



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York
12603

BOARD OF FIRE COMMISSIONERS' WORKSHOP MEETING April 25, 2001

ATTENDEES: Comm. Paul Lahey, Chairman
Comm. Ralph Chiumento
Comm. Gerard Philipp
Comm. Karen Pells
Comm. Elizabeth Bomba

Attorney: Gerard Comatos (absent)
Treasurer: James Passikoff
Secretary: Renee Gaddis

Chairman Lahey opened the meeting of the Arlington Fire District Board of Fire Commissioners' Workshop Meeting at 7:31 p.m.

I. Comm. Lahey requested Comm. Bomba and Comm. Pells to review Abstract 4B.

II. MINUTES

- A. April 10, 2001 Board of Fire Commissioners' Monthly Meeting.
A motion was made by Comm. Pells and seconded by Comm. Philipp to approve the Minutes as printed.
- Motion Carried.

III. MONTHLY REPORTS

No reports except ones that are noted.

- A. Service Awards- Comm. Chiumento
A motion was made by Comm. Pells and seconded by Comm. Philipp to accept the 2000 Service Award Program Firefighter Records.
- Motion Carried.

- B. District Inspections - Chiefs
- C. District Officers/Chief Liaison - Comm. Chiumento
- D. Sub Station - Comm. Philipp
 - 1. Talked to Architect and he will be available to come to the next Board meeting to discuss the substation plans.
- E. EMS & Paramedic Liaison - Chairman Lahey
- F. Public Relations- Chairman Lahey
- G. Building & Grounds- Comm. Philipp
- H. Capital Equipment - Comm. Philipp
- I. Career Staff Liaison - Comm. Pells
- J. Volunteer Recruitment - Comm. Chiumento
- K. Volunteer Liaison - Comm. Chiumento

IV. **CORRESPONDENCE**

- A. Letter dated April 18, 2001 from the Career Lieutenants to the Board of Fire Commissioners regarding manning at Station 5.
- B. Minutes dated March 27, 2001 from the Association of Fire Districts of Dutchess County.

V. **SCHOOL REQUESTS**

A motion was made by Comm. Chiumento and seconded by Comm. Pells to accept the attendance of the following members to the schools/seminars listed:

- A. Lt. Dave Walsh: "NYS MTO FAST Certification", May 22 - 23, 2001 at Camp Smith.
- B. FF Lou Cassinelli: "Haz Mat 2001 Conference", June 6 - 10, 2001 at Hunt Valley, Maryland.
- Motion Carried.

VI. **COMMISSIONERS' ITEMS**

- A. Chairman Lahey
 - 1. One (1) Item for Executive Session.
- B. Comm. Philipp
 - 1. One (1) Item for Executive Session.
- C. Comm. Chiumento
 - 1. Spoke to Treasurer Passikoff regarding getting perspective figures together for the Retirement System this year.
- D. Comm. Pells
 - 1. One (1) Item for Executive Session.
- E. Comm. Bomba - No items.

VII.

CHIEFS ITEMS/COMMENTS

A. Deputy Chief Jeff Pells

1. Chief Alongi could not make it to tonights meeting due to an EMT class.
2. Next meeting - cancel or reschedule due to all the Commissioners being in Syracuse for a meeting. Needs to go into the newspaper.

A motion was made by Comm. Philipp and seconded by Comm. Pells to cancel the next monthly meeting scheduled for May 8, 2001 and hold only the Workshop on May 23, 2001.

- Motion Carried.

3. Submitted response time statistics for March 2001.
4. Candidate Physical Ability Test (CPAT) testing - policy?

A motion was made by Comm. Chiumento and seconded by Comm. Philipp to approve the following CPAT testing policy.

- Motion Carried.

It shall be the policy of the Arlington Board of Fire Commissioners that Career Firefighters shall meet General Municipal Law Article 10, 209-w, Permanent appointment of fire fighters.

All members hired after April 1, 2000 are required to take the Candidate Physical Ability Test (CPAT) at the earliest possible time. Any member not passing the CPAT on first attempt shall be placed on leave of absence upon completion of their basic fire training or CPAT whichever is the latest for a maximum of ninety (90) days. During the leave of absence, any accrued time (Holidays, Personal Leave and Compensatory Time) shall be used and a candidate at their own expense and on their own time, can retake the CPAT. If the accrued leave is exhausted prior to the candidate taking the next CPAT, an unpaid leave of absence will be granted until such time as the 90 days has expired or candidate successfully passes the CPAT. If the candidate at the end of the 90 days has not successfully passed the CPAT, the member shall be terminated as an employee under Dutchess County Civil Service Law - Rule XIII 1 (c) Probationary Term.

5. Lutheran Care - has not received any payment. Will contact Attorney Comatos.
6. Station 4 & Station 5 manning has been going well.
7. New Engine is here at HQ. Will be in service in a couple of days.

8. Ambulances are well underway. May be scheduling a trip to New Jersey with Joe to see how things are going. Along with the Shat Trust, the chassis has been ordered and everything is on schedule.
9. Computer System - are looking at other vendors to work with the computer system, possibly a full time position or a pick up a Network Business to take care of hardware needs.
Ordered new software program to take over Alarm Reporting.
10. PAD system underway, training is being done. Hardware connection is being done. This would enable the members, as they are backing up into the firehouse, they can start the data transfers by hitting a button.

VIII. **ITEMS / COMMENTS FROM THE FLOOR**

A. Treasurer Jim Passikoff

1. Submitted the March 2001 financial report for the District.
2. DC Pells asked if the Board did anything regarding raising the Umbrella Policy. Comm. Lahey stated that they are waiting for John Melby to get us an insurance quote from PERMA.

B. Director of Volunteer Recruitment Christine O'Shea

1. Attended a Volunteer Recruitment Seminar and would like to meet with Comm. Chimento to go over the ideas that she thought were good. Then she will bring ideas on ways to improve the process back to the rest of the Board.
2. Will be hosting a Mentor Seminar at Station 4 going to be held on May 30th.

A motion was made by Comm. Philipp and seconded by Comm. Pells that we adjourn to Executive Session at 7:57 p.m.

- Motion Carried.

IX. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:12 p.m and returned to Open Session.

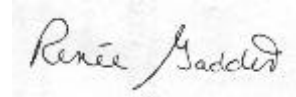
X. **ABSTRACT 4B**

A motion was made by Comm. Pells and seconded by Comm. Bomba to approve Abstract 4B in the amount of \$123,142.01, consisting of 101 transactions.

- Motion Carried.

With no further business to conduct, a motion was made by Comm. Pells and seconded by Comm. Philipp that we adjourn at 8:13 p.m.

- Motion Carried.

A handwritten signature in cursive script, reading "Renee Gaddis".

Respe

ctfully Submitted,

Renee Gaddis
District Secretary