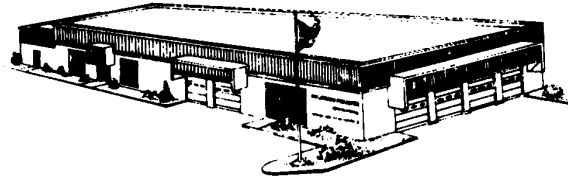


Fire or Ambulance
DIAL 911



Business
845-486-6300 or 486-6304
Fax: 845-486-6322

Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York
12603

BOARD OF FIRE COMMISSIONERS MONTHLY MEETING March 27, 2007

ATTENDEES:

Comm. Patrick Rose, Chairman (arrived at 7:58 p.m.)
Comm. Norman Comerford - Acting Chairman
Comm. Ann Bollmann (absent)
Comm. Kenneth Muckenhaupt
Comm. Kris Duderstadt

Attorney: Gerard Comatos (absent)
Treasurer: James Passikoff
Secretary: Renee O'Neill

Acting Chairman Comerford opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:30 p.m., with a roll call and pledge of allegiance.

- I. Comm. Comerford requested Comm. Muckenhaupt and Comm. Duderstadt to review Abstract 3B.

II. MINUTES

A. March 12, 2007 Board of Fire Commissioners' Monthly Meeting

A motion was made by Comm. Muckenhaupt and seconded by Comm. Duderstadt to approve the Minutes as printed.

- Motion Carried, 3 - 0.

III. MONTHLY REPORTS - *No reports given unless otherwise noted below*

A. Service Awards - Comm. Muckenhaupt & Comm. Comerford

1. Comm. Comerford stated that we are in the midst of the 2006 review of all personnel. Sent out a request to those members who do not have a beneficiary form on file. Will discuss the investments and dollars at the next meeting.

B. District Inspections - Comm. Bollmann & Comm. Duderstadt

C. District Officers / Chief Liaison - Comm. Rose & Comm. Comerford

D. Sub Station - Comm. Comerford & Comm. Duderstadt

E. EMS & Paramedic Liaison - Comm. Bollmann & Comm. Muckenhaupt

- F. Public Relations - Comm. Duderstadt & Comm. Rose
- G. Equipment Maintenance - (Mechanic Tarquinio), Comm. Muckenhaupt & Comm. Rose
- H. Buildings and Grounds - Comm. Rose & (Business Manager Borquist)
- I. Capital Equipment - Comm. Muckenhaupt & Comm. Comerford
- J. Union Negotiations & Contract - Comm. Muckenhaupt & Comm. Duderstadt
- K. Career Staff Liaison - Comm. Rose & Comm. Muckenhaupt
- L. Volunteer Recruitment - Comm. Duderstadt & Comm. Bollmann
 - 1. Comm. Duderstadt stated that a recruitment meeting was held at Croft on interview techniques. Went well. All stations requesting interior firefighters.
 - 2. Volunteer Applications to be approved:
 - A. Zachary Ferris, Engine Co. #1, FF
 - B. Kyle Mallett, Station 4, FF

Discussion: Comm. Duderstadt questioned if the aforementioned went through the final process with Leslie. EMS Director Kloepper stated that he didn't know anything about that, was not informed of it. Just following the process. Comm. Duderstadt stated that it was discussed at the Recruitment meeting. Also Comm. Duderstadt questioned the time frame; dates of applications were not on agenda. Secretary O'Neill stated that no one informed her that the dates needed to be on the agenda. Comm. Duderstadt said that this was discussed at the recruitment meeting. Secretary O'Neill requested this information be given to her when the agenda is made up.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Duderstadt to approve the volunteer applications of Zachary Ferris and Kyle Mallett for firefighters for Engine Co.#1 and Station 4 respectfully.

- Motion Carried, 3 - 0.

M. Volunteer Liaison - Comm. Duderstadt & Comm. Bollmann

IV. **CORRESPONDENCE**

- A. Letter dated March 19, 2007 from Adams Power Equipment requesting AFD to attend their open house on April 21, 2007.
 - Secretary O'Neill stated that Lt. Palcher recommends approval and also stated that the Fire Prevention Trailer will not be available due to it being worked on.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Duderstadt to approve an engine to go to Adam's Open House on April 21st.

- Motion Carried, 3 - 0.

- B. Letter dated March 15, 2007 from Vassar College, requesting a fire truck for the following events:
 - 1. May 5, 2007 (Founders Day) Fireworks at 8:30 p.m
 - 2. June 8, 2007 (Reunion Weekend) Fireworks at 8:30 p.m.

A motion was made by Comm. Duderstadt and seconded by Comm. Muckenhaupt to approve a fire truck for May 5th and June 8th as requested by Vassar College.

- Motion Carried, 3 - 0.

V. **PERSONNEL**

- A. Change of Status received for Dominador Pasa, Station 4 - Add Firefighting

VI. **DONATIONS**

A motion was made by Comm. Muckenhaupt and seconded by Comm. Duderstadt to turnover 4/5ths of the total amount of \$100.00 to the four companies and 1/5th to the Union.

NAME

Sal & Marie Domicoli

REASON

Assistance received over the years

- Motion Carried, 3 - 0.

VII. **SCHOOL REQUESTS**

The following members have been approved by the Chief to attend the following classes / seminars that are occurring in Dutchess County:

1. FF Roy Chase - Truck Company Operations
2. FF Robert Hanaburgh, Jr. - Rescue Tech, Basic
3. FF Roy Chase - Apparatus Operator - Pump
4. FF Roy Chase - Apparatus Operator - EVOC
5. FF Kenny Garon - Truck Company Ops
6. FF Samuel D. North - Truck Company Ops
7. FF William Richardson - Firefighter Survival

The following school requests need approval by the Board of Fire Commissioners:

- A. FF Ginnie Ashline: "Child Passenger Safety Technical Conference", June 12 - 14, 2007 in Buffalo.
- B. FF Peter Davis: "Hudson Valley Code Enforcement Officials Educational Conference", April 18 - 20, 2007 in Poughkeepsie.
- C. *FF Leslie Carroll: "Juvenile Firesetter Intervention Program Seminar", May 21 - 23, 2007 at Montour Falls.*
- D. FF Adam Kangas: "Child Safety Seat Technician", April 18 - 21, 2007 at Fairview Fire District.
- E. FF Leslie Carroll: "EMT - Basic", June 11 - August 16, 2007 at DCC South.

Deputy Chief Pells submitted the following school requests at the time of the meeting:

- F. FP Ed Vaughan: "Fire Police Training", April 11 & 18, 2007 in Carmel.
- G. FF John Dunderdale: "Principles of Building Construction: Combustible", March 31 - April 1, 2007 in Montour.
- H. FF John Ortiz: "Water Rescue Operations & Swift Water Rescue - Technician Level", April 23 - 27, 2007 in Montour.
- I. FF Erin Hanlon: "CPS Technical Update - Refresher", April 13, 2007 at Suny Ulster Business Resource Center.
- J. Lt. Kevin Maguire: "ICS 300", March 30 - April 1, 2007 at Ulster Co. Law Enforcement

DISCUSSION: Comm. Duderstadt questioned on why Leslie Carroll submitted for “Juvenile Firesetter Intervention Program Seminar”. DC Pells stated that she worked in a similar type of program in Arizona and that we already have a juvenile firesetters program that she could assist with. Comm. Duderstadt stated that she feels its not appropriate and requested to table this approval until she talks with Leslie.

A motion was made by Comm. Duderstadt and seconded by Comm. Muckenhaupt to approve the school requests, A - J, with the exception of “C”, which will be tabled until the next Board meeting.

- Motion Carried, 3 - 0.

VIII. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

A. Comm. Comerford - One (1) Item for Executive Session

IX. **CHIEFS / ADMINISTRATIVE ITEMS**

A. Chief David Roberts, Sr.

1. Reminder that the Southern Dutchess Exchange Club Award dinner is Thursday, March 29th at the Poughkeepsie Grand Hotel. Seats still available.
2. FYI - AFD District T-Shirts have been ordered.
3. FYI - Was invited to and will attend the LaGrange Fire District Installation Dinner on April 14th.
4. Two (2) Personnel Items for Executive Session.

B. Deputy Chief Jeff Pells

1. DC Resource Recovery wants to do confined space rescue operations. Will be meeting with Dan White to discuss. They may want to give money for us to do it (in the form of a donation and may be directed specifically for this)
 - Comm. Comerford would like to see a proposal / plan on confined space / ice rescue teams.
2. Expense Reimbursement Policy - updated it and is seeking approval.
 - Comm. Duderstadt stated that she has some questions on it, but doesn't have them with her. Will send her input via e-mail to DC Pells.
3. Driver License Requirements
 - Comm. Duderstadt stated that Jerry is working on the language. DC Pells was not aware of it.
4. LaGrange Fire District & Mechanics Agreement - Commissioners to meet to discuss.
5. Code of Ethics - still looking for templates; time frame of June to be

adopted.

Comm. Rose arrived at 7:58 p.m.

6. Security Issues at HQ - looking at cameras / doorbell, pass keys in front entrance area to be able to access the rest of the building. Some issues in the past with radios missing and cash being stolen. Will be getting prices.
7. One (1) Item for Executive Session

Acting Chairman Comerford turned the meeting over to Chairman Rose at 8:05 p.m. At this time, Comm. Rose, on behalf of the Board of Fire Commissioners and members of the District, presented Past Commissioner Ralph Chiumento, Jr. with a gift of appreciation for his time served as a Fire Commissioner and Chairman of the Board of Fire Commissioners. Ralph accepted the gift and thanked the Board. He wished the Commissioners and the District luck and stated that he will continue to serve as a volunteer with Croft Corners Fire Company.

At 8:09 p.m. the Board resumed the meeting and continued items that DC Pells had.

8. Member to be dropped: DC Pells stated that Gina Bambinelli, of Engine Co. #1 needs to be dropped for failure to get her physical within the 60 days; incurred us a \$50 charge, hasn't contacted us for 60 days. Comm. Rose wants to followup to see if there are any personal issues before they drop her.

- C. EMS Director John Kloepper - No Items
- D. Assistant Chief Frank Carlon (absent)
- E. Assistant Chief Tony Alongi (absent)
- F. Assistant Chief Kevin Finnigan (absent)
- G. Assistant Chief Eric Phillip (absent)
- H. Treasurer Jim Passikoff

1. Audit - received three bids. Recommends UHY LLP in the amount of \$15,800, totaling 140 hours.

A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to approve UHY LLP in the amount of \$15,800.00 totaling 140 hours of work.

- Motion Carried, 4 - 0

- I. Attorney Gerard Comatos (absent)
- J. Business Manager Frank Borquist

1. Maintenance people working at HQ. When HQ is completed, will move down to Red Oaks.
2. Fuel Tanks at Station 3 should resume soon.

X. **COMMENTS FROM THE FLOOR**

XI. **COMMENTS FROM THE COMMISSIONERS** - *No reports and/or discussions unless otherwise noted*

With no further open items to discuss, a motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to take a five minute break at 8:13 p.m and then adjourn to Executive Session.

- Motion Carried, 4 - 0.

XII. EXECUTIVE SESSION

The Board came out of Executive Session at 9:45 p.m. and returned to Open Session.

XIII. ABSTRACT

A motion was made by Comm. Muckenhaupt and seconded by Comm. Duderstadt to approve Abstract 3B in the amount of \$245,677.78 consisting of 93 transactions.

- Motion Carried, 4 - 0.

With no further business to conduct, a motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt that we adjourn.

- Motion Carried, 4 - 0

Respectfully Submitted,

Renee O'Neill
Fire District Secretary