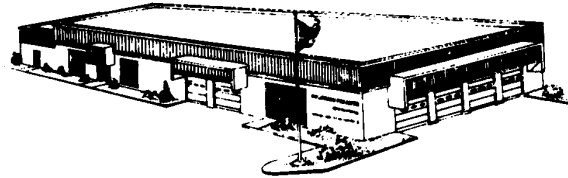


Fire or Ambulance  
**DIAL 911**



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# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, New York  
12603

## BOARD OF FIRE COMMISSIONERS MONTHLY MEETING June 11, 2007

### ATTENDEES:

Comm. Patrick Rose, Chairman (arrived during Executive Session)  
Comm. Norman Comerford (absent)  
Comm. Ann Bollmann (Acting Chairperson)  
Comm. Kenneth Muckenhaupt  
Comm. Kris Duderstadt

Attorney: Gerard Comatos  
Treasurer: James Passikoff  
Secretary: Renee O'Neill

Acting Chairperson Bollmann opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:34 p.m., with a roll call and pledge of allegiance.

I. Comm. Bollmann and Comm. Muckenhaupt will be reviewing Abstract 6A.

### II. MINUTES

A. May 29, 2007 Board of Fire Commissioners' Monthly Meeting

A motion was made by Comm. Muckenhaupt and seconded by Comm. Duderstadt to approve the Minutes as printed.

- Motion Carried, 3 - 0.

### III. MONTHLY REPORTS - *No reports given unless otherwise noted below*

A. Service Awards - Comm. Muckenhaupt & Comm. Comerford

B. District Inspections - Comm. Bollmann & Comm. Duderstadt

1. Comm. Duderstadt stated she learned a lot. Hasn't finished totals yet. A summary of action items will be sent to each company. Should have report for next meeting.

2. One (1) Item for Executive Session

C. District Officers / Chief Liaison - Comm. Rose & Comm. Comerford

- D. Sub Station - Comm. Comerford & Comm. Duderstadt
- E. EMS & Paramedic Liaison - Comm. Bollmann & Comm. Muckenhaupt
- F. Public Relations - Comm. Duderstadt & Comm. Rose
- G. Equipment Maintenance - (Mechanic Tarquinio), Comm. Muckenhaupt & Comm. Rose
- H. Buildings and Grounds - Comm. Rose & (Business Manager Borquist)
- I. Capital Equipment - Comm. Muckenhaupt & Comm. Comerford
- J. Union Negotiations & Contract - Comm. Muckenhaupt & Comm. Duderstadt
  - 1. Comm. Muckenhaupt, Comm. Rose and DC Pells met to discuss the Captain's position with the Union President.
- K. Career Staff Liaison - Comm. Rose & Comm. Muckenhaupt
- L. Volunteer Recruitment - Comm. Duderstadt & Comm. Bollmann
  - 1. Volunteer Member Applications to be approved:
    - A. Lisa Walz, Station 3 - EMS only
    - B. John Forest, Station 4 - FF/EMS
    - C. John Graves-McCleary, Station 5 - FF

A motion was made by Comm. Duderstadt and seconded by Comm. Muckenhaupt to approve Lisa Walz, John Forest and John Graves-McCleary.

- Motion Carried, 3 - 0

Leslie Carroll, Volunteer Recruitment Director, stated that the presentation folders and posters have been ordered. Having a meeting on June 27<sup>th</sup>. Waiting to hear back from the companies regarding that date. Also waiting for stats from each company. Comm. Duderstadt wants to meet with Leslie and the rest of the Board to review the process of volunteer applications at the next Commissioners meeting.

## 2. Four (4) Volunteer Applications for Executive Session

- M. Volunteer Liaison - Comm. Duderstadt & Comm. Bollmann

### IV. CORRESPONDENCE

- A. Memo dated June 4, 2007 from Lt. John Palcher to the Board of Fire Commissioners requesting approval for the following events:
  - 1. Saturday, June 23, 2007 from 1500 - 1900 hours at Crestwood Park for the Poughkeepsie North Little League Picnic. Requesting fire department presence, engine/truck and firefighters. Recommending in service equipment be available at park for a couple of hours.
  - 2. Thursday, July 12, 2007 from 1000 - 1200 hours at Adriance Library for their Annual Community Day. Requesting Fire Prevention trailer and personnel assisting City Fire with safety information. Have participated in for many years. Recommends approval.
  - 3. Saturday, August 18, 2007 from 1000 - 1600 at Vassar Road Church of the Nazarene, for 2<sup>nd</sup> Annual Back to School Health Fair

(for entire community). Requesting fire prevention trailer and fire department presence with safety information. Recommends approval.

Chief Roberts stated that he received a letter and will contact the Pastor at the Church of Nazarene regarding his request for more personnel at that event. Will also speak with Lt. Palcher. Comm. Duderstadt asked Leslie if she could hand out recruitment information. She will speak with Lt. Palcher.

A motion was made by Comm. Duderstadt and seconded by Comm. Muckenhaupt to approve the three events on June 23<sup>rd</sup>, July 12<sup>th</sup> and August 18<sup>th</sup> with the fire prevention trailer and personnel as requested.

- Motion Carried, 3 - 0.

## V. **DONATIONS**

<u>NAME</u>	<u>REASON</u>
June & John Schmidt	Assistance Received (#07-2312, FF Cox, FF Prisco, FF Dougherty)
Julia & John Raleigh	Assistance Received (#07-1949, FF Muellerleile, FF Zamaloff)

A motion was made by Comm. Muckenhaupt and seconded by Comm. Duderstadt to accept the donations and turnover 4/5ths of the total amount of \$50.00 to the four companies and 1/5th to the Union.

- Motion Carried, 3 - 0.

## VI. **SCHOOL REQUESTS**

The following members has been approved by the Chief to attend the following classes that are an In County course:

- A. FP Maria Pasa: "Fire Police", June 16, 2007 at Stanford FD.
- B. "Apparatus Operator - Pump", starting May 30, 2007 at AFD. (No Cost)
  - 1. FF Stephen Peluse
  - 2. FF Steve Common

Deputy Chief Pells submitted the following school requests at the time of the meeting:

- C. "Passenger Train Emergency Rescue Procedures", June 14 & 16, 2007, at New Hamburg Station 1.
  - 1. FF Chris Mills
  - 2. FF Gerald Sliss
  - 3. FF Erin Hanlon
- D. "Courage to be Safe", June 20, 2007 at CIA, Hyde Park.
  - 1. FF Erin Hanlon
  - 2. FF Chris Mills
- E. Mechanic Joe Tarquinio: "NYS Chiefs Convention", June 15, 2007 in Lake George.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Duderstadt to approve school request, A - E.

- Motion Carried, 3 - 0

VII. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

A. Comm. Muckenhaupt -

1. I/T Communications Policy update - Tom looking at a way to enforce the policy; member must sign off on the policy or they will not have access to the District computers, if under 18 must have parents signature. Going to try to put it on the web page for download and register signatures online. Second issue will be on how to monitor activity.

Attorney Comatos has some editorial comments and marked up with revisions on the policy and will give updates to Comm.

Muckenhaupt. Once agreed upon by the Board, Tom can make changes.

2. Working with Attorney Comatos on Croft / Rochdale lease to add a clauses regarding to cover successor Boards for more than one year. Attorney Comatos stated that this pertains to all contracts that require performance over a period of one year, with the exception of collective bargaining agreements, personnel contracts.

VIII. **CHIEFS / ADMINISTRATIVE ITEMS**

A. Chief David Roberts, Sr.

1. Thanked the Commissioners, Chief Officers, Volunteer and Career Staff and all who participated in preparations for the District Inspection.
2. Thanked those who participated in the Pleasant Valley parade. 42 personnel in line, won 1<sup>st</sup> place for most in line and 2<sup>nd</sup> place for regulation uniforms. Himself and AC Finnigan presented Chief Tuttle of Pleasant Valley with an appreciation plaque to commemorate their 100<sup>th</sup> anniversary.
3. OSHA - finalizing end of June. Working with Assistant Chief Alongi to prepare a first half report on training for the volunteers and the Assistant Chiefs on recommendations on members who are deficient.
4. One (1) personnel item for Executive Session

B. Deputy Chief Jeff Pells

1. Hiring in fall - can't do interviews no later than July 10<sup>th</sup>. Need a date, 60 days prior to class. Westchester class starts 9/10, Utica is unknown at this point and Montour is in August, which is not their choice.
2. Request from the State to conduct Codes Courses at Station 3. Has been cleared on ROM's calendar.
  - A. Course 9C - August 7 - 9, 2007 8:00 a.m. - 4:00 p.m.
  - B. Course 9D - September 18 - 20, 2007 8:00 a.m. - 4:00 p.m.
  - C. Course 9E - October 23 - 25, 2007 8:00 a.m. - 4:00 p.m.
  - E. Course 9F - November 27 - 29, 2007 8:00 a.m. - 4:00 p.m.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Duderstadt to approve the State holding the Codes Courses at Station 3 as requested.

- Motion Carried, 3 - 0.

3. Rescue Pumper - still working on. Should have a report for the next meeting.
  4. Need an interview date for the Municipal Fire Instructor.
  5. Three (3) Personnel Items for Executive Session.
- C. Assistant Chief Frank Carlon
1. Requesting use of the training room on June 27<sup>th</sup> for a Fire Police meeting.  
- DC Pells intervened and stated that he doesn't need Board approval to conduct an AFD meeting with the Fire Police, just as long as the calendar is open.
- D. Assistant Chief Tony Alongi (absent)
- E. Assistant Chief Kevin Finnigan (absent)
- F. Assistant Chief Eric Phillip (absent)
- G. EMS Director John Kloepper
1. New Hudson Valley Regional Protocols are online July 1<sup>st</sup>.
  2. All drugs to be added in stock, ones that are not used have been taken off.
  3. Intraosseous Devices will be ordered and in service ASAP
  4. Nitrous Oxide is a standing order now.
- H. Treasurer Jim Passikoff
1. Submitted the May 31, 2007 report for the District. Stated that will have a better idea in June of what direction we are headed.
  2. Two (2) Items for Executive Session.
- I. Attorney Gerard Comatos - No Items
- J. Business Manager Frank Borquist (absent)

IX. **COMMENTS FROM THE FLOOR**

- A. Local 2393 President Gus Antalek
1. Thanked Comm. Duderstadt and the Board for allowing them to participate in the Inspection. Looking forward to continuing it and to the Inspection results.
  2. In receipt of the letter from the Board regarding on what can be sent out on solicitations and flyers. Concern from the Local was fire prevention information. Spoke to the Commissioner on this prior and they assured him that it wouldn't be an issue.
  3. Ready to move forward with the Captains positions when the District is ready.

X. **COMMENTS FROM THE COMMISSIONERS** - *No reports and/or discussions unless otherwise noted*

- A. Comm. Duderstadt - Five (5) Contractual Items for Executive Session.

With no further open items to discuss, Comm. Bollmann stated that they will take a ten minute break at 8:00 p.m and then adjourn to Executive Session.

**XI. EXECUTIVE SESSION**

Comm. Rose arrived during Executive Session at 8:20 p.m.

The Board came out of Executive Session at 11:19 p.m. and returned to Open Session. Comm. Rose then took over the remainder of the meeting.

**XII. OPEN ITEMS**

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to approve John Juavinett, Jr., Robert Noblett, and Navia Ariyaprakai as members of Engine Co. #1.

Discussion was held in Executive Session that Assistant Chief Carlon will oversee John Juavinett, Jr.

- Motion Carried, 4 - 0.

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt that Carol Schmitt gets paid for the time that she's putting in over and above her 20 hours due to the audit. Her decision on comp time or overtime.

- Motion Carried, 4 - 0.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann that we go into contract for the Captains position with the Board and the Union, to be in effect as soon as we do an interview date.

- Motion Carried, 4 - 0

A motion was made by Comm. Duderstadt and seconded by Comm. Muckenhaupt that we go into Union negotiations for the Training Lieutenant

- Motion Carried, 4 - 0.

**XIII. ABSTRACT**

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to approve abstract 6A in the amount of \$64,771.24, consisting of 83 transactions.

- Motion Carried, 4 - 0.

With no further business to conduct, a motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann that we adjourn.

- Motion Carried, 4 - 0

Respectfully Submitted,

Renee O'Neill  
Fire District Secretary