



# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300  
Fax: (845) 486-6322

**For Emergencies**  
***DIAL 911***

*"Safeguarding Our Community"*

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## BOARD OF FIRE COMMISSIONERS MEETING MINUTES April 3, 2023

### ATTENDEES:

Comm. Richard Dore – Chairman  
Comm. Peter Longi  
Comm. Ralph Chiumento, Jr. – Vice Chairman  
Comm. Phil Van Itallie  
Comm. Peter Valdez

Chief: William Steenbergh  
Assistant Chief: Eric Philipp – (absent)  
Director of EMS: David Violante  
District Secretary: Renee O'Neill  
Treasurer: James Passikoff

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:03 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

At this time, Chairman Dore offered a moment of silence for Joe Hines who was a past member of FDNY, Arlington Fire and a past Commissioner of LaGrange Fire District.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted*
2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted*
3. **ABSTRACT APPROVAL**  
A motion was made by Comm. Chiumento to approve Abstract 23–4A. This consists of \$1,656.31 in paid bills with a total of 4 checks and \$48,733.15 in unpaid bills with a total of 26 checks for a grand total of \$50,389.46, totaling 30 checks. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. March 20, 2023 Board of Fire Commissioners' Meeting

A motion was made by Comm. Longi to approve the March 20, 2023 Board of Fire Commissioners' meeting minutes. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Longi

1. E-mail received March 17, 2023 from Glens Falls National Bank regarding "Investment Update".

2. Received Croft Corners Fire Company's 2022 LOSAP Firefighter Records and Certification form.

B. District Inspections – Comm. Longi & Comm. Van Itallie

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie

G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie

H. Capital Equipment – Comm. Dore & Comm. Longi

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore

J. Career Staff Liaison – Comm. Chiumento & Comm. Dore

K. Volunteer Recruitment – Comm. Valdez & Comm. Longi

L. District Safety & Health – Comm. Dore & Comm. Valdez

M. Strategic Plan – Comm. Longi & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Van Itallie

1. Comm. Chiumento discussed banking and investments. The Finance Committee met and recommends that the Board authorize the Treasurer to purchase CD's.

A motion was made by Comm. Chiumento that when the CD expires on May 4<sup>th</sup> that we do the laddering of monies as previously said and also use bank CD's to invest it. Seconded by Comm. Van Itallie.

- Motion Carried 5 – 0

O. IT Operations Committee – Comm. Van Itallie & Comm. Longi

P. Croft Lease – Comm. Valdez & Comm. Longi

Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

6. **CORRESPONDENCE** – *None unless otherwise noted*

A. Received Commissioner Valdez's Certificate of Completion for the required Commissioner Training on March 18, 2023.

- B. Received the Association of Fire Districts of Dutchess County meeting minutes from January 24, 2023.

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

8. **DONATIONS** – *None unless otherwise noted*

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

10. **DISTRICT STAFF ITEMS**

A. Chief William Steenbergh

1. Reached out to Croft President and representative John Richardson regarding Croft Corners construction final accounting. They reviewed and agreed with the spreadsheet that was provided to the Board. Their intention is to bring it up at their company meeting tomorrow and will recommend that Croft pay the District the overpayment of \$51,121.31 to reimburse in full.
2. Principal Account Clerk tendered her resignation and we accepted. Restarting the process of reviewing Civil Service lists and canvassing for qualified applicants.

B. Assistant Chief Eric Philipp – (absent)

C. Director of EMS David Violante

1. Congratulated Tyler Pettit for completing his medic orientation and has full practicing privileges. Others are following pretty soon.

Chief Steenbergh thanked Director of EMS Violante and Battalion Chief Kangas for creating a comprehensive field internship program for all of the paramedics who completed the class in Yonkers.

2. Have had numerous cardiac arrests lately and thanked the staff for doing a tremendous job. Thanked the Board for their support.

D. Treasurer James Passikoff

1. No financial report.
2. Salisbury Bank is merging with someone in Connecticut. Recommends closing the account.

A motion was made by Comm. Chiumento to close the Salisbury Bank account and move it over to M & T for the time being. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

11. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

There were no school requests submitted for notification purposes only.

**The following school requests require consideration by the Board of Fire Commissioners:**

A. George Finn: “NYS Spring Seminar (Fire Investigation)”, May 24 – 26, 2023 in Saratoga Springs. (\$255 registration fee, \$250 travel, requesting use of District vehicle)

A motion was made by Comm. Longi to approve. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0

Chief Steenbergh reported that there is a Tech Rescue Conference in Oriskany, NY. Requesting the Board to consider two (2) Training Department Officers and four (4) others to attend. Scheduled for June 1 – 4, 2023, no costs. Could be up to 96 hours of OT (one 24-hour shift per member to attend)

A motion was made by Comm. Chiumento to approve the conference from 6/1 to 6/4 in Oriskany and that we allow two from the Training Bureau and four others selected by the Training Chief to attend the conference. Seconded by Comm. Longi.

- Motion Carried, 4 – 1 – 0 (Comm. Valdez opposed)

12. **ITEMS FOR EXECUTIVE SESSION**

A. Chief Steenbergh

1. Three (3) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
2. One (1) item for the proposed acquisition, sale or lease of real property.
3. One (1) item contractual.

Comm. Valdez reported that he wanted on the record that he wanted to put on the agenda two emails from NYS Comptroller and the sale of Rochdale and his opposition to the purchase of Rochdale.

With no further open business to discuss, a motion was made by Comm. Chiumento to adjourn to Executive Session. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 1 – 0 (Comm. Valdez opposed)

The Board adjourned to Executive Session at 7:35 p.m.

### 13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 9:10 p.m. and returned to Open Session. Chairman Dore reported that Comm. Valdez left during Executive Session.

### 14. **OPEN ITEMS**

As a result of Executive Session, a motion was made by Comm. Chiumento to approve the revised contract for Chief Steenbergh. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

As a result of Executive Session, a motion was made by Comm. Chiumento to approve the revised contract for EMS Director Violante. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

Chairman Dore read the following Resolution:

## **PURCHASE OF ROCHDALE CO. FIREHOUSE**

### **NEGATIVE DECLARATION RESOLUTION**

**WHEREAS**, the Board of Fire Commissioners of the Arlington Fire District (“Board” or “District”) proposes to acquire that certain parcel of real property, which is improved by the Rochdale Fire Company firehouse (Station 4) located at 1075 Dutchess Turnpike, Poughkeepsie, New York 12603) (“Proposed Action”);

**WHEREAS**, the Proposed Action is subject to review under the State Environmental Quality Review Act and the Regulations promulgated thereunder (“SEQRA”);

**WHEREAS**, the Board in accordance with SEQRA, having classified the Project as an Unlisted Action and having determined itself as lead agency for the SEQRA review of the proposed Project, circulated Part 1 of the Short Environmental Assessment Form (“SEAF”) and

other supporting documentation to all known involved agencies and afforded the agencies thirty (30) calendar days to respond; and

**WHEREAS**, the Board has not received any objection from the identified potential involved/interested agencies to its action as Lead Agency; and

**WHEREAS**, the Board has considered the information and documentation describing the Proposed Action and its impacts on the environment in Part 1 of the SEAF, annexed hereto as Exhibit “A,” and made a part hereof.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners of the Arlington Fire District:

1. Adopts the findings, conclusions, and rationale relating to the probable environmental impacts of the Proposed Action contained within Part 1 of the SEAF; and
2. Officially makes a Determination of Non-Significance (Negative Declaration) in that the Proposed Action will not have a significant adverse impact on the environment and that the preparation of an Environmental Impact Statement will not be required for the reasons set forth in Part 1 the SEAF; and
3. Directs KARC Planning Consultants, Inc., the District’s consultant, to circulate a copy of the Notice of this Determination of Non-Significance to the potentially involved and interested agencies.

A motion was made by Comm. Chiumento to approve the Resolution as read. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0

Chairman Dore read the following Resolution:

**RESOLUTION  
APPROVING USE OF CAPITAL IMPROVEMENT RESERVE FUNDS  
SUBJECT TO PERMISSIVE REFERENDUM**

**WHEREAS**, the Board of Fire Commissioners of the Arlington Fire District (“Board”) had heretofore established a capital improvement reserve fund pursuant to Section 6-g of the General Municipal Law to finance the costs of construction, reconstruction, and acquisition of capital improvements as defined in Section 6-g(1)(a) of the General Municipal Law; and

**WHEREAS**, the Board has determined that the District should expend an amount not to exceed \$300,000 for the purpose of acquiring the Rochdale Fire Company firehouse (Station 4) located at 1075 Dutchess Turnpike, Poughkeepsie, New York 12603 (“Property”), to be used for the public purposes of the District; and

**WHEREAS**, the Board has determined that such proposed acquisition would not have a significant environmental impact in accordance with the State Environmental Quality Review Act, and the regulations promulgated thereunder.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners of the Arlington Fire District hereby authorizes entering into a contract of sale with the Rochdale Fire Company to acquire the Property for the sum of \$300,000, which sum shall be fully funded from the District's capital improvement reserve fund for the purpose of acquiring the Property;

**BE IT ALSO RESOLVED**, that this resolution is adopted subject to a permissive referendum, as provided in Section 6-g of the General Municipal Law;

**BE IT FURTHER RESOLVED**, that the Fire District Secretary, within ten days after the adoption of this resolution and in the same manner as provided in the Notice of Annual Election, shall publish a notice setting forth the date of the adoption of the within resolution and containing an abstract thereof concisely stating the purpose and effect thereof and that the resolution was adopted subject to a permissive referendum.

Dated: April 3, 2023

A motion was made by Comm. Chiumento to approve the Resolution as read. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

With no further business to conduct, a motion was made by Comm. Longi to adjourn the meeting. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0

Meeting adjourned at 9:17 p.m.

Respectfully Submitted,

Renee O'Neill  
District Secretary



## Short Environmental Assessment Form

### Part 1 - Project Information

#### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Arlington Fire District			
Name of Action or Project:			
Arlington Fire District - Acquisition of Real Property			
Project Location (describe, and attach a location map):			
1075 Dutchess Turnpike			
Brief Description of Proposed Action:			
Acquisition of Real Property Located at 1075 Dutchess Turnpike, Poughkeepsie NY 12603 (aka Rochdale Fire Department) Tax ID Number 134689-6262-02-969592 comprising approximately 1.3 acres of land and improvements.			
Name of Applicant or Sponsor:		Telephone:	845-486-6300
Arlington Fire District		E-Mail:	
Address:			
11 Burnett Blvd			
City/PO:	State:	Zip Code:	
Poughkeepsie	NY	12603	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			YES
			<input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO
If Yes, list agency(s) name and permit or approval:			YES
			<input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		1.3 acres	
b. Total acreage to be physically disturbed?		0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		1.3 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

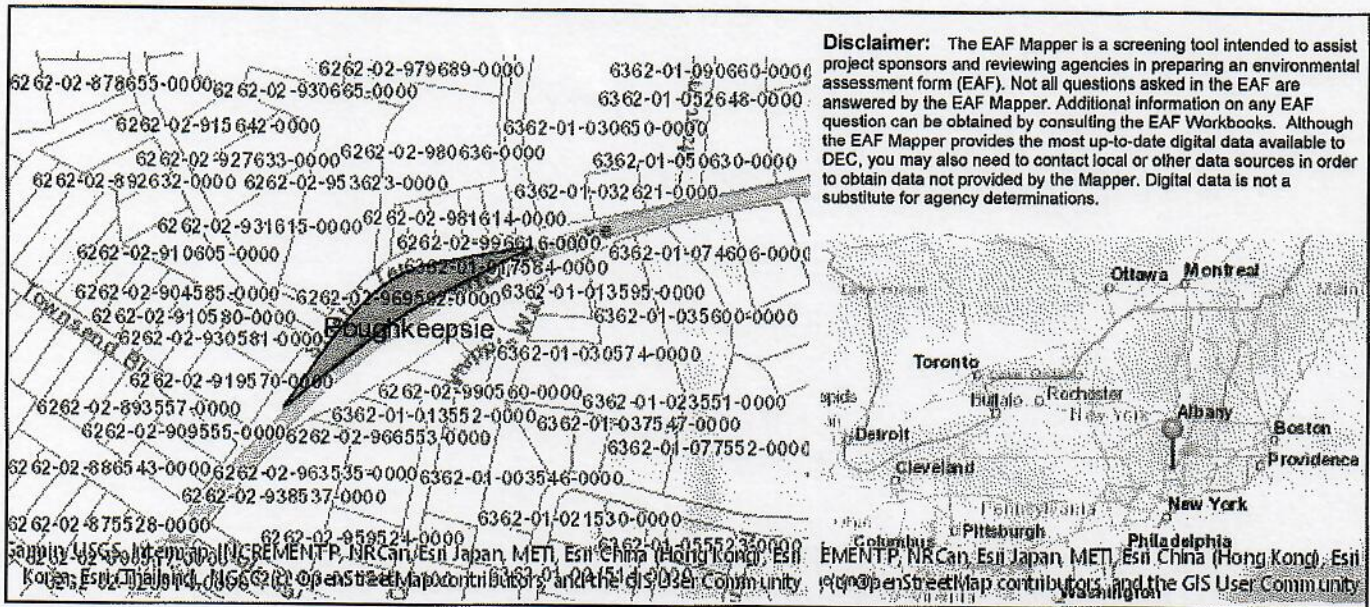


5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			



14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe:		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>  Applicant/sponsor/name: <u>Arlington Fire District</u> Date: <u>February 27, 2023</u> Signature: <u>[Signature]</u> Title: <u>Chief of Department</u>		





Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No



**Arlington Fire District  
Proposed Acquisition of Real Property**

List of Involved and Interested Agencies:

**Town of Poughkeepsie Town Board**

**Arlington Fire District  
11 Burnett Blvd  
Poughkeepsie NY 12603**

To: Town of Poughkeepsie Town Board  
Project Name: Acquisition of Rochdale Firehouse  
Proposed Lead Agency: Arlington Fire District  
Name of Applicant: Arlington Fire District  
Tax Map #: 134689-6262-02-969592

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**RESPONSE TO REQUEST THAT THE ABOVE-NAMED AGENCY  
SERVE AS LEAD AGENCY REGARDING THE ABOVE ACTION**

On behalf of Town of Poughkeepsie (involved agency), I acknowledge receipt of the lead agency notice in this matter.

The above-named involved agency hereby: **(please check one)**

- ☐ **CONSENTS** that the above-named agency serve as lead agency in this application and requests that the undersigned continue to be notified of SEQRA determinations, proceedings and hearings in this matter.
- ☐ **DOES NOT CONSENT** to the above-named agency serving as lead agency in this application and wishes that \_\_\_\_\_ serve as lead agency. To contest lead agency designation, the undersigned intends to follow the procedures outlined in 6 NYCRR 617.6(e).
- ☐ **TAKES NO POSITION** on lead agency designation.

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Agency Name (signature)**

\_\_\_\_\_  
**Agency Name (printed)**

**Please return to:**

**Arlington Fire District  
11 Burnett Blvd  
Poughkeepsie NY 12603**

Attn: Renee O'Neill **Fire District Secretary**



**Arlington Fire District  
11 Burnett Blvd  
Poughkeepsie NY 12603**

February 27, 2023

To All Involved and Interested Agencies:

**Town of Poughkeepsie**

Please take notice that the Arlington Fire District is reviewing a request for an Acquisition Property for the following address:

**Rochdale Fire House  
1075 Dutchess Turnpike  
Poughkeepsie, NY 12603  
Tax Map #: 134689-6262-02-969592**

Under the State Environmental Quality Review Act regulations, the Arlington Fire District deems it appropriate that it serve as Lead Agency for review of this project. If you have any objections, please submit them in writing on or before March 31 2023, to the contact person, Renee O'Neill Fire District Secretary at the above address.

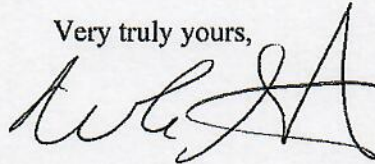
Kindly complete the enclosed form and return it to the Arlington Fire District within thirty (30) days of the date of the attached Resolution. If you do not respond within thirty (30) days, it will be assumed that you have no objections to the project. You will continue to be notified of all subsequent proceedings.

From the information submitted to the Arlington Fire District, this project has been classified as an Unlisted action in accordance with Section 617.12(2) of the New York State SEQRA regulations. You will be further advised if there is any change in classification on this project.

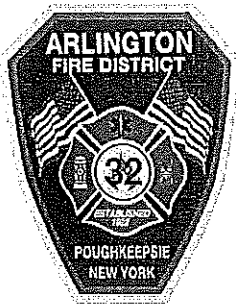
This notice is issued pursuant to Part 617 (and Local Law #54) of the implementing regulations pertaining to Article 8 (SEQRA) of the Environmental Law.

A copy of the site plan set, application, EAF form and Resolution are enclosed.

Very truly yours,



**ARLINGTON FIRE DISTRICT  
11 Burnett Boulevard  
Poughkeepsie, NY 12603-2038**



## BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 4-3-23
