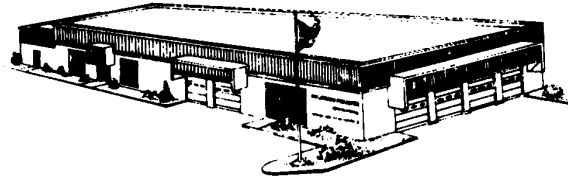


Fire or Ambulance
DIAL 911



Business
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Fax: 845-486-6322

Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York
12603

BOARD OF FIRE COMMISSIONERS MONTHLY MEETING APRIL 24, 2007

ATTENDEES:

Comm. Patrick Rose, Chairman
Comm. Norman Comerford (absent)
Comm. Ann Bollmann
Comm. Kenneth Muckenhaupt
Comm. Kris Duderstadt

Attorney: Gerard Comatos (absent)
Treasurer: James Passikoff
Secretary: Renee O'Neill

Chairman Rose opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:33 p.m., with a roll call and pledge of allegiance.

- I. Comm. Rose requested Comm. Muckenhaupt and Comm. Bollmann to review Abstract 4B.

Comm. Rose turned over the meeting at 7:34 p.m. to Mr. Bob Welch from Rose and Kiernan who spoke about the renewal of the District's insurance policies. This discussion ended at 7:55 p.m.

II. MINUTES

- A. April 9, 2007 Board of Fire Commissioners' Monthly Meeting

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to approve the Minutes as printed.

- Motion Carried, 4 - 0

III. MONTHLY REPORTS - *No reports given unless otherwise noted below*

- A. Service Awards - Comm. Muckenhaupt & Comm. Comerford
- B. District Inspections - Comm. Bollmann & Comm. Duderstadt
- C. District Officers / Chief Liaison - Comm. Rose & Comm. Comerford
- D. Sub Station - Comm. Comerford & Comm. Duderstadt
- E. EMS & Paramedic Liaison - Comm. Bollmann & Comm. Muckenhaupt
- F. Public Relations - Comm. Duderstadt & Comm. Rose

- G. Equipment Maintenance - (Mechanic Tarquinio), Comm. Muckenhaupt & Comm. Rose
- H. Buildings and Grounds - Comm. Rose & (Business Manager Borquist)
- I. Capital Equipment - Comm. Muckenhaupt & Comm. Comerford
- J. Union Negotiations & Contract - Comm. Muckenhaupt & Comm. Duderstadt
- K. Career Staff Liaison - Comm. Rose & Comm. Muckenhaupt
- L. Volunteer Recruitment - Comm. Duderstadt & Comm. Bollmann
- M. Volunteer Liaison - Comm. Duderstadt & Comm. Bollmann

IV. **CORRESPONDENCE**

- A. Letter received April 19, 2007 from Lisa Schlissel, PTA Vice President of Arthur S. May School requesting the Smokehouse Trailer for their "Family Fun Night", on June 8, 2007 from 5:00 p.m. to 8:00 p.m.

A motion was made by Comm. Bollmann and seconded by Comm. Duderstadt to approve the request to use the smokehouse on June 8, 2007 from 5:00 p.m. to 8:00 p.m. for Arthus S. May school.

- Motion Carried, 4 - 0.

- B. Letter dated April 19, 2007 from Elizabeth Eismeier, Vice President for Finance and Administration of Vassar College to Arlington Fire District. Along with the letter included a gift of \$31,800 in support of the valuable work performed by the department to Vassar College and the community. Requesting a response back when the Board of Fire Commissioners determine its final use.

Comm. Rose requested Secretary O'Neill to read the letter aloud.

- C. Letter from New Hamburg Fire District requesting the use of the smokehouse on May 18, 2007 from 11:00 a.m. to 2:00 p.m. at Sheafe Road Elementary School for their Fire Prevention Safety Day.

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to approve the request to use the smokehouse on May 18, 2007 from 11:00 a.m. to 2:00 p.m.

- Motion Carried, 4 - 0

V. **PERSONNEL**

- A. Change of Status received April 17, 2007 for Carlos Gonzalez, Station 5 - Add EMS.

VI. **DONATIONS**

<u>NAME</u>	<u>REASON</u>
Central Hudson Valley Football Officials	In Memory of "Babe" Lasko
Oakwood Partners	Donation to the Fire Prevention Bureau

Business Manager Borquist stated that the \$500 is to offset the cost of a laptop that is part of the College fire safety program.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Duderstadt to turnover 4/5ths of the total amount of \$25.00 to the four companies and 1/5th to the Union and \$500 to the Fire Prevention budget.

- Motion Carried, 4 - 0.

VII. **SCHOOL REQUESTS**

The following members have been approved by the Chief to attend the following classes / seminars that are In County courses:

1. FF Jeff Tryon: "Principles of Building Construction - Non Combustible", April 7 - 8, 2007 at AFD HQ.
2. "Principles of Building Construction - Non Combustible", April 14 - 15, 2007 at AFD HQ.
 - A. FF Sean Jackson
 - B. FF Lisa Jackson

The following school requests need approval by the Board of Fire Commissioners:

- A. "A.S.E. Recertification Test", May 10, 2007 at Dutchess Community College.
 1. FF/Mechanic Joe Tarquinio
 2. Mechanic Helper David Grundon
- B. Mechanic Joe Tarquinio: "EVT Recertification Test", June 2, 2007 at Carle Place FD, Long Island.
- C. Mechanic Joe Tarquinio: "EVT Recertification Test", October 13, 2007 at Carle Place FD Long Island.
- D. Lt. Dan Murray: "Leadership", April 18, 2007 and May 9, 2007 at DCBF.
- E. "EMT - Basic", May 2, 2007 to August 16, 2007 in Pleasant Valley.
 1. FF Carlos Gonzalez
 2. FF Bryan Gannon
- F. FF Joe Cruz: "Pump Ops", May 30 - June 23, 2007 at AFD.
- G. FF William Richardson: "Apparatus Operator: Pump", May 30 - June 23, 2007 at AFD.

A motion was made by Comm. Bollmann and seconded by Comm. Duderstadt to approve school request A - G.

- Motion Carried, 4 - 0.

VIII. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

- A. Comm. Duderstadt - One (1) Personnel Item for Executive Session.

IX. **CHIEFS / ADMINISTRATIVE ITEMS**

- A. Chief David Roberts, Sr. (absent)
- B. Deputy Chief Jeff Pells (absent)
- C. EMS Director John Kloepfer
 1. EMS Operating Guidelines - Oxygen
 - A. Complying with Federal Regulations
 - B. Training on Current Good Manufacturing Practice Regulations
 - C. Oxygen Supply and Distribution
 - D. Filling and Transfilling

EMS Director Kloepper stated that we are moving along with being able to fill our own oxygen. These guidelines are part of the regulations in order to be able to fill our own oxygen, which in turn will save money. Room has been built and we have been FDA approved to fill the oxygen; we can't sell it, for patient use only. EMS Director and Assistant EMS Director are only ones able to fill the oxygen.

Comm. Rose asked if we needed to have insurance for this. Business Manager Borquist stated that he will call in the morning to find out.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to accept the guidelines for the oxygen.

Discussion: Comm. Rose stated he will approve these guidelines, just wants to know about the insurance coverage.

- Motion Carried, 4 - 0

D. Assistant Chief Frank Carlon (absent)

E. Assistant Chief Tony Alongi (absent)

F. Assistant Chief Kevin Finnigan (absent)

G. Assistant Chief Eric Phillip (absent)

H. Treasurer Jim Passikoff

1. Submitted the March 2007 Financial Report for the District.

2. Regarding the Vassar College money - will put it in the general fund to offset the costs of the budget. If it is left over at the end of the year, it will go into the reserve fund.

- The Board agreed.

I. Attorney Gerard Comatos (absent)

J. Business Manager Frank Borquist

1. Met with the locksmith and will be going down to ROM to redo the locks for the front door and apparatus bay with a key punch.

- Comm. Duderstadt asked if the items on the list of to do's are being worked on. Frank indicated that the handy man issues have been completed.

2. Needs to meet with Comm. Rose on the shrubs for ROM.

- Comm. Rose asked Frank to contact him on when to meet.

3. Fuel Tanks - need an electrical inspection

X. **COMMENTS FROM THE FLOOR**

A. Luis Cruz, 10 Marcinelli Court - was invited by Comm. Comerford and had a concern on why his fire taxes is so high.

Comm. Rose asked Treasurer Passikoff to review the budget with Mr. Cruz and if he had any other concerns to contact the Board.

B. Leslie Carroll - Director of Volunteer Recruitment

1. Submitted Recruitment and Retention Statistics for July 1, 2006 - April 24, 2007.

A. 54 applications received.

1. 19 applications rejected
2. 18 completed all requirements
3. 7 are in process
4. 8 new applicants
5. 2 on hold per the applicant

Comm. Rose asked where all the volunteer recruitment red signs are that he used to see all over. EMS Director Kloefer asked Leslie to contact AC Alongi to find out.

XI. **COMMENTS FROM THE COMMISSIONERS** - *No reports and/or discussions unless otherwise noted*

1. Comm. Muckenhaupt thanked the members of the Fire District for the work performed at the brush fire behind IBM.
2. Comm. Rose agreed with Comm. Muckenhaupt and wanted to also thank the members of the Fire District for the work performed during all the pump outs as well. Comm. Bollmann agreed.

With no further open items to discuss, a motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to adjourn to Executive Session at 8:20 p.m.

- Motion Carried, 4 - 0.

XII. **EXECUTIVE SESSION**

The Board came out of Executive Session at 10:06 p.m. and returned to Open Session.

XIII. **OPEN ITEMS**

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt on having reviewed the contract with Mobile Life, that we pursue this and contact Mr. Dave Grass of Mobile Life that we that would like to go with them for the online CME program for EMS.

- Motion Carried, 4 - 0.

XIV. **ABSTRACT**

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to approve abstract 4B in the amount of \$235,332.55, consisting of 111 transactions.

- Motion Carried, 3 - 0 - 1, Comm. Duderstadt abstained.

With no further business to conduct, a motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann that we adjourn.

- Motion Carried, 4 - 0.

Respectfully Submitted,

Renee O'Neill
Fire District Secretary