



Arlington Fire District

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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES June 6, 2022

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi
Comm. Richard Dore
Comm. Phil Van Itallie

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m.

Comm. Van Itallie recognized District Secretary O’Neill for her 25 years of service. The rest of the Board congratulated and thanked her for her service.

Chairman Chiumento then took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Dore to approve Abstract 22–6A. This consists of \$18,917.29 in paid bills with a total of 9 checks and \$50,778.31 in unpaid bills with a

total of 30 checks for a grand total of \$69,695.60, totaling 39 checks. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. **May 2, 2022 Board of Fire Commissioners' Meeting**

A motion was made by Comm. Longi to approve. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

B. **May 23, 2022 Board of Fire Commissioners' Special Meeting**

A motion was made by Comm. Dore to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

V. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Longi

1. Received May 5, 2022, Red Oaks Mill Fire Company's "2021 Fire Department Posting Certification Form" for their 2021 LOSAP points.
2. E-mail dated May 6, 2022 from GFNB regarding "Investment Update".
3. Received from GFNB the April 2022 "Statement of Value and Activity".
4. E-mail dated May 20, 2022 from GFNB regarding "Investment Update".
5. Received May 23, 2022, Rochdale Fire Company's "2021 Fire Department Posting Certification Form" for their 2021 LOSAP points.
6. Received June 3, 2022, Croft Corners Fire Company's "2021 Fire Department Posting Certification Form" for their 2021 LOSAP points.

B. District Inspections – Comm. Longi & Comm. Van Itallie

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie

G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie

H. Capital Equipment – Comm. Dore & Comm. Longi

- I. Union Negotiations & Contract – Comm. Chimento & Comm. Dore
- J. Career Staff Liaison – Comm. Chimento & Comm. Dore
- K. Volunteer Recruitment – Comm. Valdez & Comm. Longi
- L. District Safety & Health – Comm. Dore & Comm. Valdez
- M. Strategic Plan – Comm. Longi & Comm. Valdez
- N. Finance Committee – Comm. Chimento & Comm. Van Itallie
- O. IT Operations Committee – Comm. Van Itallie & Comm. Longi
- P. Croft Lease – Comm. Valdez & Comm. Longi
- Q. Rochdale Lease – Comm. Chimento & Comm. Van Itallie

VI. **CORRESPONDENCE** – *None unless otherwise noted*

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

X. **DISTRICT STAFF ITEMS**

- A. Chief William Steenbergh

The meeting was turned over to Captain Tarquinio who presented a proposal on behalf of the apparatus committee to purchase a 1998 Spartan 3D Rescue truck from Washingtonville Fire District in the amount of \$50K. Requesting additional funds to redo the graphics, seat brackets and any additional items that may be needed.

Lengthy discussion.

A motion was made by Comm. Valdez to purchase the piece of apparatus, for up to \$65K to be taken out of the fund balance, from Washingtonville Fire District. Seconded by Comm. Dore.

Lengthy discussion.

- Motion Carried, 5 – 0

Comm. Dore mentioned the SwiftWater Training video that was recorded in Oriskany, NY. Capt. Tarquinio pulled up the video for the Board to watch. Chief Steenbergh stated it was shared on the AFD Facebook page and will put it on the AFD website.

1. Updated Code of Ethics –Tabled until the next meeting so the Board can review the changes further.
2. Received the final Certificate of Occupancy for the Croft Corners Fire Company second floor renovations.

3. Received the invoice from our Workers Comp carrier PERMA and will receive a 2% discount if paid by the end of the month. Approx. \$9400 savings.

A motion was made by Comm. Dore to prepay the PERMA bill to save the 2%. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

Comm. Van Itallie asked about the 32-45 repairs being done. Brief discussion. Chief will follow up with Mechanic Burke.

B. Assistant Chief Eric Philipp

1. Thanked everyone for a job well done at the fire on North Grand Avenue, the fire on New Hackensack Road and the gas odor at the Poughkeepsie Plaza.

C. Director of EMS David Violante

1. “EMS Week” was a couple of weeks ago and thanked everyone for their hard work and dedication.
2. Was reimbursed by Vassar College for the following events: Commencement for 2020 & 2022, Alumni Weekend and the outbreak.

D. Treasurer James Passikoff

1. Chairman Chiumento acknowledged receipt of the Treasurer’s April Financial Report for the District.

Comm. Valdez spoke about CD’s. Brief discussion.

A motion was made by Comm. Valdez to allow the Treasurer to invest our funds in short term CD’s as they become available. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

Brief discussion on the health insurance listed in the financial report.

XI. SCHOOL REQUESTS

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

For Commissioners notification purposes only:

- A. Gary Lewis: “MSCO – Exterior In Service”, May 19, 2022 in Oriskany, NY. (No cost)

- B. “NYS Tech Rescue Conference: NYTF2”, June 2 – 3, 2022 in Oriskany, NY. (No cost)
1. Gary Lewis
 2. Cory Dubetsky

The following school request requires consideration by the Board of Fire Commissioners:

- A. Eric Philipp: “International Haz-Mat Response Team Conference”, June 9 – 12, 2022 in Baltimore, MD. (No cost)

A motion was made by Comm. Longi to approve. Seconded by Comm. Dore.

- Motion Carried, 5 – 0

XII. ITEMS FOR EXECUTIVE SESSION

- A. Chief Steenbergh – two (2) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, a motion was made by Comm. Dore to adjourn to Executive Session. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 8:21 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 8:45 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

With no further business to conduct, a motion was made by Comm. Dore to adjourn the meeting. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

No time given when the meeting adjourned.

Respectfully Submitted,

Renee O’Neill
District Secretary

