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Fire Department

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**BOARD OF FIRE COMMISSIONERS'
WORKSHOP MEETING
June 25, 2003**

ATTENDEES: Comm. Elizabeth Bomba - Chairperson
 Comm. Paul Lahey
 Comm. Ralph Chiumento
 Comm. Karen Pells
 Comm. Patrick Rose (absent)

 Attorney: Gerard Comatos
 Treasurer: James Passikoff
 Secretary: Renée O'Neill

Chairperson Bomba opened the meeting of the Arlington Fire District Board of Fire Commissioners' Workshop Meeting at 7:30 p.m.

I. Comm. Bomba requested Comm. Pells and Comm. Bomba to review Abstract 6B.

II. **MINUTES**

- A. June 10, 2003 Board of Fire Commissioners' Monthly Meeting.
 A motion was made by Comm. Pells and seconded by Comm. Chiumento to approve the Minutes as printed.
- Motion Carried.

III. **MONTHLY REPORTS**

No reports given unless otherwise noted.

- A. Service Awards- Comm. Chiumento
1. Letters have been sent to OK the increase in payment to those members who are 60+ years or older and active, who earned Service Awards credit for the past year. Any discrepancies, please report.
- B. District Inspections - Chiefs
- C. District Officers/Chief Liaison - Comm. Lahey
- D. Sub Station - Comm. Rose & Comm. Chiumento

- E. EMS & Paramedic Liaison - Comm. Bomba
- F. Public Relations- Comm. Lahey & Comm. Rose
- G. Equipment Maintenance - Comm. Rose
- H. Building & Grounds- Comm. Rose
- I. Capital Equipment - Comm. Chiumento
- J. Union Negotiations & Contract - Comm. Bomba
- K. Career Staff Liaison - Comm. Pells
- L. Volunteer Recruitment - Comm. Pells
- M.. Volunteer Liaison - Comm. Chiumento

IV. **CORRESPONDENCE**

- A. Letter dated June 16, 2003 from the Office of the County Executive regarding forwarding a Bond to the Legislature for a New Fire Training Facility.
- B. Scholarship Opportunity being offered by New York State Higher Education Services Corp. for men & women who join volunteer fire departments and ambulance squads. *(Copies sent to the companies)*
- C. Letter dated May 21, 2003 from Our Lady of Lourdes HS thanking AFD for participating in the DWI Simulation. *(Lt. Steenbergh, Assistant EMS Director Violante, FF Tuttle, FF Bedell, FF Quinby, FF Lewis, FF Inglis, FF Rusnock and FF Wilsey participated)*
- D. Thank you letter dated May 23, 2003 from The American Heart Association thanking AFD for supporting the CPR Monday Event.

V. **DONATIONS**

A motion was made by Comm. Chiumento and seconded by Comm. Pells to turn over the donation amount of \$125 to the Four Company Fund and a donation in the amount of \$25 to be allocated to the General Fund for Ambulance.

NAME

REASON

** Club 60 Senior Citizens In Memory of Margaret Licardo
 ** (WANTS DONATION TO GO TO HQ AMBULANCE)

Margaret Doyle Assistance Received

Downers Flat Sportsman Club In Memory of Joseph Engelhardt

Ann Marie Verdi In Memory of Joseph Engelhardt

The Chapman's In Memory of Joseph Engelhardt

- Motion Carried.

VI. **PERSONNEL**

- A. Letter received from Carlo Mangsat, Station 3, requesting to be reinstated as an active member of AFD. (Back from school)
Comm. Chiumento stated that he was never removed from active roles from the Board and to make sure he meets the requirements to be an active firefighter.
- B. DC Pells requests that Lt. John Palcher be removed from probation.

A motion was made by Comm. Chiumento and seconded by Comm. Pells to remove Lt. John Palcher from probation.

- Motion Carried.

VII. SCHOOL REQUESTS

- Comm. Chiumento stated that the members submit a letter of commitment to show that they want to be a part of the training bureau and to follow through with the classes.

A motion was made by Comm. Pells and seconded by Comm. Chiumento to accept the attendance of the following members to the schools/seminars listed:

- A. FF Kevin Maguire: "Instructor Conference", August 4 - 8, 2003 in Montour Falls.
 - B. FF John Ortiz: "Instructor Conference", August 4 - 8, 2003 in Montour Falls.
 - C. FF Gus Antalek: "October 2003 Instructor Conference", October 13 - 17, 2003 in Montour Falls.
 - D. FF Michael Bohack: "October 2003 Instructor Conference", October 13 - 17, 2003 in Montour Falls.
 - E. FF Lou Cassinelli: "October 2003 Instructor Conference", October 13 - 17, 2003 in Montour Falls.
 - F. FF Vincent Lopez: "NYS Fire Instructors Conference", October 13 - 17, 2003 in Montour Falls.
 - G. FF George Finn: "Fire Service Instructor I", November 17 - 21, 2003 in Montour Falls.
 - H. FF Michael Bohack: "Fire Service Instructor I", November 17 - 21, 2003 at Montour Falls.
- Motion Carried.

VIII. COMMISSIONERS' ITEMS

- A. Comm. Bomba
 - 1. One (1) Item for Executive Session
- B. Comm. Lahey - No Items.
- C. Comm. Chimento - No Items.
- D. Comm. Pells - No Items.

IX. **CHIEFS / ADMINISTRATIVE ITEMS**

- A. EMS Director John Kloepfer
 - 1. Approximately half of our paramedics will be offline on December 31st due to lack of obtaining CME credits. It is a Regional requirement, not AFD, no extensions will be allowed.
 - 2. RE: Purchases going through Office Manager Doyle prior to purchasing. Agrees to it, but stated that EMS supply replenishment is essential. May not be able to get with OM Doyle prior.
 - The Board stated that EMS supplies are OK, it is the other purchases that need to be reviewed by OM Doyle or the Board, i.e. the folding machine.
- B. Assistant Chief Bill Phillips
 - 1. Always has been within budget for parade uniforms, but agreed to go through Office Manager Doyle for all purchases.
 - Treasurer Passikoff stated that its not so much the budget but the purchases need to go through the purchasing agent and we're losing accounting control.
 - 2. Request from Chief Alongi - Need \$15,000 out of Chief's Budget to purchase black gear for new firefighters who finished the levels. This was already approved. Comm. Lahey stated this is from State Bid.
 - A motion was made by Comm. Chimento and seconded by Comm. Pells to approve \$15,000 out of the Chief's Budget to purchase black gear.
 - Motion Carried.
 - 3. District Dinner - November 22nd at the Poughkeepsie Grande Hotel. Cost will be \$32 per person. The \$8 per person beverage charge is being picked up by the companies. Requests a \$500 check payable to the Poughkeepsie Grande to hold the date.

A motion was made by Comm. Pells and seconded by Comm. Chimento to cut a check for \$500 to hold the date.

- Motion Carried.

C. Treasurer Jim Passikoff

1. Submitted the Financial Report for May 2003.
2. Is concerned with the Health Insurance.

D. Attorney Gerard Comatos

1. Faith Assembly of God signed contracts. The Board has five years to decide whether to formulate a plan. Up to 1 1/2 acres suitable for a substation.

A motion was made by Comm. Pells and seconded by Comm. Chiumento that we adjourn to Executive Session at 8:25 p.m.

- Motion Carried.

X. **EXECUTIVE SESSION**

The Board came out of Executive Session, no time given, and returned to Open Session.

XI. **ABSTRACT**

A motion was made by Comm. Pells and seconded by Comm. Chiumento to approve Abstract 6B in the amount of \$127,899.50, consisting of 95 transactions.

- Motion Carried.

XII. **OPEN ITEMS**

Proposal to reseal and stripe Station 3.

A motion was made by Comm. Pells and seconded by Comm. Chiumento to accept the proposal to reseal the parking lot at Red Oaks Mill in the amount of \$2700.

- Motion Carried.

Gloves

A motion was made by Comm. Lahey and seconded by Comm. Pells to purchase forty (40) pairs of Tempo gloves in the amount \$1,584.00 to come out the Chiefs budget.

- Motion Carried.

With no further business to conduct, a motion was made by Comm. Pells and seconded by Comm. Chiumento that we adjourn at 8:45 p.m.

- Motion Carried.

Respectfully Submitted,

Renée O'Neill
District Secretary