



Arlington Fire District

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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES March 21, 2022

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi
Comm. Richard Dore
Comm. Phil Van Itallie

Chief: William Steenbergh
Assistant Chief: Eric Philipp – (absent)
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted*

II. **EXECUTIVE SESSION FOR ATTORNEY / CLIENT PRIVILEGE**

A motion was made by Comm. Dore to adjourn to Executive Session. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 7:01 p.m. The Board also discussed the items Chief Steenbergh had listed on the agenda as noted in the minutes on page 5.

The Board came out of Executive Session at 8:24 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

III. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted*

IV. **ABSTRACT APPROVAL**

Brief discussion.

A motion was made by Comm. Dore to approve Abstract 22–3A. This consists of \$317,571.60 in paid bills with a total of 7 checks and \$190,379.68 in unpaid bills with a total of 57 checks for a grand total of \$507,951.28, totaling 64 checks. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

V. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. February 28, 2022 Board of Fire Commissioners’ Meeting

A motion was made by Comm. Dore to approve the minutes from February 28th. Seconded by Comm. Longi.

- Motion Carried, 4 – 0 – 1 (Comm. Valdez abstained)

VI. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Longi

1. Received February 28, 2022, Rochdale Fire Company’s 2021 LOSAP certification and points report.
2. Received from GFNB:
 - A. E-mail dated March 4, 2022 regarding “Investment Update”.
 - B. “Statement of Value & Activity” – February 2022
3. Received March 11, 2022, Red Oaks Mill Fire Company’s 2021 LOSAP certification and points report.
4. Received March 17, 2022, Engine Company #1’s 2021 LOSAP certification and points report.

A motion was made by Comm. Longi to approve the LOSAP certification and points report for Rochdale, Red Oaks Mill and Engine Co. #1. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

- B. District Inspections – Comm. Longi & Comm. Van Itallie
- C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore
- D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie
- E. Public Relations – Comm. Chiumento & Comm. Dore

- F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie
- G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie
- H. Capital Equipment – Comm. Dore & Comm. Longi
- I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore
- J. Career Staff Liaison – Comm. Chiumento & Comm. Dore
- K. Volunteer Recruitment – Comm. Valdez & Comm. Longi
- L. District Safety & Health – Comm. Dore & Comm. Valdez
- M. Strategic Plan – Comm. Longi & Comm. Valdez
- N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
- O. IT Operations Committee – Comm. Van Itallie & Comm. Longi

- P. Croft Lease – Comm. Valdez & Comm. Longi
 - 1. Comm. Valdez reported that the Croft Lease Committee is requesting to extend the construction completion date from April to September 30th due to permit delays and the need for additional time.

Brief discussion.

A motion was made by Comm. Valdez to extend the completion date from April to September 30th.
 Seconded by Comm. Longi.

- Motion Carried, 4 – 1 (Comm. Van Itallie opposed)

- Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

VII. **CORRESPONDENCE** – *None unless otherwise noted*

- A. Card received from the family of Jeff Pells thanking AFD for the support during their time of loss.

VIII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

- A. Letter dated March 1, 2022 from Steve Graff of Red Oaks Mill Fire Company informing AFD that Santiago Toledo resigned as an active member.

A motion was made by Comm. Dore to drop Santiago Toledo from the roles as an active member.
 Seconded by Comm. Longi.

- Motion Carried, 5 – 0

IX. **DONATIONS** – *None unless otherwise noted*

X. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

XI. **DISTRICT STAFF ITEMS**

A. Chief William Steenbergh

1. Insurance update – the policies renewed with no lapse in coverage; \$9K less than the proposal received from previous carrier by switching to Marshall & Sterling and they are local.
2. Chris LaVoy (sp?) – grandson of Carl Bauer who was one of our Line of Duty Deaths back in 1974, will be in town and would like to attend the May 2nd BOFC meeting to present a donation and personal and family mementos to the Fire District. Chiefs intention is to do minor renovations to the trophy case at HQ to properly display these items of one of our fallen firefighters.

Discussion. No action taken.

3. April 1st – the addition of Lieutenants begins at Rochdale.

Comm. Chimento reported that the parking lot at HQ needs to be fixed. The blacktop is collapsing where the rigs go in and out. Discussed the plan of action.

Discussion.

A motion was made by Comm. Chimento to approve \$20K worth of blacktop work. Seconded by Comm. Valdez.

Brief discussion.

- Motion Carried, 5 – 0

B. Assistant Chief Eric Philipp – (absent)

C. Director of EMS David Violante

1. Pandemic supply chain issues – medications for ALS are not available nationally. Working with the Chain of Command to come up with a list of alternative medications. Can't use expired medications, can't buy from those that do not have a license to sell and will have to do this until the medications come back in stock.

D. Treasurer James Passikoff

1. Negotiating the year end report with the Chief. When ready, will send out. Then will be able to do the other reports.

Discussion. No action taken.

XII. SCHOOL REQUESTS

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

There were no school requests submitted for notification purposes only.

The following school requests require consideration by the Board of Fire Commissioners:

- A. Eric Kelly: “Fire and Emergency Services Instructor I”, June 20 – 24, 2022 at NYS Fire Academy. (No cost)

Brief discussion.

A motion was made by Comm. Longi to approve Eric Kelly for Fire and Emergency Services Instructor I at Montour Falls. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

- B. William Tompkins: “Fire Company Officer 4”, May 2 – 13, 2022, online. (\$500 registration)

Brief discussion.

A motion was made by Comm. Dore to approve. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

XIII. ITEMS FOR EXECUTIVE SESSION

The Board discussed the items listed below in Executive Session held at the beginning of the meeting. Therefore, no additional Executive Session was held.

- A. Chief Steenbergh – Two (2) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further business to conduct, a motion was made by Comm. Dore to adjourn the meeting. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

The meeting adjourned at 8:58 p.m.

Respectfully Submitted,

Renee O’Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 3-21-22
