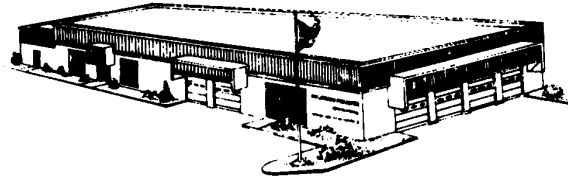


Fire or Ambulance  
**DIAL 911**



Business  
845-486-6300 or 486-6304  
Fax: 845-486-6322

# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, New York  
12603

## BOARD OF FIRE COMMISSIONERS MONTHLY MEETING April 9, 2007

### ATTENDEES:

Comm. Patrick Rose, Chairman  
Comm. Norman Comerford  
Comm. Ann Bollmann  
Comm. Kenneth Muckenhaupt  
Comm. Kris Duderstadt

Attorney: Gerard Comatos  
Treasurer: James Passikoff  
Secretary: Renee O'Neill

Chairman Rose opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:30 p.m., with a roll call and pledge of allegiance.

Comm. Rose turned over the meeting to Mr. Dave Grass, representative from Mobile Life who discussed the online CME program for EMT's only. He demonstrated what the online CME program looked like via the internet and explained what the EMT's will see when they log in. This program is designed for EMT's only and they can obtain their CME's at their leisure within a 12 month period via the internet. The Board is in favor of this program and asked to review the contract. The discussion ended at 7:55 p.m.

I. Comm. Rose requested Comm. Muckenhaupt and Comm. Bollmann to review Abstract 4A.

### II. MINUTES

#### A. March 27, 2007 Board of Fire Commissioners' Monthly Meeting

A motion was made by Comm. Comerford and seconded by Comm. Duderstadt to approve the Minutes as printed.

Secretary O'Neill stated that Comm. Duderstadt noticed that the Commissioner who seconded the motion on the Abstract was missing. Comm. Comerford indicated that Comm. Duderstadt seconded the motion and this will be corrected prior to distribution.

- Motion Carried, 5 - 0.

III. **MONTHLY REPORTS** - *No reports given unless otherwise noted below*

- A. Service Awards - Comm. Muckenhaupt & Comm. Comerford
  - 1. The March 31<sup>st</sup> deadline to submit the 2006 Service Award points has been extended to this Friday (April 13<sup>th</sup>).
  - 2. Comm. Comerford stated that the companies need to keep track of their members Service Award points. They are considered monthly checks.
  - 3. Having difficulty receiving responses back on the beneficiary forms.
  - 4. Total Account Balance as of January: \$1,772,523.87. Reports available for perusal.
- B. District Inspections - Comm. Bollmann & Comm. Duderstadt
- C. District Officers / Chief Liaison - Comm. Rose & Comm. Comerford
- D. Sub Station - Comm. Comerford & Comm. Duderstadt
- E. EMS & Paramedic Liaison - Comm. Bollmann & Comm. Muckenhaupt
- F. Public Relations - Comm. Duderstadt & Comm. Rose
- G. Equipment Maintenance - (Mechanic Tarquinio), Comm. Muckenhaupt & Comm. Rose
- H. Buildings and Grounds - Comm. Rose & (Business Manager Borquist)
- I. Capital Equipment - Comm. Muckenhaupt & Comm. Comerford
- J. Union Negotiations & Contract - Comm. Muckenhaupt & Comm. Duderstadt
- K. Career Staff Liaison - Comm. Rose & Comm. Muckenhaupt
- L. Volunteer Recruitment - Comm. Duderstadt & Comm. Bollmann
- M. Volunteer Liaison - Comm. Duderstadt & Comm. Bollmann

IV. **CORRESPONDENCE**

- A. E-Mail dated April 3, 2007 from Cheryl Kluge of Vassar College requesting an ambulance to be on campus for their commencement ceremony on Sunday, May 27<sup>th</sup> from 8:30 a.m. to 1:00 p.m.
  - A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to approve the ambulance to be on campus on May 27<sup>th</sup>.
  - Motion Carried, 5 - 0.
- B. Received on April 5, 2007 a 2007 Polling Site Agreement from the Dutchess County Board of Elections requesting use of Red Oaks Mill Fire House for the Primary Election on September 11, 2007 from 11:30 a.m. to 10:00 p.m. and for the General Election on November 6, 2007 from 5:30 a.m. to 10:00 p.m.
  - A motion was made by Comm. Comerford and seconded by Comm. Bollmann to approve the Board of Elections request.
  - Motion Carried, 5 - 0.
- C. Letter received April 6, 2007 from Mr. Larry Coultas of 37 Davis Avenue, thanking AFD for their quick response for his 911 call regarding his wife. (#07-1211, 04/03/07, FF Adam Kangas, FF Joe Palestro and Lt. Jeff Karn)
- D. Letter dated April 9, 2007 from Comm. Kris Duderstadt to the Board of Fire Commissioners regarding the contract between Arlington Fire District and TBD Business Services.
  - Comm. Rose requested Secretary O'Neill read the letter aloud. It stated that Comm. Duderstadt has an interest in the contract and will recuse herself from any

vote affecting such contract.

V. **PERSONNEL**

- A. E-mail dated April 4, 2007 from FF Roy Chase to DC Pells regarding changing his membership to Engine Co.#1 from Rochdale Fire Company, effective April 4, 2007.
- B. Received a Medical Leave of Absence request by FF Angel Schnepf of Station 3 effective March 23, 2007 until further notice. (*E-mail received from EMS Director Kloepper dated April 6, 2007*)

VI. **DONATIONS**

A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to turnover 4/5ths of the total amount of \$125.00 to the four companies and 1/5th to the Union.

**NAME**

**REASON**

Rick Jackson

Assistance Received (#07-553, 02/14/07, FF Kangas, FF Minunni)

Red Oaks Mill Fire Co.

Various donations received that should go to the Five Company Fund

- Motion Carried, 5 - 0.

VII. **SCHOOL REQUESTS**

The following members have been approved by the Chief to attend the following classes / seminars that are In County courses:

- 1. "Firefighter Survival", June 30, 2007 at DCFTC.
  - A. FF John Dunderdale
  - B. FF William Dooley
  - C. FF Steve Common
- 2. "Principles of Building Construction: Non - Combustible", April 14 - 15, 2007 at AFD HQ.
  - A. FF Augustus Antalek
  - B. FF John Dunderdale
  - C. FF Antonio Peixoto
  - D. FF Michael Maguire
  - E. FF Chuck Fager
  - F. FF Gene DelliPaoli
  - G. Lt. Stephen Inglis
- 3. "Truck Company Operations", April 5 - 14, 2007 at Rombout.
  - A. FF William Dooley
  - B. FF Dan Emery

The following school requests need approval by the Board of Fire Commissioners:

- A. FF Leslie Carroll: "Juvenile Firesetter Intervention Program Seminar", May 21 - 23, 2007 at Montour.
- B. FF Christopher Dougherty: "NYS Fire Investigators Spring Educational Seminar", May 18 - 20, 2007 in Kerhonkson, NY.

- C. FF Christopher Mills: “CPS Technical Update - Refresher”, April 13, 2007 at Suny Ulster.
- D. FF Christopher Mills: “Intro to Code Enforcement Practices - Part 1, Course 9A”, May 29 - 31, 2007 at AFD Station 3.
- E. FF Christopher Mills: “Intro to Code Enforcement Practices - Part 2, Course 9B”, July 10 - 12, 2007 at AFD Station 3.
- F. FF Gene DelliPaoli: “CPS Certification”, April 18 - 21, 2007 at Fairview FD.
- G. Lt. Rick Andersen: “Managing Multiple Projects, Objectives and Deadlines”, May 15, 2007 at the Best Western Inn and Conference Center.
- H. FF / Mechanic Joe Tarquinio: “FDIC”, April 17 - 20, 2007 in Indianapolis, IN.
- I. FF Stephen Klauck: “Basic Structural Collapse Operations”, June 25, 2007 at Montour.
- J. FF Stephen Klauck: “Medium Level Structural Collapse Concepts”, June 26 - 27, 2007 at Montour.
- K. FF Stephen Klauck: “Medium Structural Collapse Operations: Tools”, June 28 - 29, 2007 at Montour.
- L. FF Stephen Klauck: “Medium Structural Collapse Operations: Exterior Shoring”, August 13 - 14, 2007 at Montour.
- M. FF Stephen Klauck: “Medium Structural Collapse Operations: Interior Shoring”, August 15 - 16, 2007 at Montour.
- N. FF Stephen Klauck: “Medium Structural Collapse Operations: Void Search and Rescue”, August 17 - 18, 2007 at Montour.
- O. “Leadership on the Edge: Contemporary Issues in the Fire Service”, April 18, 2007 & May 9, 2007 at DCFTC.
  - 1. Chief David Roberts, Sr.
  - 2. Deputy Chief Jeff Pells

Deputy Chief Pells submitted the following additional school requests at the time of the meeting:

- P. FF Ken Davidson: “EMT Refresher”, May 31 - August 16, 2007 at DCC South.
- Q. Lt. John Palcher: “NFPA Fire Alarm Interface”, May 11, 2007 in Farmington CT.
- R. FF Howard Adams: “Paramedic Refresher”, May 7 & 10, 2007 at DCC.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Comerford to approve school requests, A - R.

- Motion Carried, 5 - 0

VIII. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

A. **Rochdale Lease Agreement for January 2007 - December 2010.**

No action taken by the Board. A copy of the lease was given to Attorney Comatos for review. Attorney Comatos stated that he wants to add an addendum regarding the Commissioners right to re approve anything.

B. Comm. Comerford

1. Regarding the letter from Mr. Cruz and his concern on his taxes. He drafted a letter to go back, but instead contacted Mr. Cruz and spoke to him regarding his taxes. He invited Mr. Cruz to attend the next Board meeting.

IX. **CHIEFS / ADMINISTRATIVE ITEMS**

A. Chief David Roberts, Sr.

1. Received a letter from the American Red Cross requesting participation in their Hometown Heros Award dinner on September 20<sup>th</sup> at the Poughkeepsie Grand. Similar to the Exchange Club dinner where FF Ralph Chiumento, FF John Cox and FF Lou Cassinelli were recognized. Will turn this over to the recognition committee.
2. Meeting with the Union on 04/12/07 to review some items.
3. Requesting to move forward with the Assistant to the MTO. Will have more information at the next meeting.  
Comm. Duderstadt questioned the process. DC Pells explained the Civil Service process, i.e. taking the test, provisional appointments, etc.
4. Three (3) Personnel Items for Executive Session

B. Deputy Chief Jeff Pells

1. Parade Guidelines - E-mailed to the Commissioners for review and feedback.  
-Comm. Rose stated that Comm. Bollmann will handle this, to give her the feedback. He also stated that the Board will cancel parades. Comm. Comerford stated that he was told that Commissioners can't march in a Commissioners uniform. The rest of the Board asked where he heard that from. He stated that he thinks it was either Eric Philipp or John Richardson and that it was said that parades are for fire and EMS personnel, not administrative. DC Pells thought that maybe there is a point deduction through the Westchester judges. Business Manager Borquist stated that Westchester has a separate rank for Commissioners. DC Pells stated "so its untrue". Comm. Rose told the Commissioners to get uniforms.
2. Information received from Dan White of Resource Recovery regarding the confined space. Wants to discuss with Attorney Comatos in Executive Session.
3. Expense Policy - Discussion on the total amount allowable for meals. Comm. Comerford was ok with everything except he has an issue with not

reimbursing a member the NYS tax. DC Pells stated that we cannot pay NYS taxes. Comm. Comerford feels that the members are still paying part of their expenses when they don't get reimbursed the full amount. Attorney Comatos will look into this. Comm. Duderstadt has some issues with the policy and will contact DC Pells.

4. Generator for HQ - last time was approximately \$62K. Wants to know if the Board wants to move forward with this. Present generator does not operate fully, partial power. This is a place of refuge if something should happen and we are not fully powered right now.

Comm. Rose stated for DC Pells to contact Treasurer Passikoff and review what is in the budget.

5. Rescue - Pumper specs are finalized. Need to go out for competitive bid. The intent is to sell 3212, the old rescue pumper.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Comerford to go forward with the announcement in the paper for the rescue-pumper bid.

- Motion Carried, 5 - 0.

Comm. Comerford asked when the next apparatus meeting is. Chief Roberts will submit the dates to him.

6. Two Items for Executive Session, to converse with Attorney Comatos.

C. EMS Director John Kloefer

1. Volunteer Applicant ready for approval: Robert Mahoney, Station 5, FF

A motion was made by Comm. Comerford and seconded by Comm. Bollmann to approve Robert Mahoney as a member.

- Motion Carried, 5 - 0.

Comm. Duderstadt asked if the letter went out to Gina Babinelli. EMS Director Kloefer stated yes.

D. Assistant Chief Frank Carlon

1. Requesting a parking spot sign in the parking lot at HQ for the Engine Company members.  
OK'd by the Board.

E. Assistant Chief Tony Alongi (absent)

F. Assistant Chief Kevin Finnigan (absent)

G. Assistant Chief Eric Phillip (absent)

H. Treasurer Jim Passikoff - no items

I. Attorney Gerard Comatos - no items

J. Business Manager Frank Borquist

1. Requesting permission to sell the 94 Ford Explorer for approximately

\$3K.

A motion was made by Comm. Comerford and seconded by Comm. Bollmann to authorize Frank to sell the 94 Ford Explorer.

- Motion Carried, 5 - 0.

2. Received a wish list from ROM regarding repairs to be done. Keeping an eye on the costs for HQ. Getting up to \$15K for the painting. Will focus on the emergency items for now.

X. **COMMENTS FROM THE FLOOR**

XI. **COMMENTS FROM THE COMMISSIONERS** - *No reports and/or discussions unless otherwise noted*

Comm. Rose stated that he met with the Union and discussed the Assistant to the MTO. They will be providing more information. Local 2393 President Antalek stated that they will work on the Assistant first, then Captain. Comm. Rose would like to incorporate the Captain position as well. DC Pells stated that he would like to do the package as well, just as long as it doesn't delay significantly the other one.

With no further open items to discuss, a motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to take a five minute break at 8:35 p.m. and then adjourn to Executive Session.

- Motion Carried, 5 - 0.

XII. **EXECUTIVE SESSION**

The Board came out of Executive Session at 9:40 p.m. and returned to Open Session.

XIII. **ABSTRACT**

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to approve Abstract 4A in the amount of \$2,042,526.98, (the \$2 million is to repay the tax anticipation note, plus interest on April 15, 2007)

- Motion Carried, 5 - 0.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Rose to review the reapproval of the abstracts on January 9<sup>th</sup>, Abstracts 12B and 1A; January 30<sup>th</sup>, Abstract 1B; February 27<sup>th</sup>, Abstract 2B; March 12<sup>th</sup>, Abstract 3A; and March 27<sup>th</sup>, Abstract 3B, due to potential conflict of interest.

- Motion Carried, 4 - 0 - 1, Comm. Duderstadt abstained.

With no further business to conduct, a motion was made by Comm. Comerford and seconded by Comm. Bollmann that we adjourn 9:43 p.m.

- Motion Carried, 5 - 0

Respectfully Submitted,

Renee O'Neill  
Fire District Secretary