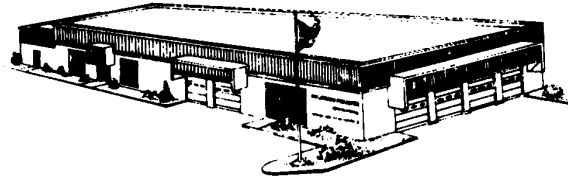


Fire or Ambulance  
**DIAL 911**



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# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, New York  
12603

## BOARD OF FIRE COMMISSIONERS MONTHLY MEETING May 14, 2007

ATTENDEES:

Comm. Patrick Rose, Chairman (arrived at 7:38 p.m)  
Comm. Norman Comerford (absent)  
Comm. Ann Bollmann  
Comm. Kenneth Muckenhaupt  
Comm. Kris Duderstadt

Attorney: Gerard Comatos (absent)  
Treasurer: James Passikoff  
Secretary: Renee O'Neill (absent)  
Acting Secretary: Carol Schmitt

Acting Chairman Muckenhaupt opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:30 p.m., with a roll call and pledge of allegiance.

I. Comm. Muckenhaupt requested Comm. Bollmann and himself to review Abstract 5A.

### II. MINUTES

A. April 24, 2007 Board of Fire Commissioners' Monthly Meeting

A motion was made by Comm. Bollmann and seconded by Comm. Duderstadt to approve the Minutes as printed.

- Motion Carried, 3 - 0.

### III. MONTHLY REPORTS - *No reports given unless otherwise noted below*

A. Service Awards - Comm. Muckenhaupt & Comm. Comerford

B. District Inspections - Comm. Bollmann & Comm. Duderstadt

1. Tentatively scheduled for Thursday, May 31, 2007 at 7:00 p.m.  
Chief Roberts asked her to check the calendar so it doesn't conflict with training.

C. District Officers / Chief Liaison - Comm. Rose & Comm. Comerford

D. Sub Station - Comm. Comerford & Comm. Duderstadt

- E. EMS & Paramedic Liaison - Comm. Bollmann & Comm. Muckenhaupt
- F. Public Relations - Comm. Duderstadt & Comm. Rose
- G. Equipment Maintenance - (Mechanic Tarquinio), Comm. Muckenhaupt & Comm. Rose
- H. Buildings and Grounds - Comm. Rose & (Business Manager Borquist)
- I. Capital Equipment - Comm. Muckenhaupt & Comm. Comerford
- J. Union Negotiations & Contract - Comm. Muckenhaupt & Comm. Duderstadt
- K. Career Staff Liaison - Comm. Rose & Comm. Muckenhaupt
- L. Volunteer Recruitment - Comm. Duderstadt & Comm. Bollmann
- M. Volunteer Liaison - Comm. Duderstadt & Comm. Bollmann

Comm. Rose arrived at this point during the meeting.

#### IV. CORRESPONDENCE

- A. Letter received April 30, 2007 from Pinnacle Environmental Corporation notifying AFD of their asbestos abatement project at the Eleanor Roosevelt State Office Building, 4 Burnett Boulevard, starting May 1, 2007 to June 30, 2007.
- B. Received *Fire District Affairs - March - April 2007*.
- \*C. E-mail dated May 3, 2007 from Captain Brian Traphagen, Station 4 requesting Board approval for their boot drop on May 12, 2007 at the intersection of Dutchess Turnpike and Degarmo Road. Requesting use of 32-16 and 32-4 at the drop site.  
  - \* *DC Pells e-mailed Capt. Traphagen informing him that this was after a Board meeting and needs to reschedule their request.*
  - No action taken by the Board.
- D. Letter dated May 2, 2007 from Nyhisha Gibbs, of Arthur S. May Elementary PTA requesting a Child Car Seat Safety informational booth at their Family Fun night on June 8, 2007 from 4:30 p.m. to 8:00 p.m.  
  - The Board stated that two people can attend. FF Chris Quinby stated that he can have coverage.
- E. Letter dated April 23, 2007 from Sandra Tompkins, of Vassar Road Baptist Church requesting use of the fire safety house, a fire truck, hats and handouts for their Family Fun Day on Saturday, June 23, 2007 from 10:00 a.m. to 3:00 p.m.  
  - *Lt. Palcher recommends approval, not many events in the Station 3 area.*

A motion was made by Comm. Bollmann and seconded by Comm. Rose to approve the request for Vassar Road Baptist Church.

  - Motion Carried, 4 - 0.
- F. Letter dated April 18, 2007 from Fairview Fire District requesting car seat techs for Saturday, May 12, 2007 from 10:00 a.m. to 3:00 p.m. at the Home Depot Plaza.  
  - *Tentatively approved by DC Pells, prior to the Board meeting.*
  - OK'd by the Board.
- G. Letter dated May 11, 2007 from FF Howard Adams thanking the Board, Chief and Deputy Chief for allowing him to attend the 2007 Fire Department Instructors Conference.

V. **PERSONNEL**

- A. Change of Status received for John McPhee, Station 5 - Add Firefighting

VI. **DONATIONS**

<u>NAME</u>	<u>REASON</u>
Jacob Ciano	Assistance Received (04/16/07 - #07-1439)
Colleen Pillus	Car Seat Installation
Elaine Crotone	Car Seat Installation
Ann Higgs	Car Seat Installation
Lynette Wacker	Car Seat Installation

A motion was made by Comm. Bollmann and seconded by Comm. Rose to turnover 4/5ths of the total amount of \$25.00 to the four companies and 1/5th to the Union.

- Motion Carried, 4 - 0

A motion was made by Comm. Bollmann and seconded by Comm. Rose to turnover the total amount of \$50.00 to the Car Seat Program.

- Motion Carried, 4 - 0.

At this time, Comm. Rose took over the remainder of the meeting.

VII. **SCHOOL REQUESTS**

The following members have been approved by the Chief to attend the following classes / seminars that are In County courses:

1. "Firefighter I", July 8 - 20, 2007 at DCTC.
  - A. FF Michael Vanzo
  - B. FF Matt Schlossberg
  - C. FF Robert Hanaburgh, Jr.
  - D. EMT Nicholas Lupu

The following school requests need approval by the Board of Fire Commissioners:

- A. FF Roy Chase: "EMT Refresher", May 31, 2007 - August 16, 2007 at DCC South.
- B. FF Victor Zamaloff: "Juvenile Firesetter Conference", May 20 - 23, 2007 at Montour Falls.
- C. "ICS 400", June 19 - 21, 2007 at West Point.
  1. Lt. Ed Madison
  2. Lt. Bill Steenbergh
- D. FF Leslie Carroll: "Firefighter Survival", June 30, 2007 at DCTC.
- E. "Harrisburg Fire Expo", May 19, 2007 in Harrisburg, PA.
  1. Mechanic Joe Tarquinio
  2. Assistant Mechanic Steve Bowdler
  3. Mechanic Helper David Grundon
  4. Lt. Steve Inglis

Deputy Chief Pells submitted the following at the time of the meeting:

- F. "NYS Fire Chiefs Conference", June 14 - 16, 2007 at Lake George.
  - 1. FF Vicki Phillip
  - 2. AC Eric Philipp
- G. FF Howard Adams: "Mandated Reporter - Child Abuse", June 13 - 14, 2007 at Suny Ulster.
- H. FF John Richardson: "Fire House Expo", July 26 - 29, 2007 in Baltimore, MD.
- I. FF Rich Muellerleile: "Harrisburg Fire Expo", May 19, 2007 in Harrisburg, PA.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to accept the attendance of schools/seminars request A - I.

- Motion Carried, 4 - 0.

VIII. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

- A. Comm. Rose - met with the Union today to discuss the Captain and Assistant Training Officer position. Moving right along

IX. **CHIEFS / ADMINISTRATIVE ITEMS**

- A. Chief David Roberts, Sr.
  - 1. Leadership training - May 21 & 22, 2007 at ROM firehouse for the membership who were invited to attend. Guest speakers will be on hand.
  - 2. Survey from John Murphy at 911 Center to be reviewed and filled out.
  - 3. OSHA requirement to be followed by June 30th.
  - 4. Review 2006 members not fulfilling requirements and what recommendations to be taken.
  - 5. Rescue Pumper bids to be opened 05/16/07
- B. Deputy Chief Jeff Pells
  - 1. Handed out Harassment Policy to be reviewed.
  - 2. Code of Ethics - need to be approved by June 1<sup>st</sup>.
    - Comm. Duderstadt would like to review both reports for the next meeting.
  - 3. April Flooding - had a meeting with FEMA - Trying for reimbursement. Gathering overtime costs for career and volunteer. Also pump replacement and time running.
  - 4. Defensive Driving Course - June 7 & 8, 2007 at 6:00 p.m. to 9:00 p.m. Cost \$15.00 per person.
    - A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to have the District pay \$15.00 for AFD

members, up to 40 to attend.

- Motion Carried, 4 - 0

5. Big Brother / Big Sister Mentor Program - will give to companies and Union to find out if they show interest in the program. They want to put an emblem on the rigs.

- Comm. Rose stated to find out if they show interest first.

C. EMS Director John Kloefer - no items.

D. Assistant Chief Frank Carlon

1. Some members of LaGrange Fire District in attendance to find out how AFD approves events.

- Discussion on how AFD does approvals regarding need of time, place, and why and suggested to contact Insurance Company if insurance is an issue.

2. District Memorial - scheduled for June 30<sup>th</sup>. E-mail has gone out with the information. Will discuss food arrangements with Frank Borquist.

3. One (1) Personnel Item for Executive Session

E. Assistant Chief Tony Alongi (absent)

F. Assistant Chief Kevin Finnigan (absent)

G. Assistant Chief Eric Phillip (absent)

H. Treasurer Jim Passikoff

1. Submitted the April 30, 2007 report for the District

I. Attorney Gerard Comatos (absent)

J. Business Manager Frank Borquist

1. Landscaping at ROM - getting quotes. Suggests doing around the tanks and the front for this year.

Comm. Duderstadt reported that some work has been done and will provide a list of things that need to be done.

2. Tank area to be fixed up in about 2 weeks and locks are waiting to be fixed. The handicap ramp door may be easier to put in a key pad.  
- Comm. Rose suggested to call Tim Davidson for lock problem at Station 3.

X. **COMMENTS FROM THE FLOOR**

A. Dr. Joseph DeTullio - offering his chiropractic services from Pleasant Valley

- Comm. Rose stated that his information will be passed on to the companies and Union.

XI. **COMMENTS FROM THE COMMISSIONERS** - *No reports and/or discussions unless otherwise noted*

A. Comm. Duderstadt - One (1) Contractual Item for Executive Session

- B. Comm. Bollmann - Wants to know where the new rescue pumper will be housed and what about weight and size.
  - Chief Roberts said it will be located in the South End, but not sure which location yet. DC Pells stated that it weighs less then the ladder truck. Chief stated that the dimensions have been looked at.
- C. Comm. Rose - One (1) Executive Session Item

Chief Roberts handed out Technical Rescue Special Ops package to be reviewed by the Board. Will be moving forward with it.

With no further open items to discuss, a motion was made by Comm. Muckenhaupt and seconded by Comm. Rose to take a five minute break at 8:20 p.m. and then adjourn to Executive Session.

- Motion Carried, 4 - 0.

## XII. **EXECUTIVE SESSION**

The Board came out of Executive Session at 9:36 p.m. and returned to Open Session.

## XIII. **OPEN ITEMS**

Comm. Rose stated that the discussion in Executive Session was about the Captains positions and the additional Training Lieutenant.

## XIV. **ABSTRACT**

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to approve abstract in the amount of \$125,173.22, consisting of 116 transactions.

- Motion Carried, 4 - 0.

With no further business to conduct, a motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann that we adjourn.

- Motion Carried, 4 - 0

Respectfully Submitted,

Carol Schmitt  
Acting Fire District Secretary

