

Fire or Ambulance
914-471-1313



Business
914-486-6300 or 486-6304
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Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York 12603

BOARD OF FIRE COMMISSIONERS' WORKSHOP MEETING August 23, 2000

ATTENDEES: Comm. John Richardson, Chairman
 Comm. Ralph Chiumento
 Comm. Gerard Philipp (arrived at 7:31 p.m.)
 Comm. Paul Lahey
 Comm. Karen Pells (absent)

 Attorney: Gerard Comatos (absent)
 Treasurer: James Passikoff
 Secretary: Renee Gaddis

Chairman Richardson opened the meeting of the Arlington Fire District Board of Fire Commissioners' Workshop Meeting at 7:30 p.m.

I. Comm. Richardson requested Comm. Lahey and Comm. Philipp to review Abstract 8B.

II. MINUTES

A. August 8, 2000 Board of Fire Commissioners' Monthly Meeting.

A motion was made by Comm. Chiumento and seconded by Comm. Lahey to approve the Minutes as printed.

- Motion Carried.

B. August 16, 2000 Board of Fire Commissioners' Special Meeting.

A motion was made by Comm. Chiumento and seconded by Comm. Philipp to approve the Minutes as printed.

- Motion Carried.

III. **MONTHLY REPORTS**

- A. Fire District Affairs - July 2000
- B. Service Awards Comm. Chiumento - No Report.
- C. District Inspections Chiefs - No Report.
- D. District Officers/Chief Liaison Chairman Richardson - No Report.
- E. Sub Station Chairman Richardson
 - 1. Will review later.
- F. EMS & Paramedic Liaison Comm. Lahey - No Report.
- G. Public Relations Chairman Richardson - No Report.
- H. Equipment Maintenance Chairman Richardson - No Report.
- I. Building & Grounds Comm. Philipp
 - 1. Waiting to hear on proposals for the new renovations at Red Oaks Mill.
- J. Capital Equipment Comm. Philipp - No Report.
- K. Union Negotiations & Contract Comm. Lahey & Comm. Chiumento - No Report
- L. Career Staff Liaison Comm. Lahey - No Report.
- M. Volunteer Recruitment Comm. Philipp
 - 1. No new members as per Christine O'Shea. Christine stated that two Orientations are scheduled for September 20th and 27th and expecting nine people.
- N. Volunteer Liaison Comm. Pells - Absent, No Report.

IV. **CORRESPONDENCE**

- A. Memo dated August 21, 2000 from Office Manager Doyle regarding received Uniform Bids for 2001.
- B. Minutes dated June 27, 2000 from the Association of Fire Districts of Dutchess County.

V. **SCHOOL REQUESTS**

A motion was made by Comm. Philipp and seconded by Comm. Chiumento to accept the attendance of the following members to the schools/seminars listed:

- A. FF Lisa Monaco: "AEMT-P Recert", August - November at DCC South.
- B. FF William Horton: "Ropes that Rescue, Intermediate Team Skills Class", September 9 -15, 2000 at Rockland Fire Training Center.
- C. FF Kevin Maguire: "Ropes that Rescue, Intermediate Team Skills Class", September 9 -15, 2000 at Rockland Fire Training Center.
- D. FF Chris Quinby: "Ropes that Rescue, Intermediate Team Skills Class", September 9 -15, 2000 at Rockland Fire Training Center.

- E. Assistant Mechanic Steven Bowdler: "E.V.T Certification Tests", October 21, 2000 at West Albany FD, NY.
- F. Mechanic Joe Tarquinio: "E.V.T Certification Tests", October 21, 2000 at West Albany FD, NY.
- G. FF Virginia Ashline: "Vital Signs EMS Conference", October 20 - 22, 2000 in Syracuse, NY.
- H. Mechanic Joe Tarquinio: "E-One Chassis Inspection", dates unknown in Ocala, FL.
- I. Assistant EMS Director Dave Violante: "English 101", June 21, 2000 to August 3, 2000 at DCC.
- Motion Carried.

VI

COMMISSIONERS' ITEMS

- A. Chairman Richardson
- B. Comm. Lahey - No Items.
- C. Comm. Chiumento - No Items.
- D. Comm. Philipp - No Items.

VII.

CHIEFS ITEMS/COMMENTS

- A. Deputy Chief Pells
 - 1. Has Boardman Road estimates, will discuss later.
 - 2. Received a periodical stating that DMV license checks can be used via modem.
 - 3. Wanted to know if every Assistant Chief can have a gas card.
 - Comm. Richardson stated yes, Mobil is most convenient.
 - 4. Ambulance rechassis - will be meeting with Jim Facile to discuss. They are Horton bodies and will start getting prices.
 - 5. Wants the Board to consider having two (2) medics manned at Headquarters. He will discuss with the Union and this will also go along with the LaGrange Mutual Aid.

VIII.

ITEMS / COMMENTS FROM THE FLOOR

- A. Treasurer Jim Passikoff
 - 1. Presented Board with the Financial Report for July 2000.
- B. Assistant EMS Director Dave Violante
 - 1. QA Program up and running. Going very well. Everyone,

including himself, DC Pells and EMS Director Kloefer will be QA'd. BLS vs. ALS will be QA'd. If there's a problem they can follow up at the hospitals.

C. Local 2393 President Chip Grundon

1. Met with DC Pells and FF John Meluch to review Station 5. Comm. Pells wanted a proposal in manning Station 5 during the day.
 - Comm. Richardson clarified that if the Fire District, not the Chiefs, want to approach another station to man it, whether it be Station 3 or Station 5, that we go in with a plan to man it, not just a letter stating what we want to do. Want to do what is feasible and what to suggest to the company.
2. Station space problems. Immediate problems are the medic rig down at station 3. Ambulance exhaust lets loose in the bays. DC Pells stated that only two plymo-vents were installed in the bays for the Medic vehicle and Lieutenant vehicle.
3. Thanked everyone who was involved with the recent storm in Red Oaks Mill.
 - Comm. Richardson stated that a letter will be drafted to the District and to the newspaper.

D. EMS Director John Kloefer

1. Presented proposal on upgrading four Life Pak 12 Patient Monitors, to include End Tidal Carbon Dioxide Monitoring and Two Battery Support Systems. The End Tidal CO2 monitoring alerts the paramedic to changes in endotracheal tube position and provides feedback as to the process of treatment for patients in respiratory distress. Price approximately \$20,158.00, which is on state bid.

A motion was made by Comm. Chiumento and seconded by Comm. Philipp to approve the proposal and the monies come out from the General Fund.

- Motion Carried.

2. Future proposal on new software for EMS PCR's to go paperless. It can be tailored to meet Arlington's needs. Main server is kept at their main Headquarters, in another state. This program offers the following:
 - Recognizes handwriting which will then change to block letters.
 - Complete PCR's, no spaces will be missing. Won't allow a medic to submit until totally complete. It can tell the medic what spaces are incomplete.

- If something goes wrong with the software, hardware, anything, the technician fixes it, nobody else, so nobody is to blame.
- Uses Microsoft Access program.
- Information can be sent to the State.
- Takes about 7 - 10 minutes to complete per PCR. Life Pak information can be put in as well.
- Its upgradable. It stores information on “regular” patients, i.e. medications, diseases, doses, etc. Downloads every night and uploads every morning.
- Directors can pinpoint how many calls, statistics, etc. and give immediate data to the Board, if requested. Presently they would have to search through the papers.

A motion was made by Comm. Richardson and seconded by Comm. Chiumento that we adjourn to Executive Session at 8:08 p.m.

- Motion Carried.

IX. **EXECUTIVE SESSION**

The Board came out of Executive Session at 9:05 p.m and returned to Open Session.

X. **BOARDMAN ROAD**

New cost estimates have been received for alterations on Boardman Road as well as new construction on the Spackenkill Road area.

A special meeting and public hearing is set for September 28th at Headquarters starting at 7:00 p.m. to present proposals.

XI. **ABSTRACT 8B**

A motion was made by Comm. Philipp and seconded by Comm. Lahey to approve Abstract 8B in the amount of \$86,124.76, consisting of 100 transactions.

- Motion Carried.

XII. **DAVE VIOLANTE**

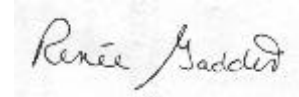
A motion was made by Comm. Chiumento and seconded by Comm. Philipp to take Dave Violante off of probation and give him two (2) percent raise effective the next pay period.

- Motion Carried.

With no further business to conduct, a motion was made by Comm. Philipp and seconded by Comm. Chiumento that we adjourn at 9:12 p.m.

- Motion Carried.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Renee Gaddis". The ink is dark and the signature is written on a light-colored background.

Renee Gaddis
District Secretary