

Fire or Ambulance
914-471-1313



Business
914-486-6300 or 486-6304
Fax: 914-486-6322

Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York 12603

BOARD OF FIRE COMMISSIONERS' WORKSHOP MEETING July 28, 1999

ATTENDEES:

Comm. Paul Lahey, Chairman
Comm. Ralph Chiumento
Comm. Gerard Philipp
Comm. William McCourt
Comm. John Richardson

Attorney: Gerard Comatos
Treasurer: James Passikoff (arrived at 7:35 p.m.)
Secretary: Renee Gaddis

Chairman Lahey opened the meeting of the Arlington Fire District Board of Fire Commissioners' Workshop Meeting at 7:32 p.m.

- I. Comm. Lahey requested Comm. Chiumento and Comm. McCourt to review Abstract 7B.

II. MINUTES

- A. July 13, 1999 Board of Fire Commissioners' Monthly Meeting.
A motion was made by Comm. McCourt and seconded by Comm. Chiumento to approve the Minutes with the following amendment.

1. Correction, at beginning of meeting, should read "test borings", not test sporings"

- Motion Carried.

III. MONTHLY REPORTS

- A. Inspectors Report - June 1999

IV. CORRESPONDENCE

- A. Birth Announcement received July 28, 1999 from the Rutbell's. It's a Girl!
- B. Letter received July 14, 1999 from Association of Fire Districts of the State of New York informing us of 1999 Directory corrections.

V. PERSONNEL

- A. Letter received July 27, 1999 from Robert Hanaburgh Jr. informing Board of Fire Commissioners that he can not return to active duty until further notice. Also requesting that his phone number and address be changed in personnel file and for the service award program.
- B. Change of status' received July 19, 1999 from the following:
 - 1. Christopher Hoover - Station 3, Add EMS
 - 2. Clark Laird - Station 3, Add EMS
- C. Letter dated July 14, 1999 from FF Howard Adams to the Board of Fire Commissioners regarding his transfer to LaGrange Fire District.

VI. DONATIONS

A motion was made by Comm. McCourt and seconded by Comm. Philipp to turn over the total donation amount to the Four Company Fund.

<u>NAME</u>	<u>REASON</u>	<u>AMOUNT</u>
Helen Hart	Assistance Received	\$ 30.00
Chris Seaman	In Memory of Erin Edgeworth	\$100.00

- Motion Carried.

VII. SCHOOL REQUESTS

A motion was made by Comm. Richardson and seconded by Comm. Philipp to accept the attendance of the following members to the schools/seminars listed:

- A. Lt. Dave Walsh: "99 Instructors Conference", August 5 - 8, 1999 at Montour Falls.
- B. FF Peter Davis: "Intermediate Rope Rescue", September 9 - 12, 1999 at Camp Smith.
- C. FF Paul Galletta: "EMT - Refresher", September 1999 - January 2000 in Beacon.
- D. FF Chris Dougherty: "Vital Signs", November 12 - 14, 1999 in Saratoga Springs.
- E. FF Kevin Maguire: "Vital Signs", November 12 - 14, 1999 in Saratoga Springs.
- Motion Carried.

VIII.

COMMISSIONERS' ITEMS

- A. Comm. Richardson
 - 1. "I do not support round the clock manning of paid personnel at Red Oaks Mill Fire Station",
 - 2. "I do not support paid staff at Croft Corners Fire Station",
 - 3. "I do support a third ambulance being put in service as soon as possible out of Headquarters where 60% of the calls are according to the survey results we have in",
 - 4. "I do support a medic in the south end, prefer the Boardman Road area for coverage of the south end with good response to the north end where we have 60% of our calls",
 - 5. "I do support the Boardman Road, including the Cambridge site as a site to put a substation for the enhancement of coverage of EMS at the present time and for fire service when and only when as needed in the south end."
- B. Comm. Chimento
 - 1. Agrees with Comm. Richardson
 - 2. Still wants a third ambulance during the day, wants to reduce impact of volunteers
- C. Comm. McCourt
 - 1. Thinks Cambridge area too costly, wants to explore Spackenkill area
 - 2. We need to man the south end and get 73 out in the daytime to put the third ambulance in service because the fourth ambulance will be coming shortly
 - 3. Discussion of the Manning / Site areas with the Board

A motion was made by Comm. Richardson and seconded by Comm. Philipp that the District hire an architect/engineer to do evaluations at both sites and come back with recommendation and estimated pricing on what it would cost to build the Cambridge Road site and something to be usable and two acre site Spackenkill Road that Vassar had deed to us.

- Motion Carried.

IX. **ITEMS / COMMENTS FROM THE FLOOR**

A. Attorney Gerard Comatos

1. Inspection dinner - unpublished opinions. States that wives/guests are permitted guests.

Comm. Richardson thinks we should reinvestigate having a picnic. Comm. McCourt stated that everything was canceled. Comm. Richardson stated that he wants a letter to go out to all companies for feedback about having an inspection dinner-dance.

A motion was made by Comm. Richardson and seconded by Comm. Philipp to send a letter to the four companies and union asking in lieu of the circumstances that have evolved this years inspection-picnic if they would be interested in inspection dinner-dance and with the picnic to resume next year under different conditions.

- Motion Carried.

B. Director of Volunteer Recruitment Larry Rosen

1. Applications for approval:
 - A. Joseph A. Prisco - FF/EMS, Station 3
 - B. Ryan P. Speedling - FF 16-17, Station 3

A motion was made by Comm. Richardson and seconded by Comm. McCourt to approve the aforementioned members for the Arlington Fire District.

- Motion Carried.

2. Needs ideas for articles and any submissions for Annual Newsletter. Looking for information from the companies on Open House schedules.

4. Process of circulating list of unaffiliated EMT's we have developed from information they gained from the state

X. **CHIEFS ITEMS/COMMENTS**

A. Assistant Chief Bob Averill

1. Was asked by Chief Hellmann to bring back any work items.
 - A. Comm. Richardson wanted to know about

- dispatch changes to alleviate work load.
- AC Averill responded by stating that the County has been apologetic with training and bringing up 911 center. Discussed rig responses with the Board.

B. Bud Gasking

1. His opinion is to build one station in the middle and eliminate two, to consolidate.

Comm. Richardson thanked Bud for his opinion.

A motion was made by Comm. Lahey and seconded by Comm. McCourt that we adjourn to Executive Session at 8:17 p.m.

- Motion Carried.

XI. **EXECUTIVE SESSION**

The Board came out of Executive Session at 9:00 p.m and returned to Open Session.

XII. **BUDGET PLANNING**

Treasurer Passikoff discussed the budget with the Board of Fire Commissioners. Some topics of discussion were Computer network, Overtime, Worker's Compensation.

XIII. **MEZZANINE**

Comm. Richardson stated that he wants Office Manager Doyle to check on status of mezzanine.

A motion was made by Comm. Richardson and seconded by Comm. Chiumento that the Board cancels, if it can be canceled or stopped, without severe penalties, (the mezzanine) or if it hasn't been placed, put it on hold, pending a resolution of further discussion.

- Motion Carried.

XIV. **CREDIT CARDS**

Discussion with Treasurer Passikoff and the Board regarding the use and amount on credit cards. i.e. airline tickets

A motion was made by Comm. Philipp and seconded by Comm. Richardson to approve the acquisition of a credit card with a limit of \$5, 000 in the name of the Office Manager and controlled by the Office Manager to be used for official District use only via a policy that we write up. (Treasurer Passikoff and Office Manager will write up.)

XV. **ABSTRACT 7B**

A motion was made by Comm. McCourt and seconded by Comm. Chiumento to

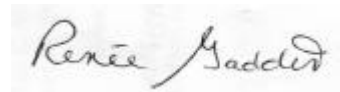
approve Abstract 7B in the amount of \$84, 795.52, consisting of 94 transactions charged to 40 accounts.

- Motion Carried.

With no further business to conduct, a motion was made by Comm. Philipp and seconded by Comm. Chiumento that we adjourn at 9:40 p.m.

- Motion Carried.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Renee Gaddis", is written on a light-colored background. The signature is enclosed within a thin black rectangular border.

Renee Gaddis
District Secretary