sent an e-mail to the department heads for any additional items that they would like on the page. This item is being tied in with the Strategic Plan

2. Congratulated the team regarding Markus on a great save. (discussed in Correspondence, letter G).

Assistant EMS Director Violante stated that he has been in contact with the family of Markus. Spoke with DC Pells about doing a print up in the newspaper. Comm. Duderstadt requested that Assistant EMS Director Violante get a parental release from the parents to use the pictures (of when he visited the firehouse) since a child is involved.

IX. **CHIEFS / ADMINISTRATIVE ITEMS**

A. Chief David Roberts, Sr. (absent)

B. Deputy Chief Jeff Pells

1. One (1) Personnel Item for Executive Session

C. Assistant Chief Kevin Finnigan (absent)
D. Assistant Chief Eric Philipp (absent)
E. Assistant Chief Frank Carlon (absent)
F. Assistant Chief John Richardson (absent)

G. EMS Director John Kloepfer

1. WorkPlace is offering Seasonal Flu shots at $21/person. Requesting approval for the membership.

A motion was made by Comm. Chiumento and seconded by Comm. Duderstadt to approve the seasonal flu shot at $21/person.

- Motion Carried, 3 - 0

2. Swine Flu Shots - received information from the WorkPlace regarding if we want to participate in having the membership inoculated for the Swine Flu. They don't know how much vaccines will be available or how much it will cost at this point, it's a two shot series. Members will have to get both

shots. He suggests the Board consider reimbursement to the member once both shots have been given so we don't lose out on money up front. The WorkPlace needs to know if we are interested so they know how much they will need to order when it becomes available. Discussion on how to manage this. Suggestion was made to have the member submit a check, we hold it, they get a PO, go get the shots and then receive their check back.

A motion was made by Comm. Chiumento and seconded by Comm. Duderstadt to authorize reimbursement for the Swine Flu vaccinations assuming that the member does both vaccinations.

- Motion Carried, 3 - 0

H. Attorney Richard Olson
   1. One (1) Personnel Item for Executive Session

I. Treasurer Jim Passikoff - No items

J. Business Manager Frank Borquist
   1. Boiler has been installed and inspected at Station 3

   2. Sealing of the driveways will be done this weekend at HQ and Station 3.

X. **COMMENTS FROM THE FLOOR**

A. Assistant EMS Director David Violante
   1. Presented PR information for the Commissioners to review / approve. Will be distributed to people for the upcoming Arlington Day and could be used for future events. He is looking at prices for copying black and white vs. color.

      Discussion. Comm. Duderstadt stated that it did not look very jazzy for PR; ok with the content as some of it comes from the Strategic Plan. Comm. Chiumento stated that the content looks good; suggested doing a tri-fold pamphlet so we could do color.

XI. **COMMENTS FROM THE COMMISSIONERS** - *No reports and/or discussions unless otherwise noted*

With no further open items to discuss, a motion was made by Comm. Chiumento and seconded by Comm. Duderstadt to take a five minute break and then adjourn to Executive Session at 8:00 p.m.

- Motion Carried, 3 - 0

XII. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:15 p.m. and returned to Open Session.

XIII. **OPEN ITEMS**

XIV. **ABSTRACT**

A motion was made by Comm. Chiumento and seconded by Comm. Muckenhaupt to approve abstract 8B in the amount of $353, 376.30, consisting of 82 transactions.

- Motion Carried, 3 - 0

With no further business to conduct, a motion was made by Comm. Chiumento and seconded by Comm. Muckenhaupt that we adjourn.

- Motion Carried, 3 - 0

Respectfully Submitted,

Renee O'Neill
Fire District Secretary