



# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300  
Fax: (845) 486-6322

**For Emergencies**  
***DIAL 911***

*"Safeguarding Our Community"*

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## **BOARD OF FIRE COMMISSIONERS MEETING MINUTES February 27, 2023**

### ATTENDEES:

Comm. Richard Dore – Chairman  
Comm. Peter Longi  
Comm. Ralph Chiumento, Jr. – Vice Chairman  
Comm. Phil Van Itallie  
Comm. Peter Valdez

Chief: William Steenbergh  
Assistant Chief: Eric Philipp  
Director of EMS: David Violante  
District Secretary: Renee O'Neill  
Treasurer: James Passikoff

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

Chairman Dore offered a moment of silence for Past Chief Joseph Conte who passed away on February 13, 2023. He served as Chief of the Department from 1991 – 1993 and was a member of Rochdale Fire Company in the early 80's to the mid 90's.

At this time, Chairman Dore turned the meeting over to Tom Murphy, representative from M & T Bank who discussed options to streamline the payment process in the Business Office and spoke about investments. He also answered questions that the Board of Fire Commissioners had. No action by the Board.

The Board returned to the regular meeting at 7:38 p.m.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted*
2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted*

3. **ABSTRACT APPROVAL**

A motion was made by Comm. Van Itallie to approve Abstract 23–2B. This consists of \$365,739.03 in paid bills with a total of 7 checks and \$140,014.92 in unpaid bills with a total of 40 checks for a grand total of \$505,753.95, totaling 47 checks. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. February 6, 2023 Board of Fire Commissioners' Meeting

A motion was made by Comm. Longi to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 2 (Comm. Dore and Comm. Chiumento abstained)

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Longi

1. Received February 3, 2023, an email from PenFlex regarding “2022 Investment Returns and Your Defined Benefit LOSAP”.
2. Received February 3 & 17, 2023 from Glens Falls National Bank – “Investment Update”.
3. Received from Glens Falls National Bank – “Statement of Value and Activity” for January 2023.

B. District Inspections – Comm. Longi & Comm. Van Itallie

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie

G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie

H. Capital Equipment – Comm. Dore & Comm. Longi

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore

J. Career Staff Liaison – Comm. Chiumento & Comm. Dore

K. Volunteer Recruitment – Comm. Valdez & Comm. Longi

1. Applications ready for Board consideration:
  - A. Wayne Brathwaite, Company 5, FF
  - B. Jacob Winterman, Company 3, FF

A motion was made by Comm. Chiumento to approve. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

L. District Safety & Health – Comm. Dore & Comm. Valdez

M. Strategic Plan – Comm. Longi & Comm. Valdez

- N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
- O. IT Operations Committee – Comm. Van Itallie & Comm. Longi
- P. Croft Lease – Comm. Valdez & Comm. Longi
- Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

6. **CORRESPONDENCE** – *None unless otherwise noted*

- A. E-mails dated February 13, 16 and 21, 2023 from Michelle Squires regarding smart meters.
- B. Received “Fire District Affairs: February 2023 – March 2023”.

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

- A. E-mail dated February 16, 2023 from Ray Brusco of Rochdale Fire Company resigning as a member of the District effective February 16, 2023.

A motion was made by Comm. Longi to accept his resignation. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0

8. **DONATIONS** – *None unless otherwise noted*

- A. Devereux Advanced Behavioral Health - \$150.00

A motion was made by Comm. Chiumento to accept to the General Fund. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

10. **DISTRICT STAFF ITEMS**

- A. Chief William Steenbergh
  - 1. Received Hurricane Ida reimbursement of \$12,374.71 which is 100% of the reimbursement of the overtime expenditures.
  - 2. Poughkeepsie Plaza Fire Prevention Detail – April 16<sup>th</sup>, 12:00 p.m. – 2:00 p.m., requesting the FD to participate. Will be manned by volunteers. Requesting authorization for the volunteers to participate and they will get supplies and materials from Battalion Chief George Finn.

A motion was made by Comm. Longi to approve the Poughkeepsie Plaza Fire Prevention Detail on the 16<sup>th</sup> of April, including using our apparatus at the demonstration. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0

3. Confined Space Training Agreement – Desai, the Saki Brewery in Hyde Park off of St. Andrews and Route 9 requesting to list us as the Confined Space Team. Requesting the Board to ratify the agreement with them. They will reimburse us 100% for the costs.

A motion was made by Comm. Chiumento to approve that. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

4. Retired member was injured at time of retirement. Post retirement pursued a disability retirement claim and was awarded in his favor. We owe a range of \$50K, which is 25% match.

Discussion.

A motion was made by Comm. Chiumento to pay it out of payroll. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

5. Town Assessor informed us that the Town approved the Volunteer FF 10% reduction. He sent a reminder to the volunteers to have paperwork in. Sent a certified list of the volunteers to the Assessor for review of those who are eligible.
6. Insurance agent questioned if \$1 million bond is sufficient for the Treasurer. Will revisit at the next meeting.

B. Assistant Chief Eric Philipp – No report.

C. Director of EMS David Violante

1. “Founders Day” at Vassar College on April 29<sup>th</sup>. Will be using the ALS Fly Car; they will pay for the overtime and vehicle expense as in the past.
2. One (1) item for Executive Session.

D. Treasurer James Passikoff

1. No financial report.
2. Extending the Annual Update Document (AUD) tomorrow.

## 11. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

For Commissioners notification purposes only:

A. “ACLS”, February 10, 2023 at AFD Station 3.

1. Richard Muellerleile
2. Luke Lyons
3. Timothy Gioia
4. Anthony Crandall
5. Erin Hanlon

B. “PALS”, February 24, 2023 at AFD Station 3.

1. Todd Belsky
2. Timothy Gioia
3. Christopher Mills

**The following school requests require consideration by the Board of Fire Commissioners:**

A. Carl Cacace: “Fire Instructor II”, March 13 – 17, 2023 at NYS Fire Academy. (\$25 registration fee, requesting use of District vehicle)

A motion was made by Comm. Longi to approve. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0

B. William Morrissey: “Firefighter Training Series”, February 14 – 28, 2023 at Westchester Fire Training Center. (No cost)

A motion was made by Comm. Longi to approve. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0

C. William Roser: “Firefighter Training Series”, March 25 - 31, 2023 at NYS Fire Academy. (TIME OFF ONLY)

A motion was made by Comm. Longi to approve. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0

12. **ITEMS FOR EXECUTIVE SESSION**

A. Chief Steenbergh

1. Five (5) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
2. One (1) item for the proposed acquisition, sale, or lease of real property.

- B. Director of EMS David Violante
1. One (1) item for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, a motion was made by Comm. Longi to adjourn to Executive Session. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 8:07 p.m.

13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:36 p.m. and returned to Open Session.

14. **OPEN ITEMS**

Chairman Dore read the following:

**RESOLUTION**

**PURCHASE OF ROCHDALE FIRE CO. FIREHOUSE  
SEQRA - UNLISTED ACTION**

**WHEREAS**, the Board of Fire Commissioners of the Arlington Fire District (“Board” or “District”) proposes to acquire that certain parcel of real property, which is improved by the Rochdale Fire Company firehouse (Station 4) located at 1075 Dutchess Turnpike, Poughkeepsie, New York 12603) (“Proposed Action”);

**WHEREAS**, the Proposed Action is subject to review under the State Environmental Quality Review Act and the Regulations promulgated thereunder (“SEQRA 6 NYCRR Part 617”); and

**WHEREAS**, the Board has considered the information and documentation describing the Proposed Action and its impacts on the environment in Part 1 of the Short Environmental Assessment Form, annexed hereto as Exhibit “A,” and made a part hereof.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners of the Arlington Fire District hereby:

1. Classifies the Proposed Action as an Unlisted Action under SEQRA 6 NYCRR Part 617;

2. Directs KARC Planning Consultants, Inc., the District's planning consultant, to circulate Part 1 of the Short Environmental Assessment Form to other potential involved and/or interested agencies identified in Exhibit "A" annexed hereto; and
3. Under the applicable standards of SEQRA 6 NYCRR Part 617.6, upon confirmation from the involved agencies that there is no objection to the Board being declared lead agent or the lapse of the thirty (30) day time frame from the date Part 1 is circulated to the other potential involved and/or interested agencies, whichever occurs first, the Board shall be declared the lead agency for the SEQRA review of the Proposed Action.

A motion was made by Comm. Chiumento to approve the Resolution. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

A motion was made by Comm. Chiumento to authorize the Chief to sign the agreement with KARC Planning Consultants and with LRC Engineering. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

As a result of Executive Session, a motion was made by Comm. Longi to approve, as Principal Account Clerk, Brenda Lane 11 Partners Road Wappingers Falls for the title of Principle Account Clerk for the Arlington Fire District. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0

As a result of Executive Session, a motion was made by Comm. Chiumento to appoint to probationary Captain first, Erin Hanlon and second Joe Moore, with a start date to be determined by the Chief. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

As a result of Executive Session, a motion was made by Comm. Chiumento to offer a resignation/reinstate to number one Andrew Rayburn and number two Kevin Glinski, start date to be determined by the Chief. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

As a result of Executive Session, a motion was made by Comm. Chiumento to approve the application of Quinn Curtis for membership status he sought. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

With no further business to conduct, a motion was made by Comm. Longi to adjourn the meeting. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0

Meeting adjourned at 8:42 p.m.

Respectfully Submitted,

Renee O'Neill  
District Secretary



# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 -- Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 -- Project and Sponsor Information</b>			
Arlington Fire District			
Name of Action or Project:			
Arlington Fire District - Acquisition of Real Property			
Project Location (describe, and attach a location map):			
1075 Dutchess Turnpike			
Brief Description of Proposed Action:			
Acquisition of of Real Property Located at 1075 Dutchess Turnpike, Poughkeepsie NY 12603 (aka Rochdale Fire Department) Tax ID Number 134689-6262-02-969592 comprising approximately 1.3 acres of land and improvements.			
Name of Applicant or Sponsor:		Telephone: 845-486-6300	
Arlington Fire District		E-Mail:	
Address:			
11 Burnett Blvd			
City/PO:		State:	Zip Code:
Poughkeepsie		NY	12603
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			YES
			<input checked="" type="checkbox"/>
			<input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO
If Yes, list agency(s) name and permit or approval:			YES
			<input checked="" type="checkbox"/>
			<input type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		1.3 acres	
b. Total acreage to be physically disturbed?		0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		1.3 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO  <input type="checkbox"/>  <input type="checkbox"/>	YES  <input checked="" type="checkbox"/>  <input checked="" type="checkbox"/>	N/A  <input type="checkbox"/>  <input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO  <input type="checkbox"/>	YES  <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO  <input checked="" type="checkbox"/>	YES  <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO  <input checked="" type="checkbox"/>  <input checked="" type="checkbox"/>  <input checked="" type="checkbox"/>	YES  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO  <input type="checkbox"/>	YES  <input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO  <input type="checkbox"/>	YES  <input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO  <input type="checkbox"/>	YES  <input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?  b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO  <input checked="" type="checkbox"/>  <input type="checkbox"/>	YES  <input type="checkbox"/>  <input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO  <input type="checkbox"/>  <input checked="" type="checkbox"/>	YES  <input checked="" type="checkbox"/>  <input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>  Applicant/sponsor/name: <u>Arlington Fire District</u> Date: <u>February 27, 2023</u> Signature: <u>[Signature]</u> Title: <u>Chief of Department</u>		



## BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

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NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

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DATE OF MEETING: 2-27-23
