



Arlington Fire District

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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES August 3, 2020

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Jon Adams
Comm. Bruce Griffing, II – (absent)
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and reminded everyone to silence their cell phones. Everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Adams to approve Abstract 20–8A. This consists of \$5,645.60 in paid bills with a total of 6 checks and \$57,244.61 in unpaid bills with a total of 28 checks for a grand total of \$62,890.21, totaling 34 checks. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. July 20, 2020 Board of Fire Commissioners' Meeting

A motion was made by Comm. Adams to approve the July 20, 2020 Board of Fire Commissioners' meeting minutes. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Adams

1. E-mail dated July 24, 2020 from Glens Falls National Bank regarding “Weekly Investment Update”.

B. District Inspections – Comm. Longi & Comm. Adams

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Longi

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Chiumento

E. Public Relations – Comm. Adams & Comm. Chiumento

F. Equipment Maintenance – Comm. Longi & Comm. Griffing

G. Buildings and Grounds – Comm. Adams & Comm. Longi

H. Capital Equipment – Comm. Chiumento & Comm. Longi

I. Union Negotiations & Contract – Comm. Griffing & Comm. Chiumento

J. Career Staff Liaison – Comm. Griffing & Comm. Chiumento

K. Volunteer Recruitment – Comm. Valdez & Comm. Griffing

L. District Safety & Health – Comm. Griffing & Comm. Adams

M. Strategic Plan – Comm. Adams & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Griffing

1. Comm. Chiumento reported that meetings regarding the 2021 budget will begin very shortly.

O. IT Operations Committee – Comm. Griffing & Comm. Longi

P. Croft Lease – Comm. Valdez & Comm. Longi

Q. Rochdale Lease – Comm. Chiumento & Comm. Longi

VI. **CORRESPONDENCE** – *None unless otherwise noted*

- A. Received July 21, 2020, the 2019 Annual Update Document (AUD) from Treasurer Passikoff.

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

- A. Comm. Adams reported that he has an item to discuss in Executive Session related to Rochdale.

X. **DISTRICT STAFF ITEMS**

A. Chief – William Steenbergh

1. RE: COVID, travel restrictions and training being canceled: applied to FEMA for time extensions on all the open Grants. We were granted a six (6) month extension for the Fire Investigation Grant; expecting an additional six (6) month extension because training hasn't been scheduled yet; anticipates an extension for the Officers Training Grant due to being unable to go or get instructors.
2. Spoke with Ed Holohan from PenFlex; Ed provided a draft resolution from another fire district for the Board to review regarding LOSAP & COVID; he and Ed discussed cost estimates and requests that the Board invite him to attend a future meeting to discuss LOSAP and the actuarial portion. Suggested the 1st meeting in September. The Board agreed. Will reach out to Ed to confirm a date.
3. Received a request to replace the treadmill at HQ. Funds to come from the joint physical fitness fund; cost is \$3250.

A motion was made by Comm. Adams to authorize the purchase of a treadmill not to exceed \$3300, the funds to be taken from the physical fitness fund. Seconded by Comm. Chiumento.

Brief discussion.

- Motion Carried, 4 – 0

4. Requested to have a brief conversation with the Building and Grounds Committee after the meeting to show them something outside.

B. Assistant Chief – Eric Philipp

1. Attended the Firefighter I graduation for three (3) volunteers.
2. July – training started back up; held three (3) sessions; was not heavily attended.

C. Director of EMS David Violante

1. Received the operating certificate applications from NYS for both of our agencies; working on it to complete on time and for them to process; expires end of December.
2. PPE – gloves are now becoming scarce. Scouring to find and stock up on.

- D. Treasurer James Passikoff
 - 1. No financial report – too early in the month.

XI. **SCHOOL REQUESTS** – *None unless otherwise noted*

XII. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief William Steenbergh
 - 1. Nine (9) items related to the employment history particular individuals
 - 2. Two (2) items related to the proposed acquisition, sale or lease of real property (includes Comm. Adams' item)

With no further open business to discuss, a motion was made by Comm. Adams to adjourn to Executive Session. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

The Board adjourned to Executive Session at 7:12 p.m.

XIII. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:01 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

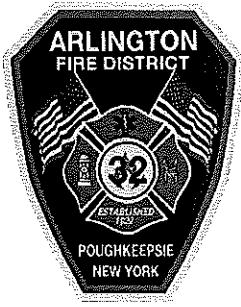
With no further business to conduct, a motion was made by Comm. Longi to adjourn the meeting. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

No time given when the meeting adjourned.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 8-3-2020

JOHN RICHARDSON	