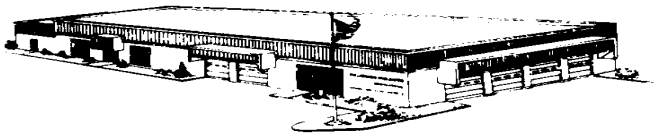
Fire or Ambulance
DIAL 911

Business
845-486-6300 or 486-6304
Fax: 845-486-6322



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York
12603

BOARD OF FIRE COMMISSIONERS'
MONTHLY MEETING
February 9, 2005

ATTENDEES:

Comm. Ralph Chiumento, Chairman
Comm. Patrick Rose (arrived at 7:39 p.m.)
Comm. Norman Comerford
Comm. Elizabeth Bomba (absent)
Comm. Kenneth Muckenhaupt

Attorney: Gerard Comatos (arrived at 7:55 p.m.)
Treasurer: James Passikoff
Secretary: Renée O'Neill

Chairman Chiumento opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:30 p.m.

I. Comm. Chiumento requested Comm. Comerford and Comm. Muckenhaupt to review Abstract 2A.

II. **MINUTES**

A. January 26, 2005 Board of Fire Commissioners' Monthly Meeting.
A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to approve the Minutes as printed.

- Motion Carried, 3-0.

III. **MONTHLY REPORTS**

No reports given unless otherwise noted.

A. Buildings and Grounds - Comm. Bomba - HQ & Comm. Rose - ROM
B. Union Negotiations & Contract - Comm. Comerford & Comm. Chiumento
C. Volunteer Liaison - Comm. Comerford
   1. Problems with Volunteers getting gear and parade uniforms., i.e. Peter Dory. Discussion. Chief Richardson stated that he will contact M & M and get it straightened out.

D. Service Awards - Comm. Chiumento
   1. Lists are due back by the next Board meeting.

E. Volunteer Recruitment - Comm. Muckenhaupt

1. Applicants ready for action by the Board:
   (a) Matthew Shapiro, Station 3, EMS Only
   (b) Charles Nelson, Station 5, Fire Police Only

A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to approve Matthew Shapiro and Charles Nelson as members of the Arlington Fire District.

- Motion Carried, 3-0

2. Applications to be reviewed in Executive Session
   (a) Elizabeth Dombrowoki, Station 3, EMS Only
   (b) John Doty, Station 5, EMS Only

Comm. Muckenhaupt stated that Elizabeth Dombrowoki will not be here. (Paul Speedling, Co-Director of Volunteer Recruitment stated before the meeting that she will try to be here the next Board meeting.)

F. District Inspection - Comm. Rose
G. Chief's Liaison - Comm. Chiumento
H. EMS Liaison - Comm. Muckenhaupt
I. Capital Equipment - Comm. Comerford
J. Equipment Maintenance - Comm. Bomba
K. Career Staff Liaison - Comm. Rose
L. Substation - Comm. Comerford & Comm. Muckenhaupt
M. Medical Plan - Comm. Bomba
N. Safety Committee - Comm. Chiumento

IV. CORRESPONDENCE

A. Thank you card from the family of Charles Davis, Sr. thanking AFD for their support during their loss and also a special thank you to Chief Richardson and Comm. Bomba for attending and paying their respects.

B. Letter dated January 25, 2005 from Town of Poughkeepsie Police Department advising DC Pells that they received his letter in regards to requesting that the PD take photographs of all AFD equipment involved in accidents. They will comply.

C. Thank you card from the Buttinger Family thanking FF Ashline and FF Porter for installing their car seat.

V. DONATIONS

A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to turn over the total donation amount of $30.00 to the Four Company Fund and the total amount of $50.00 to the Car Seat Program Fund.

NAME	*REASON*
Christopher Leak	Car Seat Installation
Vito Iannacchino	Car Seat Installation

William McCourt	Car Seat Installation
Sylvia King	In Memory of Bob Williams

- Motion Carried, 3-0.

Comm. Rose arrived at 7:39 p.m.

VI. **PERSONNEL**

A. Change of Status received for Michael Mancari, Station 5 - Add EMS.

B. Letter dated February 2, 2005 to Mechanic Tarquinio and OT Chairman Antalek from DC Pells regarding the backfill of overtime for the mechanics positions effective February 28, 2005.

VII. **SCHOOL REQUESTS**

A motion was made by Comm. Comerford and seconded by Comm. Rose to accept the attendance of the following members to the schools/seminars listed:

A. FF Larry Wilson: "Pediatric Advanced Life Support", February 18 - 25, 2005 at DCC South.

B. FF Pete Davis: "NYS IAAI Chapter 23 Winter Seminar", February 25 - 27, 2005 in Colonie, NY.

C. FF Larry Wilson: "Advanced Cardiac Life Support", April 15 - 22, 2005 at DCC South.

D. FF John Cox: "First Arriving Unit Operations...The Key to Success", March 3, 2005 at Orange County Fire Training Center.

E. FF Erin Hanlon: "First Arriving Unit Operations...The Key to Success", March 3, 2005 at Orange County Fire Training Center.

F. Lt. Edward Madison: "First Arriving Unit Operations...The Key to Success", March 3, 2005 at Orange County Fire Training Center.

G. FF James Palmatier: "First Arriving Unit Operations...The Key to Success", March 3, 2005 at Orange County Fire Training Center.

H. FF Al Schoessow: "First Arriving Unit Operations...The Key to Success", March 3, 2005 at Orange County Fire Training Center.

I. FF Scott Wilsey: "First Arriving Units Operations....The Key to Success", March 3, 2005 at Orange County Fire Training Center.

J. FF Victor Zamaloff: "First Arriving Unit Operations...The Key to Success", March 3, 2005 at Orange County Fire Training Center.

Additional school requests submitted by DC Pells:

K. Lt. Dan Murray: "First Arriving Unit Operations...The Key to Success", March 3, 2005 at Orange County Fire Training Center.

L. Dan Emery: "First Arriving Unit Operations...The Key to Success", March 3, 2005 at Orange County Fire Training Center.

M. Jeff Tryon: "First Arriving Unit Operations...The Key to Success", March 3, 2005 at Orange County Fire Training Center.

N. DC Jeff Pells: "ICS 300", April 25 - 27, 2005 at the Orange County Training Center.

O. Lt. Dan Murray: "ICS 300", April 25 - 27, 2005 at the Orange County Training Center

- Motion Carried, 4-0.

VIII. **COMMISSIONERS' ITEMS**

Employee Review, Attorney's Opinion - Comm. Chiumento stated this will be moved into Executive Session, Contractual.

A. Comm. Chiumento - No Items.
B. Comm. Rose
   1. Station 3 bids were given to Treasurer Passikoff. Verbally was told that it around $100K. Told both bidders to submit to Mauri Associates. Stated that this is not going to get any cheaper as time goes on. Treasurer Passikoff stated that the Board would have fund it out of a permissive referendum.
C. Comm. Comerford - No Items.
D. Comm. Muckenhaupt - No Items.

IX. **CHIEFS / ADMINISTRATIVE ITEMS**

A. Chief John Richardson
   1. Approval of Arlington to march in the following St. Patrick's Day Parades
      A. Sat., March 5th - Wappingers Falls with 32-45
      B. Sat., March 12th - City of Kingston, Engine TBA

      A motion was made by Comm. Muckenhaupt and seconded by Comm. Comerford to approve the aforementioned parades.

      - Motion Carried., 4-0.

   2. Requesting that 32-15 attends the funeral tomorrow in New Paltz.

      A motion was made by Comm. Comerford and seconded by Comm. Rose to allow 32-15 attend the funeral in New Paltz.

      - Motion Carried, 4-0.

   3. Need to approve Steve Schwartz as EMS Captain and Brian "Barney" Mallet as District President. Steve is present to take the Oath of Office when Attorney Comatos arrives.

      A motion was made by Comm. Muckenhaupt and seconded by Comm. Comerford to accept Steve Schwartz as EMS Captain.

      - Motion Carried, 4-0.

A motion was made by Comm. Rose and seconded by Comm. Muckenhaupt to accept Brian "Barney" Mallet as District President.

- Motion Carried., 4-0.

Chief Richardson stated they are both effective tonight. Comm. Chiumento stated that they both have to be on office for a full year before they are eligible for Service Award credit.

B. Deputy Chief Jeff Pells

1. Approval of the following Rules and Regulations (AFD category #)
   - A. Active Status for Specific Categories (5A)
   - B. Radio Standby Procedures (6A)
   - C. Accountability and Member Identification (20)
   - D. Qualifications - District Officers (1)
   - E. Duties - District Officers (2)
   - F. Annual Meeting - Nominations of District Officers (10)
   - G. Fire District Meeting (12)
   - H. Active Membership Requirements - Current Members (5)

DC Pells stated that he wants to hold off on the approval of A& H above due to it being in direct relation with the new Training Program, being discussed later. D-G are in relation to the EMS Captain. Radio Standby Procedures is for severe storms, clarified for better contacting.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Rose to approve B-G (Rules and Regulations aforementioned above).

- Motion Carried, 4-0.

2. Safety and Health - Zero Tolerance Policy / Plymovents
   - A. Talked with Mechanic Tarquinio and he would like to see the Plymovents existing ones upgraded. Need to go out to bid. Working on specs.
   - B. Holding off on the approval of the Zero Tolerance Policy, introduced illegal drugs into it; suggested by the Union to wait until negotiations. Conflict with the alcohol level amount.

3. Attended the teleconference last night. Would like to purchase the tapes of the past teleconferences. Total of 5 tapes for $70. Also they did a presentation on organizational meetings. Comparing their suggestions to our Organizational meeting agenda and going to have documents that are approved yearly available for the Commissioners to review prior., i.e purchasing policy. Helpful for any new Commissioner in office to know this material.
   - OK'd by the Board to purchase the tapes.

4. One (1) Item for Executive Session, Litigation.

C. Assistant Chief Dave Roberts

1. Approval of 2005 Training Program proposal.

A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to approve the 2005 Training Program, as submitted by the Chiefs.

Lengthy Discussion. Comm. Chiumento feels its too complex. AC Roberts stated the programs intention was to have the skills necessary to operate safely at the fireground. This was approved by all companies and the Chief Staff. Had all positive feedback. Had many meetings to answer questions.
Comm. Chiumento feels the amount of hours required by volunteers is too much. He feels we will have less people certifying, people missing certain sections.

- Motion Carried, 3-1-0, Comm. Chiumento, Nay.

A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to approve A& H, (as discussed with DC Pells above, Active Status for Specific Categories (5A), Active Membership Requirements - Current Members (5).)

- Motion Carried, 4-0.

2. Submitted his Assistant Chief Report for January 2005.

A. The EMS Rostering Plan - still has some areas to work on.

(intermittent static on the audio tape heron after, some sections are inaudible)

D. EMS Director John Kloepfer

1. Community EMS Programs, wanted to know the Board's direction on continuing or not continuing. Discussion.

Comm. Rose wanted to know how many do we do, has a major problem with Vassar College.

EMS Director Kloepfer stated that its usually on a as needed basis.

Comm. Comerford suggests that we work with other agencies, approve a devolvement of a mini-plan.
Comm. Chiumento stated that we need to focus on firefighting and EMS.

The Board wants EMS Director Kloepfer to submit a new plan.

2. Life Pak 12 Offer - can receive $1000 on a trade in of a Life Pak 10, which we have one left, plus $3000 for incentive to buy. Trade one in would be $4000, total cost would be $16K-$18K

- Discussion. The Board stated no on this offer, they feel it's a gimmick other than them trying to meet their quota.
Comm. Comerford stated that new technology will probably be out in November.

E. Assistant Chief Tony Alongi

1. Submitted the proposed recruitment flyer format to the printer. Will come back with prices at the next meeting.
2. Submitted his Assistant Chief Report for January 2005.

F. Assistant Chief Kevin Finnigan

1. Will send his Assistant Chief Report for January 2005 via e-mail to the Board and Chiefs tomorrow, didn't get a chance to print it.

G. Assistant Chief Eric Philipp

1. Submitted his Assistant Chief Report for January 2005.

The Board then had a discussion on FF Chris Quinby's school request for "Kids in Motion", August 4 - 6, 2005 in Orlando.

FF Quinby stated that Liberty Mutual is willing to give $600 for one person. Still requesting two to attend. Comm. Rose would like to see if this conference goes over well, since this is the first one. Doesn't have an agenda to look at.

A motion was made by Comm. Chiumento and seconded by Comm. Comerford to allowing FF Chris Quinby to attend the "Kids in Motion" class in Orlando Fl; we will pay expenses in excess of the $600 that Liberty Mutual will contribute and $400 out of the Car Seat Fund so anything over $1000, the District will pick up as expenses as well as give him the time off.

- Motion Carried, 3-1-0, Comm. Rose, Nay.

Attorney Comatos gave the Oath of Office to EMS Captain Steven Schwartz.

A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt that we take a five minute break, then adjourn to Executive Session at 9:05 p.m.

- Motion Carried, 4-0.

X. EXECUTIVE SESSION

The Board came out of Executive Session at 9:48 p.m and returned to Open Session.

XI. ABSTRACT

A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to approve Abstract 2A in the amount of $59,957.72, consisting of 93 transactions.

- Motion Carried, 4-0.

XII. OPEN ITEMS

A motion was made by Comm. Muckenhaupt and seconded by Comm. Chiumento that we approve John Doty as a member of the Arlington Fire District.

- Motion Carried, 4-0.

Assistant Chief Roberts asked the Board if a Neighborhood Watch Group can use the room at Station 3. Discussion. The Board suggested the Town Police Room. AC

Roberts already told the group no. No action taken by the Board.

With no further business to conduct, a motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt we adjourn.

- Motion Carried, 4-0.

Respectfully Submitted,

Renée O'Neill
District Secretary