



Arlington Fire District

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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES February 24, 2020

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Jon Adams
Comm. Bruce Griffing, II
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff – (absent)

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and reminded everyone to silence their cell phones. Everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT**

A motion was made by Comm. Griffing to approve Abstract 20–2B. This consists of \$6,248.46 in paid bills with a total of 3 checks and \$336,862.71 in unpaid bills with a total of 54 checks for a grand total of \$343,111.17, totaling 57 checks. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. February 3, 2020 Board of Fire Commissioners' Meeting

A motion was made by Comm. Adams to approve the February 3, 2020 Board of Fire Commissioners' meeting minutes. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Adams

1. Received from Glens Falls National Bank – Statement of Value and Activity for January 2020.

B. District Inspections – Comm. Longi & Comm. Adams

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Longi

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Chiumento

E. Public Relations – Comm. Adams & Comm. Chiumento

F. Equipment Maintenance – Comm. Longi & Comm. Griffing

G. Buildings and Grounds – Comm. Adams & Comm. Longi

H. Capital Equipment – Comm. Chiumento & Comm. Longi

I. Union Negotiations & Contract – Comm. Griffing & Comm. Chiumento

J. Career Staff Liaison – Comm. Griffing & Comm. Chiumento

K. Volunteer Recruitment – Comm. Valdez & Comm. Griffing

1. Out of District application ready for Board approval: Joseph Zaluski, FF, Co. 3.

A motion was made by Comm. Longi to approve. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

L. District Safety & Health – Comm. Griffing & Comm. Adams

M. Strategic Plan – Comm. Adams & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Griffing

O. IT Operations Committee – Comm. Griffing & Comm. Longi

P. Croft Lease – Comm. Valdez & Comm. Longi

Q. Rochdale Lease – Comm. Chiumento & Comm. Longi

VI. **CORRESPONDENCE** – *None unless otherwise noted*

A. Received “Fire District Affairs: February/March 2020”.

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

- A. E-mail dated February 11, 2020 from Susan Sommer of Red Cross requesting to conduct a Blood Drive at ROM on April 15th from 1:00 p.m. to 6:00 p.m. (set up at 11:30 a.m. and breakdown by 7:00 p.m.)

A motion was made by Comm. Longi to approve. Seconded by Comm. Adams.

- Motion Carried, 5 – 0

VIII. **DONATIONS** – *None unless otherwise noted*

<u>NAME</u>	<u>REASON</u>	<u>AMOUNT</u>
Stephanie Smith	Assistance Received	\$10.00

A motion was made by Comm. Adams to place the \$10.00 in the General Fund. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

IX. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

A. Comm. Chiumento – interviews being held tomorrow for candidates from the Firefighter and Firefighter/Paramedic lists. Comm. Griffing and himself are participating in the interviews and will bring forth the recommendations.

X. **DISTRICT STAFF ITEMS**

A. Chief – William Steenbergh

1. Discussion held regarding the status of Thomas Soja, Engine Co. #1 - military leave request expired February 23, 2020. Currently active and stationed in Hawaii. The Board directed the Chief to find out what his intentions are and then they will make a decision at the next meeting.

A motion was made by Comm. Chiumento to extend his leave for one week. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

2. Wanted to recognize FF John Cox for the tremendous work he did with revamping the year end reporting through FireHouse for LOSAP. Was able to make one report instead of five that were given in the past.

The Board thanked him and requested a letter of appreciation go in his personnel file.

3. Requested permission to contact the four companies to discuss the Annual Chiefs Election procedures and come up with recommendations to modify the process. OK'd by the Board.
4. AFD applying for two grants; one is to replace the failing turnout gear washer; the other is the Federal Fire Act Grant – looking at pros and cons for tech. rescue equipment and training or radios.

5. Training at the Poughkeepsie Inn site held last week and this week; Career staff did their day time training; were able to schedule three volunteer drills; thanked Capt. Finn for getting access; great publicity and training for AFD.
- B. Assistant Chief – Eric Philipp
 1. Volunteer hands on training being held tonight and Wednesday.
 - C. Director of EMS David Violante
 1. COVID–19 - good on supplies, ordered additional surgical masks. Has provided us with additional training in house on influenza, public health and system issues; EMS.gov webinar held today; training continuing with career staff and volunteers.
 - D. Treasurer James Passikoff – (absent)

XI. SCHOOL REQUESTS

The following member(s) have been approved by Chief Steenbergh to attend the following school request(s) in advance of the Board of Fire Commissioners meeting and are located inside or outside of Dutchess County; is either contractually required or required to maintain certification; and have a registration cost of no more than \$100. For Commissioners notification purposes only:

- A. Renee O’Neill: “Notary Public Review Workshop”, May 12, 2020 at Red Hook High School. (not required to maintain certification, not a CME, \$45 registration, \$15 materials, not requesting use of District vehicle, 4 hours own time)

The following school request requires consideration by the Board of Fire Commissioners:

- A. Renee O’Neill: “Notary Public Exam”, June 2, 2020 at State Office Building in Albany, NY. (required to maintain certification, not a CME, \$15 exam fee, \$77 for mileage, tolls TBD, parking fee (if applicable), \$60 license application, not requesting use of District vehicle, 5 ½ hours District time)

A motion was made by Comm. Longi to approve. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

XII. ITEMS FOR EXECUTIVE SESSION

- A. Chief Steenbergh
 1. Four (4) - Employment history of individuals
 2. One (1) - Proposed, acquisition, sale or lease of real property

With no further open business to discuss, a motion was made by Comm. Longi to adjourn to Executive Session. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 7:30 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 8:05 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

With no further business to conduct, a motion was made by Comm. Adams to adjourn the meeting. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

No time given when the meeting adjourned.

Respectfully Submitted,

Renee O'Neill
District Secretary

