



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING MINUTES August 2, 2021

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman – (absent)
Comm. Bruce Griffing, II
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi
Comm. Richard Dore

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O'Neill
Treasurer: James Passikoff – (absent)

Vice Chairman Valdez opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Longi to approve Abstract 21-8A. This consists of \$17,080.64 in paid bills with a total of 7 checks and \$42,693.85 in unpaid bills with a total of 25 checks for a grand total of \$59,774.49, totaling 32 checks. Seconded by Comm. Dore.

- Motion Carried, 4 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. July 19, 2021 Board of Fire Commissioners' Meeting

A motion was made by Comm. Griffing to approve the minutes from the July 19, 2021 Board of Fire Commissioners' meeting. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Dore

1. Received email dated July 23, 2021 from Glens Falls National Bank regarding "Investment Update".

B. District Inspections – Comm. Longi & Comm. Griffing

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Griffing

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Griffing

G. Buildings and Grounds – Comm. Longi & Comm. Dore

H. Capital Equipment – Comm. Chiumento & Comm. Dore

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Griffing

J. Career Staff Liaison – Comm. Dore & Comm. Chiumento

K. Volunteer Recruitment – Comm. Valdez & Comm. Griffing

L. District Safety & Health – Comm. Griffing & Comm. Dore

M. Strategic Plan – Comm. Longi & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Griffing

O. IT Operations Committee – Comm. Griffing & Comm. Longi

P. Croft Lease – Comm. Valdez & Comm. Longi

Q. Rochdale Lease – Comm. Chiumento & Comm. Longi

VI. **CORRESPONDENCE** – *None unless otherwise noted*

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

- A. E-mail received July 27, 2021 from Susan Sommer of American Red Cross Blood Services requesting use of ROM to conduct a blood drive on Tuesday, August 31st from 11:30 a.m. to 4:30 p.m. (will need access from 10:00 a.m. to 5:30 p.m. for set up and clean up)

A motion was made by Comm. Valdez to approve. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

X. **DISTRICT STAFF ITEMS**

A. Chief William Steenbergh

1. Requesting Board approval to add an additional block of fifty (50) hours for our Attorney because we used up the allotted time. Will be at same rate for hours for legal counsel in previous agreements.

A motion was made by Comm. Longi to approve the hours for legal counsel. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

B. Assistant Chief Eric Philipp

1. 32-45 back at Croft; squads have been done; recent live burn that was attended well by the volunteers.

C. Director of EMS David Violante – No report.

D. Treasurer James Passikoff – (absent)

1. Comm. Valdez reported that no financial report was received.
2. Status of 2020 Annual Update Document (AUD).
Chief reported that he has not seen it. Comm. Valdez said to table this.

XI. **SCHOOL REQUESTS**

No school requests were submitted.

XII. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh – Two (2) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, a motion was made by Comm. Valdez to adjourn to Executive Session. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

The Board adjourned to Executive Session at 7:10 p.m.

XIII. **EXECUTIVE SESSION**

The Board came out of Executive Session at 7:24 p.m. and returned to Open Session.

As a result of Executive Session, a motion was made by Comm. Valdez to hire Heather Hastie as a part time Office Manager at her current hourly rate with hours to be approved in advance by the Chief and no more than twenty (20) hours per week from August 3, 2021 through December 31, 2021. Seconded by Comm. Griffing.

- Motion Carried, 3 – 0 – 1 (Comm. Dore abstained)

With no further business to conduct, a motion was made by Comm. Valdez to adjourn the meeting. Seconded by Comm. Dore.

- Motion Carried, 4 – 0

The meeting was adjourned at 7:25 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 8-2-21

Philip Van Itallie	