



# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300  
Fax: (845) 486-6322

**For Emergencies**  
***DIAL 911***

*“Safeguarding Our Community”*

---

## **BOARD OF FIRE COMMISSIONERS MEETING MINUTES July 6, 2020**

### ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman – (absent)  
Comm. Jon Adams  
Comm. Bruce Griffing, II  
Comm. Peter Valdez – Vice Chairman  
Comm. Peter Longi

Chief: William Steenbergh  
Assistant Chief: Eric Philipp  
Director of EMS: David Violante  
District Secretary: Renee O’Neill  
Treasurer: James Passikoff

Vice Chairman Valdez opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and reminded everyone to silence their cell phones. Everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Adams to approve Abstract 20–7A. This consists of \$0 in paid bills with a total of 0 checks and \$295,964.68 in unpaid bills with a total of 31 checks for a grand total of \$295,964.68, totaling 31 checks. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. June 22, 2020 Board of Fire Commissioners' Meeting

A motion was made by Comm. Adams to approve the June 22, 2020 Board of Fire Commissioners' meeting minutes. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

B. Vice Chairman Valdez acknowledged receipt of the June 22, 2020 Board of Fire Commissioners meeting transcript.

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Adams

1. E-mail dated June 26, 2020 from Glens Falls National Bank regarding “Weekly Investment Update”.
2. E-mail dated June 29, 2020 from PenFlex regarding “Governor Signs COVID LOSAP Point System Legislation”.

Chief Steenbergh reported that this legislation allows the Board to contemplate modifying the Service Awards Point System and allows them to approve up to 5 points per month during the period of time that activities and responses were curtailed. PenFlex is charging \$300 to draft documents to make these changes that are allowed under the new legislation.

A motion was made by Comm. Longi to approve the costs to get the initial from PenFlex. Seconded by Comm. Valdez.

**ROLL CALL:**

Comm. Adams – “Aye”  
Comm. Longi – “Aye”  
Comm. Griffing – “Aye”  
Comm. Valdez – “Aye”

- Motion Carried, 4 – 0

- B. District Inspections – Comm. Longi & Comm. Adams
- C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Longi
- D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Chiumento
- E. Public Relations – Comm. Adams & Comm. Chiumento
- F. Equipment Maintenance – Comm. Longi & Comm. Griffing
- G. Buildings and Grounds – Comm. Adams & Comm. Longi
- H. Capital Equipment – Comm. Chiumento & Comm. Longi
- I. Union Negotiations & Contract – Comm. Griffing & Comm. Chiumento
- J. Career Staff Liaison – Comm. Griffing & Comm. Chiumento
- K. Volunteer Recruitment – Comm. Valdez & Comm. Griffing
- L. District Safety & Health – Comm. Griffing & Comm. Adams
- M. Strategic Plan – Comm. Adams & Comm. Valdez
- N. Finance Committee – Comm. Chiumento & Comm. Griffing
- O. IT Operations Committee – Comm. Griffing & Comm. Longi

- P. Croft Lease – Comm. Valdez & Comm. Longi
- Q. Rochdale Lease – Comm. Chiumento & Comm. Longi

VI. **CORRESPONDENCE** – *None unless otherwise noted*

- A. Card received July 2, 2020 from Brian & Erin Dyke regarding their son’s 1<sup>st</sup> birthday.

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

- A. E-mail dated June 22, 2020 from Lisa Jackson informing AFD that Casey Woelfle (Croft Corners Fire Company) resigned.

A motion was made by Comm. Valdez to drop Casey Woelfle from the roles. Seconded by Comm. Griffing.

**ROLL CALL:**

- Comm. Adams – “Aye”
- Comm. Longi – “Aye”
- Comm. Griffing – “Aye”
- Comm. Valdez – “Aye”

- Motion Carried, 4 – 0

- B. E-mail dated July 1, 2020 from Leslie Carroll informing AFD that Gwynn Marsh-Armstrong (Engine Co. #1) resigned.

A motion was made by Comm. Adams to accept the resignation. Seconded by Comm. Longi.

**ROLL CALL:**

- Comm. Adams – “Aye”
- Comm. Longi – “Aye”
- Comm. Griffing – “Aye”
- Comm. Valdez – “Aye”

- Motion Carried, 4 – 0

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

X. **DISTRICT STAFF ITEMS**

- A. Chief – William Steenbergh
  - 1. Parking lots sealed and striped at HQ – some outstanding issues being resolved. ROM was sealed and striped and no issues.

2. Probationary FF's (James) Merritt and (Cory) Dubetsky completed training and are ready to be released to group with a date to be determined by the Chief.

A motion was made by Comm. Longi to approve. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

B. Assistant Chief – Eric Philipp

1. Tyler North, Rochdale Fire Company – (school leave expired on June 16, 2020) is ready to come back active.

A motion was made by Comm. Longi to reinstate him tonight. Seconded by Comm. Adams.

ROLL CALL:

Comm. Adams – “Aye”

Comm. Longi – “Aye”

Comm. Griffing – “Aye”

Comm. Valdez – “Aye”

- Motion Carried, 4 – 0

2. Encourages the Board to modify the LOSAP point system. The volunteers have not been able to do squads, work details or company meetings.

C. Director of EMS David Violante

1. Continuing to put out reminders about PPE and obtaining it. Policy guidelines and equipment changes and modifications continue to come out when needed.

D. Treasurer James Passikoff

1. No financial report.
2. June / July – start of 2020 – 2021 Budget process; 100% of budget is real estate taxes; will see pressure to offset effects of COVID-19. NYS Retirement charges won't come out until September. Finance committee will need to meet.

XI. SCHOOL REQUESTS

No school requests submitted for notification purposes or BOFC consideration.

**XII. ITEMS FOR EXECUTIVE SESSION**

**A. Chief Steenbergh**

1. One (1) leading to the appointment, employment, promotion, demotion, suspension or dismissal of a particular person.

With no further open business to discuss, a motion was made by Comm. Valdez to adjourn to Executive Session. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

The Board adjourned to Executive Session at 7:19 p.m.

**XIII. EXECUTIVE SESSION**

The Board came out of Executive Session at 7:23 p.m. and returned to Open Session.

**XIV. OPEN ITEMS**

As a result of Executive Session, a motion was made by Comm. Adams to appoint Heather Hastie provisionally as Personnel Administrator subject to such dates as determined by the Chief for a start date and subject to an agreement to be signed by the Chairman. Seconded by Comm. Longi.

**ROLL CALL:**

Comm. Adams – “Aye”  
Comm. Longi – “Aye”  
Comm. Griffing – “Aye”  
Comm. Valdez – “Aye”

- Motion Carried, 4 – 0

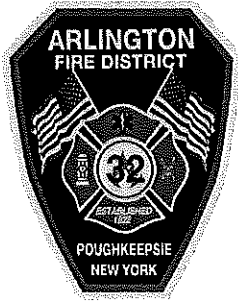
With no further business to conduct, a motion was made by Comm. Longi to adjourn the meeting. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

Meeting adjourned at 7:24 p.m.

Respectfully Submitted,

Renee O’Neill  
District Secretary



# BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

---

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

---

DATE OF MEETING: 7-6-20

<i>John Richman</i>	