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DATE: 08-24-2000 BY: 60322/STP
60322/STP

**BOARD OF FIRE COMMISSIONERS'
MONTHLY MEETING
June 10, 2003**

ATTENDEES: Comm. Elizabeth Bomba - Chairperson
 Comm. Paul Lahey
 Comm. Ralph Chimento
 Comm. Karen Pells
 Comm. Patrick Rose (absent)

 Attorney: Gerard Comatos (absent)
 Treasurer: James Passikoff
 Secretary: Renée O'Neill

Chairperson Bomba opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:30 p.m.

I. Comm. Bomba requested Comm. Pells and Comm. Bomba to review Abstract 6A.

II. **MINUTES**

A. May 27, 2003 Board of Fire Commissioners' Workshop Meeting.
 A motion was made by Comm. Lahey and seconded by Comm. Pells to approve the Minutes as printed.

- Motion Carried.

III. **MONTHLY REPORTS**

No reports given unless otherwise noted.

- A. Service Awards- Comm. Chimento
- B. District Inspections - Chiefs
- C. District Officers/Chief Liaison - Comm. Lahey
- D. Sub Station - Comm. Rose & Comm. Chimento
- E. EMS & Paramedic Liaison - Comm. Bomba

- F. Public Relations- Comm. Lahey & Comm. Rose
- G. Equipment Maintenance - Comm. Rose
- H. Building & Grounds- Comm. Rose
- I. Capital Equipment - Comm. Chiumento
- J. Union Negotiations & Contract - Comm. Bomba
- K. Career Staff Liaison - Comm. Pells
- L. Volunteer Recruitment - Comm. Pells

1. Applicant ready for action by the Board:

- A. Gerald Sliss, Station 3, Fire Police

A motion was made by Comm. Pells and seconded by Comm. Chiumento to approve Gerald Sliss as a member of the Arlington Fire District.

- Motion Carried.

2. One (1) Applicant to be interviewed during Executive Session.

- M.. Volunteer Liaison - Comm. Chiumento

IV.

CORRESPONDENCE

- A. Letter dated May 23, 2003 from Red Oaks Mill to the Board of Fire Commissioners requesting to reaffirm the costs of the copier for maintenance including purchase of toners and any necessary repairs.

- DC Pells stated that there was no maintenance agreement, just agreed to pay half of the copier. We supply toners and paper. The Board decided to table this until the next Board meeting on June 25th.

- B. Thank you card received June 4, 2003 from Trudy Grundon and family for the flowers for the passing of FF Grundon's father.
- C. Received *Fire District Affairs* - May 2003.
- D. Letter dated June 9, 2003 from Office Manager Doyle to Easy Street Cleaning thanking them for cleaning and marking our parking lot for the dedication.
- E. Letter dated June 9, 2003 from EMS Director Kloepfer to the Board of Fire Commissioners regarding replacing the current defibrillators.
 - will do away with recertification of the defibrillators.
 - Self tests itself, batteries don't need to be recharged - 5 year battery.
 - These interface with the current Life Pak 12's

A motion was made by Comm. Pells and seconded by Comm.

Chiumento to purchase five (5) defibrillators with a trade-in for the amount of \$9,975.00.

- Motion Carried.

- F. Letter dated May 19, 2003 from Susan Miller, Town Clerk requesting use of Red Oaks Mill Fire Company on August 12, 2003 from 11:00 a.m. to 9:30 p.m. for a special election for Hampton Road Sewer District.

A motion was made by Comm. Chiumento and seconded by Comm. Lahey to approve the use of Station 3, pending availability, on August 12, 2003 from 11:00 a.m. to 9:30 p.m. for the special election.

- Motion Carried.

V. **DONATIONS**

A motion was made by Comm. Pells and seconded by Comm. Chiumento to turn over the total donation amount of \$185.00 to the Four Company Fund

<u>NAME</u>	<u>REASON</u>
Max Leroy English	Assistance Received
Charland Family	In Memory of Joseph Englehardt
Elizabeth Brands	In Memory of Joseph Englehardt
Helen Harden	In Memory of Joseph Englehardt
The Shipley's	In Memory of Joseph Englehardt

- Motion Carried.

VI. **PERSONNEL**

- A. Letter dated June 1, 2003 from Taekyung Han to Red Oaks Mill Fire Company informing them of his resignation from the District

A motion was made by Comm. Chiumento and seconded by Comm. Lahey to accept the resignation from Taekyung Han.

- Motion Carried.

VII. **SCHOOL REQUESTS**

A motion was made by Comm. Pells and seconded by Comm. Chiumento to

accept the attendance of the following members to the schools/seminars listed:

- A. District Secretary Renee O'Neill: "Comparing Technologies: Microfilm & Digital Imaging", June 11, 2003 at Pleasant Valley Town Hall.
- B. Lt. James Snyder: "In-Service Training: NYS Building Officials Conference, Inc", June 11, 2003 at the Fishkill Holiday Inn.
- C. FF Ginnie Ashline: "Child Seat Technician", June 16 - 19, 2003 at LaGrange FD.
- D. FF Bill Porter: "Child Seat Technician", June 16 - 19, 2003 at LaGrange FD.
- E. Bookkeeper Carol Schmitt: "Notary Public Workshop", June 23, 2003 at Dutchess Community College.
- F. Sean Jackson: "Firehouse Expo", July 25 - 27, 2003 in Baltimore, Maryland.
- G. Robert Ridley: "Firehouse Expo", July 25 - 27, 2003 in Baltimore, Maryland.
- H. Lt./MTO Rick Andersen: "NYS Instructor's Conference", August 4 - 8, 2003 at Montour Falls.
- I. FF Bill Horton: "NYS Code Enforcement Training Program: Course 43", August 18 - 21, 2003 at Dutchess.
- J. FF Erin Hanlon: "Basic Structural Collapse Operations", October 2 - 3, 2003 at Camp Smith.
- K. FF Lou Cassinelli: "Fire Service Instructor I", November 17 - 21, 2003 at Montour Falls.

- Motion Carried.

VIII. **COMMISSIONERS' ITEMS**

- A. Comm. Bomba - No Items
- B. Comm. Lahey - No Items
- C. Comm. Chimento - No Items
- D. Comm. Pells
 - 1. One (1) Item for Executive Session - Personnel

IX. **CHIEFS / ADMINISTRATIVE ITEMS**

- A. Deputy Chief Jeff Pells

1. Has not heard back from Steve Callahan regarding the Fuel Storage.
 2. Hiring's in Fall - Westchester class being held October 20th, or if they want Montour, starts September 8th, would have to call for lists earlier.
 3. The VFIS recommendations re: driving and 65+ older members getting physicals - will be presenting Operating Guidelines to Chiefs Council next week and will inform the Board at next meeting.
 4. Budget - Need to make a line item to replace the Minor Pagers.
 5. Executive Session Items
 - A. One (1) Personal Contract
 - B. One (1) Personnel Employment
 - C. One (1) Contractual
- B. EMS Director John Kloepfer
1. Will send letter to Attorney Comatos re: Pad Stat situation.
 2. Position on members not completing HIPPA training.
 - The Board agreed to have a deadline of September 1st, if not completed by deadline, will be put on suspension and need to come to the Board.
 3. New NYS Protocols have been distributed, in effect August 1st. Having the Career Lts. and EMS Lts. in-service their people.
 4. Taking EMT course, need to have one signature to authorize if the person is a member of AFD.
 - The Board agreed to have EMS Director Kloepfer's signature on these forms and have the Chief and Deputy Chief's signatures as back-ups in his absence.
- C. Treasurer Jim Passikoff
1. No Report, the bank statement came in too late this month.
 2. Budget needs to be processed in August - going on vacation in September.

A motion was made by Comm. Lahey and seconded by Comm. Pells that we adjourn to Executive Session at 8:14 p.m., for personnel, employment and contractual items.

- Motion Carried.

X. **EXECUTIVE SESSION**

The Board came out of Executive Session and returned to Open Session, no time given.

XI. **ABSTRACT**

A motion was made by Comm. Pells and seconded by Comm. Bomba to approve Abstract 6A in the amount of \$44,287.81, consisting of 76 transactions.

- Motion Carried.

XII. **OPEN ITEMS**

A motion was made by Comm. Pells and seconded by Comm. Chiumento to deny the application of Ryan Daughton and we will not entertain a new application for at least one year.

- Motion Carried.

A motion was made by Comm. Bomba and seconded by Comm. Lahey to accept the renewed contract with Jeffrey Pells, Deputy Chief with a salary of \$82,500.00 for the year 2003 to 2004 as fully described in the contract.

POLL OF THE BOARD:

Comm. Bomba: "Aye"

Comm. Chiumento: "Aye"

Comm. Lahey: "Aye"

Comm. Pells: "Abstained"

- Motion Carried.

With no further business to conduct, a motion was made by Comm. Bomba and seconded by Comm. Pells that we adjourn, no time given.

- Motion Carried.

Respectfully Submitted,

Renée O'Neill
District Secretary