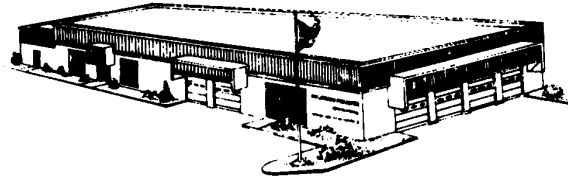


Fire or Ambulance  
**DIAL 911**



Business  
845-486-6300 or 486-6304  
Fax: 845-486-6322

# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, New York  
12603

## BOARD OF FIRE COMMISSIONERS MONTHLY MEETING July 9, 2007

### ATTENDEES:

Comm. Patrick Rose, Chairman (absent)  
Comm. Norman Comerford (arrived 7:35 p.m.)  
Comm. Ann Bollmann, Acting Chairman  
Comm. Kenneth Muckenhaupt  
Comm. Kris Duderstadt

Attorney: Gerard Comatos  
Treasurer: James Passikoff (absent)  
Secretary: Renee O'Neill (absent)  
Acting Secretary: Carol Schmitt

Chairman Bollmann opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:30 p.m., with a roll call and pledge of allegiance.

I. Comm. Bollmann requested Comm. Muckenhaupt and Comm. Comerford (upon arrival) to review Abstract 7A.

### II. MINUTES

A. June 26, 2007 Board of Fire Commissioners' Monthly Meeting

A motion was made by Comm. Muckenhaupt and seconded by Comm. Duderstadt to approve the Minutes as printed.

- Motion Carried, 3-0.

### III. MONTHLY REPORTS - *No reports given unless otherwise noted below*

A. Service Awards - Comm. Muckenhaupt & Comm. Comerford

1. Summary report for June 2007 are in Commissioners folders for review.

B. District Inspections - Comm. Bollmann & Comm. Duderstadt

1. Letter read in draft form as to the inspection on June 7, 2007 and

how changes will be made for the future and will repeat the inspection this fall.

- C. District Officers / Chief Liaison - Comm. Rose & Comm. Comerford
- D. Sub Station - Comm. Comerford & Comm. Duderstadt
- E. EMS & Paramedic Liaison - Comm. Bollmann & Comm. Muckenhaupt
- F. Public Relations - Comm. Duderstadt & Comm. Rose
- G. Equipment Maintenance - (Mechanic Tarquinio), Comm. Muckenhaupt & Comm. Rose
- H. Buildings and Grounds - Comm. Rose & (Business Manager Borquist)
- I. Capital Equipment - Comm. Muckenhaupt & Comm. Comerford
- J. Union Negotiations & Contract - Comm. Muckenhaupt & Comm. Duderstadt
- K. Career Staff Liaison - Comm. Rose & Comm. Muckenhaupt
- L. Volunteer Recruitment - Comm. Duderstadt & Comm. Bollmann
  - 1. Meeting with Leslie Carroll and Volunteers as to retention and training for new members. Ideas as to how the District can assist with the membership.
  - 2. Poster and folders are ready to be handed out for recruitment. Leslie passed around copies for the Board and members to see.
  - 3. Leslie Carroll is gathering statics on membership from the four Company records.
- M. Volunteer Liaison - Comm. Duderstadt & Comm. Bollmann

#### IV. **CORRESPONDENCE**

- A. Letter dated June 20, 2007 from Judy VanVoorhis, thanking FF / Medic John Cox and FF/EMT Joe Prisco for responding to a 911 call for her 99 year old mother and for being courteous and professional. (Also on call was FF Schlossberg & EMS Director Kloepper, #07-2608, 06/20/07)
- B. Letter dated June 27, 2007 from Victoria Philipp to the Board of Fire Commissioners regarding the use of District Vehicles. (specifically why the Fire Prevention Officer and MTO take their vehicles home when they are out of the District, causing the increase of gas and vehicle maintenance for the extra mileage.)
- C. Letter dated June 27, 2007 from Victoria Philipp to the Board of Fire Commissioners regarding wanting to know why the Board is looking into hiring an Assistant MTO, when there are training bureau members to assist the current MTO.
- D. Memo received from the Dutchess County Board of Elections informing us that the NYS Government signed into law a change of date for the Primary Election from September 11<sup>th</sup> to September 18<sup>th</sup>. Time remains the same - 11:30 a.m. to 10:00 p.m.
- E. Letter dated June 26, 2007 from Fairview Fire District thanking AFD for the assistance provided during the recent six alarm fire at the Hudson River Psychiatric Main Hospital Building.
- F. Letter dated July 5, 2007 from Croft Corners Fire Company to the Board of Fire Commissioners requesting that the Board call for an election to fill the soon to be vacant Assistant Chief Engineer position for the District.

V. **SCHOOL REQUESTS**

The following members have been approved by the Chief to attend the following classes / seminars that are In County courses:

- A. FF Samuel D. North: "Firefighter Survival", July 1, 2007 at AFD HQ.
- B. "Passenger Vehicle Fires", August 14, 2007 at DCTC.
  - 1. FF Blake Williams
  - 2. FF John Dunderdale
  - 3. FF Steven Common
- C. "High Intensity Fire Weekend", September 15 - 16, 2007 at DCTC.
  - 1. FF Blake Williams
  - 2. FF John Dunderdale

The following school requests need approval by the Board of Fire Commissioners:

- A. Lt. William Steenbergh: "Firehouse Central / EMS Expo", October 9 - 14, 2007 in Orlando, FL.
- B. "Power Stroke Diagnostics and Trouble Shooting", July 24, 2007 in Albany.
  - 1. Mechanic Helper David Grundon
  - 2. Assistant Mechanic Steve Bowdler
  - 3. Mechanic Joe Tarquinio
- C. FF Leslie Carroll: "Firehouse Expo", July 25 - 28, 2007 in Baltimore, MD. (*Fund to come out of Volunteer Recruitment Budget*).
- D. FF Joe Moore: "Firehouse Expo", July 25 - 28, 2007 in Baltimore, MD.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Comerford to approve A through D.

- Motion Carried, 4 - 0.

VI. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

- A. Assistant Chief Finnigan and members of the Parade Committee discuss the Union members marching in Parades. Comm. Duderstadt read the letter from Croft Corners Fire Company. Discussion followed. Gus Antalek, President of the Local 2393 stated that the Union was not planning on marching in the parades but encourage members in both to march with their company. Union Members who are members either Life or Associate can march with their Company as members. Ranking position was discussed and uniforms to be the same for all District members. Everything stays the same for this year. The Board will look into changes for next year. Rule for the parades will be set up for next year. Assistant Chief Finnigan stated that there is a Town Law allowing Districts to pay for bands in the Parades in the county. Maybe next year the District can pick up expenses for next year and everyone can march. Attorney Comatos will look into the Law.

VII. **CHIEFS / ADMINISTRATIVE ITEMS**

- A. Chief David Roberts, Sr.
1. Assistant Chief Alongi is leaving the area and would like to present a memento and a letter to Tony Alongi for his time in Station 5 as well as Chief Officer.

A motion was made by Comm. Duderstadt and seconded by Comm. Muckenhaupt to recognize Assistant Chief Alongi for his time serving the District with a memento.

- Motion Carried, 4 - 0.

2. With AC Alongi leaving, Chief Roberts will be changing job assignments with other Officers. AC Finnigan to be 1<sup>st</sup> Assistant Chief for Training Liaison for the department. Chief Roberts will keep the Board of Fire Commissioners informed of the changes.
- B. Deputy Chief Jeff Pells
1. Dates have passed to hire firefighters from the list but transfers can be looked into later.
  2. Rescue Pumper Specs are in at \$491,839.00 and asking for a 10% lead way for a few changes (\$496,000). Resolution for a Perm. Referendum would be needed to accept the bid.  
Discussion followed about pricing and the different equipment on the Rescue Pumper. More discussion followed as to bidding process, planning for the future and best equipment for the District. Chief Roberts is willing to review the specs with the Board and then re-bid for the Rescue Pumper. Comm. Comerford is concerned with "price creep" and the fact that only one quote was received- with no info. on why...and would like to have a meeting set up with the committee and Commissioners to review the application of the specs, what we are trying to replace and direction we want to head .
  3. Pirate Canoe Club celebrating 100 years- requested Fire Apparatus for August 18, 2007 for Fireworks.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Comerford to send one engine from Station 5 to Pirate Canoe Club for Fireworks standby on August 18, 2007.

- Motion Carried, 4-0.

- C. EMS Director John Kloepper  
D. Assistant Chief Frank Carlon (absent)  
E. Assistant Chief Kevin Finnigan  
F. Assistant Chief Eric Philipp (absent)  
G. Treasurer Jim Passikoff (absent)  
H. Attorney Gerard Comatos
1. Expense Policy changes and did not see anything in the minutes. Comm. Duderstadt has included in the policy and gave a draft to Carol Schmitt and will pass to Frank Borquist to see any changes.

- I. Business Manager Frank Borquist (absent) - Deputy Chief Pells reported in his absence
  1. AC in some areas of HQ needs to be repaired or replaced with a different type of system and is looking into prices.
  2. Phone system at Station 3 is old and in need of replacing, getting prices.
  3. Looking into Camp Beacon for cleanup on the outside of building landscaping.

VIII. **COMMENTS FROM THE FLOOR**

1. Carl Davidson from Croft Corners Fire Company asked about the Magnets to be handed out. Commissioner granted permission to hand out at events (such as Open House, Recruitment) but not on calls.
2. Letter was read by Comm. Bollmann from Croft Corners Fire Company about filling position.
  - Discussion followed about Assistant Chief in each Company and the Board wants more time to look into the situation before addressing.
3. Request from the Union to meet in executive session rescinded because Comm. Rose has all of the information and was not present at the meeting. Gus Antalek, President of the Union will get in touch with Comm. Rose on this matter.

IX. **COMMENTS FROM THE COMMISSIONERS** - *No reports and/or discussions unless otherwise noted*

1. Comm. Comerford reported on the Service Award Report just received for 2006. Information from each Company needed to be kept up. Will go from 2006 report and see if each company can have an officer to work on Service Award information to certify each member has earned their points. Maybe a PowerPoint presentation can be presented to all Companies with information on Service Awards.
2. Comm. Duderstadt reported that the Reimbursement Policy was ready and wanted Carol Schmitt, Frank Borquist and Attorney Comatos to review. Would like to get out as soon as possible and address the letter from Croft Corner on the expenses.
3. Comm. Comerford received the proposed Line of Duty Death policy from Vicki Philipp and handed it out for Commissioners to review for the next meeting.

X. **EXECUTIVE SESSION** - No items for the Executive Session, the meeting continued.

XI. **OPEN ITEMS**

- None

XIII. **ABSTRACT**

A motion was made by Comm. Muckenhaupt and seconded by Comm. Comerford to approve abstract 7A in the amount of \$78,559.47 consisting of 66 transactions.

- Motion Carried, 3 - 0 - 1 (Comm. Duderstadt abstained)

With no further business to conduct, a motion was made by Comm. Muckenhaupt and seconded by Comm. Comerford that we adjourn at 9:35 p.m.

- Motion Carried, 4 - 0.

Respectfully Submitted,

Carol Schmitt  
Acting Fire District Secretary