



Arlington Fire District

11 Burnett Boulevard
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For Emergencies
DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING MINUTES April 5, 2021

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Bruce Griffing, II
Comm. Peter Valdez – Vice Chairman – (absent)
Comm. Peter Longi
Comm. Richard Dore

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante – (absent)
District Secretary: Renee O'Neill
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Dore to approve Abstract 21-4A. There were 5 paid bills, total \$5,476.45 and we have 43 checks for a total of \$404,963.88. Total is 48 checks for a total of \$410,440.33. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. **March 15, 2021 Board of Fire Commissioners' Meeting**

A motion was made by Comm. Longi to approve. Seconded by Comm. Dore.

- Motion Carried, 3 – 0 – 1 (Comm. Griffing abstained)

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Dore

1. E-mail dated March 19, 2021 from Glens Falls National Bank regarding “Investment Update”.

2. E-mail dated April 2, 2021 from Glens Falls National Bank regarding “Investment Update”.

B. District Inspections – Comm. Longi & Comm. Griffing

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Griffing

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Griffing

G. Buildings and Grounds – Comm. Longi & Comm. Dore

H. Capital Equipment – Comm. Chiumento & Comm. Dore

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Griffing

J. Career Staff Liaison – Comm. Dore & Comm. Chiumento

K. Volunteer Recruitment – Comm. Valdez & Comm. Griffing

L. District Safety & Health – Comm. Griffing & Comm. Dore

M. Strategic Plan – Comm. Longi & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Griffing

O. IT Operations Committee – Comm. Griffing & Comm. Longi

P. Croft Lease – Comm. Valdez & Comm. Longi

Q. Rochdale Lease – Comm. Chiumento & Comm. Longi

VI. **CORRESPONDENCE** – *None unless otherwise noted*

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

A. Received March 12, 2021 from PKF O'Connor Davies LLP, the draft copy of the 2019 Financial Audit for the District.

A motion was made by Comm. Griffing to accept the draft audit as supplied to us by PKF O'Connor Davies, LLP. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

X. **DISTRICT STAFF ITEMS**

A. Chief – William Steenbergh

1. Two recent fires on Vassar Road and at Greenbriar Apartments. Job well done by all given the difficult circumstances. Also went mutual aid to Pleasant Valley for a house fire.
2. Working on a project regarding our telephone service; switching is time consuming; renewing contract for now but with a clause to be able to leave at anytime.
3. David Violante and himself met with the four Company Presidents and the Volunteer Recruitment Coordinator and discussed the recruitment and application process moving forward.
4. Apparatus – down two engines; mechanical issues but problems with getting replacement parts; primarily due to COVID related issues.
 - A. 32-11 – inter cooler issue; E-One does not have part; was able to find someone in Albany to redo the part; anticipate getting back in service in 2 – 3 weeks.
 - B. 32-13 – problems with the dash; nothing works, non functional, not safe to be on the road as an emergency vehicle. Reached out to Spartan and they anticipate four months; last ten days have been reaching out to anyone worldwide/country wide for part; also contacting salvage yards to get piece; no leads.
 - C. 32-46 – Tommy and himself went to Long Island to check on 32-46; anticipates 2 – 3 weeks to pick it up.

B. Assistant Chief – Eric Philipp

1. Chief covered the fires. No other report.

C. Director of EMS David Violante – (absent)

D. Treasurer James Passikoff

1. Anticipates having the March report for the next meeting. Goal is to have the financial report by the second meeting of the month.

2. Chairman Chiumento acknowledged receipt of the Treasurer's "Final" December 31, 2020 & February 28, 2021 Financial Reports for the District.

XI. **SCHOOL REQUESTS**

The following member(s) have been approved by Chief Steenbergh to attend the following school request(s) in advance of the Board of Fire Commissioners meeting and are located inside or outside of Dutchess County; is either contractually required or required to maintain certification; and have a registration cost of no more than \$100. For Commissioners notification purposes only:

- A. "IFO/SCBA", April 19 – June 16, 2021 at NKFD.
 1. Santiago Toledo – (no cost, not requesting use of District vehicle)
 2. Gregory Brevetti – (no cost, not requesting use of District vehicle)

The following school requests require consideration by the Board of Fire Commissioners:

- A. "Fire Investigation – 2 weeks", June 7 – 18, 2021 at NYS Fire Academy.
 1. Jason Caulfield – (\$25 registration, \$382 travel, \$85 other, not requesting use of District vehicle – *95% covered by Fire Investigation Grant*)
 2. James Merritt – (\$25 registration, \$382 travel, \$85 other, not requesting use of District vehicle – *95% covered by Fire Investigation Grant*)

A motion was made by Comm. Longi to approve the training for "Fire Investigation" for Caulfield and Merritt. Seconded by Comm. Dore.

- Motion Carried, 4 – 0

- B. "Vehicle Fire Investigation & Interviewing", May 24 – 28, 2021 at NYS Fire Academy.
 1. Eric Henschel – (\$268 registration, not requesting use of District vehicle – *95% covered by Fire Investigation Grant*)
 2. Carl Cacace – (\$268 registration, requesting use of District vehicle – *95% covered by Fire Investigation Grant*)

A motion was made by Comm. Griffing to approve the "Vehicle Fire Investigation & Interviewing" class for Eric Henschel and Carl Cacace. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

- C. George Finn: “Fire Alarm & Sprinkler Workshop”, May 3 – 6, 2021 at NYS Fire Academy. (\$192 registration, requesting use of District vehicle – *95% covered by Fire Investigation Grant*)

A motion was made by Comm. Longi to approve George Finn for the “Fire Alarm & Sprinkler Workshop”. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

XII. ITEMS FOR EXECUTIVE SESSION

A. Chief Steenbergh

1. Two (2) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
2. One (1) item related to collective negotiations pursuant to article fourteen of the civil service law.

B. Comm. Ralph Chiumento

1. One (1) item related to the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

With no further open business to discuss, a motion was made by Comm. Longi to adjourn to Executive Session. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

The Board adjourned to Executive Session at 7:22 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 8:20 p.m. and returned to Open Session.

XIV. OPEN ITEMS

As a result of Executive Session, a motion was made by Comm. Dore to approve the Stipulation of Agreement with IAFF Local 2393. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

As a result of Executive Session, a motion was made by Comm. Longi to approve the addendum to the lease agreement with Croft Corners Fire Company. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

With no further business to conduct, a motion was made by Comm. Longi to adjourn the meeting. Seconded by Comm. Dore.

- Motion Carried, 4 – 0

No time was given when the meeting adjourned.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 4/5/21

JOHN RICHARDSON	