



# *Arlington Fire District*

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300  
Fax: (845) 486-6322

**For Emergencies**  
***DIAL 911***

*"Safeguarding Our Community"*

---

## **BOARD OF FIRE COMMISSIONERS MEETING MINUTES April 17, 2023**

### **ATTENDEES:**

Comm. Richard Dore – Chairman  
Comm. Peter Longi  
Comm. Ralph Chiumento, Jr. – Vice Chairman  
Comm. Phil Van Itallie  
Comm. Peter Valdez

Chief: William Steenbergh  
Assistant Chief: Eric Philipp – (arrived at 7:02 p.m.)  
Director of EMS: David Violante  
District Secretary: Renee O'Neill  
Treasurer: James Passikoff

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted*

Mr. Bob Legacy of the Arlington Business Improvement District briefly spoke about "National Night Out" which allows businesses, governmental entities, service agencies and citizens to come together to see what they offer and the services they provide. Requesting Arlington FD to participate on August 4, 2023 from 5:30 p.m. to 8:30 p.m.

Brief discussion.

Comm. Dore made a motion to participate in the "National Night Out" on August 4<sup>th</sup> from 5:30 p.m. to 8:30 p.m. Seconded by Comm. Longi.

Brief discussion.

– Motion Carried, 4 – 0 – 1 (Comm. Van Itallie abstained)

2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted*

3. **ABSTRACT APPROVAL**

Comm. Valdez made a motion to approve Abstract 23–4B. This consists of \$21,106.00 in paid bills with a total of 3 checks and \$394,589.32 in unpaid bills with a total of 29 checks for a grand total of \$415,695.32, totaling 32 checks. Seconded by Comm. Chiumento.

Brief discussion regarding the Attorney bill. Comm. Chiumento withdrew his second.

Comm. Van Itallie made a motion to approve Abstract 23–4B. This consists of \$21,106.00 in paid bills with a total of 3 checks and \$395,599.74 in unpaid bills with a total of 30 checks for a grand total of \$416,705.74, totaling 33 checks. Seconded by Comm. Valdez.

– Motion Carried, 5 – 0 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. **April 3, 2023 Board of Fire Commissioners' Meeting**

Comm. Van Itallie made a motion to approve the minutes as distributed and posted on the website. Seconded by Comm. Chiumento.

– Motion Carried, 4 – 0 – 1 (Comm. Valdez abstained)

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Longi

1. Received from Glens Falls National Bank:

A. “Statement of Value and Activity” – March 2023

B. “Investment Update”

C. “Investment Presentation for LOSAP,” as of March 31, 2023

B. District Inspections – Comm. Longi & Comm. Van Itallie

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie

G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie

H. Capital Equipment – Comm. Dore & Comm. Longi

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore

J. Career Staff Liaison – Comm. Chiumento & Comm. Dore

K. Volunteer Recruitment – Comm. Valdez & Comm. Longi

L. District Safety & Health – Comm. Dore & Comm. Valdez

- M. Strategic Plan – Comm. Longi & Comm. Valdez
  - 1. Comm. Valdez reported that he will meet with Comm. Longi to brainstorm and how to move forward. Will keep the Board informed.
- N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
  - 1. Comm. Chiumento reported that there is \$733,000 in the 2021 Fund balance. The Finance Committee went over what we currently have, what is already encumbered and recommends the following, (as stated in his motion below).

Comm. Chiumento made a motion that \$500,000 of the \$733,000 2021 Fund balance go to Capital Equipment, \$200,000 going to Capital Building and \$33,000 to the Accrued Benefit Liability Fund. Seconded by Comm. Van Itallie.

– Motion Carried, 5 – 0 – 0

- O. IT Operations Committee – Comm. Van Itallie & Comm. Longi
- P. Croft Lease – Comm. Valdez & Comm. Longi
- Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

- 6. **CORRESPONDENCE** – *None unless otherwise noted*
- 7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*
- 8. **DONATIONS** – *None unless otherwise noted*
- 9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*
  - A. Comm. Valdez discussed Rochdale – has the Committee reached out to them for the latest inspection report? Spoke with an Architect; willing to talk to us regarding proposed renovations if the purchase is made to buy Rochdale.  
Chief Steenbergh reported that he met with Mauri Associates last week; they would need ninety (90) days to get a report. We had an inspection done back in 2019 as part of the Town of Poughkeepsie Feasibility Study. The career staff also reports any issues to him, and he contacts the representative at Rochdale. Chairman Dore stated that there are priority issues that needs to be addressed first, i.e. the septic at HQ.
- 10. **DISTRICT STAFF ITEMS**
  - A. Chief William Steenbergh
    - 1. RE: Tech Rescue Conference discussed at the last BOFC meeting - the following members will be attending, Capt. Tarquinio, Capt. Drum, Lt. McGoldrick, FF's Merritt, Weiner, and Bedetti.

2. Took delivery of the Tech Rescue box truck. The Mechanics are going through it and working on removing stickers.
3. Exhausted the first block of 50 hours with the Attorney. Requesting additional 50 hours block of time for the Attorney at the discounted rate.

Comm. Longi made a motion to purchase an additional block of hours at the discounted rate. Seconded by Comm. Van Itallie.

Discussion.

Comm. Chiumento made a motion to amend the motion to include that the people that are able to contact the Attorney are the Chairman of the Board, the Chief, the EMS Director, or Board directed. Seconded by Comm. Van Itallie.

– Motion Carried, 5 – 0 – 0

B. Assistant Chief Eric Philipp – No report.

C. Director of EMS David Violante

1. Congratulated FF Nick Burrow on completing his paramedic requirements. He has full paramedic privileges to work in the field.
2. Discussed the “New York State EMS Sustainability White Paper” which six (6) subcommittees worked on for over a year. It outlines the complex issues developed over the years in EMS and the sustainability of EMS. It is a national problem. Was presented to the State Council and is available to read on the NYS website.

Discussion on the paramedic program.

D. Treasurer James Passikoff – No report.

11. **SCHOOL REQUESTS**

No school requests were submitted for notifications purposes or Board consideration.

12. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh – Three (3) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, Comm. Longi made a motion to adjourn to Executive Session. Seconded by Comm. Chiumento.

– Motion Carried, 5 – 0 – 0

The Board adjourned to Executive Session at 7:48 p.m.

13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:03 p.m. and returned to Open Session.

14. **OPEN ITEMS**

As a result of the Executive Session, Comm. Chiumento made a motion to provisionally appoint Maddalena Lebron to the title of Bookkeeper, at a date to be determined by the Chief. Seconded by Comm. Van Itallie.

– Motion Carried, 5 – 0 – 0

With no further business to conduct, Comm. Longi made a motion to adjourn the meeting. Seconded by Comm. Van Itallie.

– Motion Carried, 5 – 0 – 0

Meeting adjourned at 8:04 p.m.

Respectfully Submitted,

Renee O'Neill  
District Secretary



## BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 4-17-23

BOB Legacy	