



Arlington Fire District

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For Emergencies
DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING MINUTES February 6, 2023

ATTENDEES:

Comm. Richard Dore – Chairman – (absent)
Comm. Peter Longi
Comm. Ralph Chiumento, Jr. – Vice Chairman – (absent)
Comm. Phil Van Itallie
Comm. Peter Valdez – Acting Chairman

Chief: William Steenbergh
Assistant Chief: Eric Philipp – (absent)
Director of EMS: David Violante
District Secretary: Renee O'Neill
Treasurer: James Passikoff – (absent)

Acting Chairman Valdez opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted*
2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted*
3. **ABSTRACT APPROVAL**
A motion was made by Comm. Valdez to approve Abstract 23–2A. This consists of \$1,101.60 in paid bills with a total of 5 checks and \$87,103.76 in unpaid bills with a total of 24 checks for a grand total of \$88,205.36, totaling 29 checks. Seconded by Comm. Longi.

- Motion Carried, 3 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. January 23, 2023 Board of Fire Commissioners' Meeting

A motion was made by Comm. Van Itallie to approve as distributed and published on the website. Seconded by Comm. Longi.

- Motion Carried, 3 – 0

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Longi

1. E-mail dated January 20, 2023 from Glens Falls National Bank regarding “Investment Update”.

2. Received from PenFlex, the 2022 GASB73 Disclosure Package for LOSAP.

Discussion.

- B. District Inspections – Comm. Longi & Comm. Van Itallie
- C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore
- D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie
- E. Public Relations – Comm. Chiumento & Comm. Dore
- F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie
- G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie
- H. Capital Equipment – Comm. Dore & Comm. Longi
- I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore
- J. Career Staff Liaison – Comm. Chiumento & Comm. Dore
- K. Volunteer Recruitment – Comm. Valdez & Comm. Longi
- L. District Safety & Health – Comm. Dore & Comm. Valdez
- M. Strategic Plan – Comm. Longi & Comm. Valdez
- N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
- O. IT Operations Committee – Comm. Van Itallie & Comm. Longi
- P. Croft Lease – Comm. Valdez & Comm. Longi
- Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

6. **CORRESPONDENCE** – *None unless otherwise noted*

A. Received the November 22, 2022 Association of Fire Districts of Dutchess County meeting minutes.

B. Received Rochdale Fire Company's 2023 Officers.

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

Discussion.

A motion was made by Comm. Valdez is that we continue with the process of interviewing for Captains and all that it entails and have on the interview committee with the approval of the Board that is here, Comm. Longi and himself. Seconded by Comm. Longi.

- Motion Carried, 3 – 0

Continued lengthy discussion. No further action taken.

8. **DONATIONS** – *None unless otherwise noted*

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

10. **DISTRICT STAFF ITEMS**

A. Chief William Steenbergh

1. RE: Fire on Main Street. Outstanding job by all. Discussed the incident; thanked all that were there. One of the largest fires in AFD in a long time.
2. Reminder that the next BOFC meeting is scheduled for the 27th due to the holiday on the 20th.
3. Business Manager, the Treasurer and himself have been having conversations regarding the Business Office practices. Met with representatives from M & T and they have been invited to attend the next BOFC meeting to discuss proposals, options and rate of return.
4. Close to finalizing the reconciliation of expenditures from the Croft Corners project. Goal is the 27th meeting or the meeting after that. This is to follow the provisions outlined in the lease agreement.

B. Assistant Chief Eric Philipp – (absent)

C. Director of EMS David Violante

1. Echoed Chief Steenbergh's comments about the fire. Spectacular job by all and thanked the Board for the continued support.

D. Treasurer James Passikoff – (absent)

11. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

For Commissioners notification purposes only:

- A. Eric Philipp: “Rail Car Incident Response”, February 4, 2023 at Milton Firehouse. (No cost)
- B. James Merritt: “NYS Instructor Authorization”, February 9, 14, 15, 16, 17, 27, & 28, 2023 at Westchester Fire Training Center. (No cost)

The following school requests require consideration by the Board of Fire Commissioners:

- A. Anthony Crandall: “Fire Investigation I”, April 17 – May 19, 2023 at NYS Fire Academy. (\$710 total cost, requesting use of District vehicle)

Brief discussion.

A motion was made by Comm. Valdez to accept that. Seconded by Comm. Longi.

- Motion Carried, 3 – 0

- B. Christopher Weiner: “Firefighter Training Series: IA”, February 9, 14, 15, 16, 17, 27 & 28, 2023 at Westchester Fire Training Center. (No cost)

Brief discussion.

A motion was made by Comm. Longi to approve. Seconded by Comm. Valdez.

- Motion Carried, 3 – 0

12. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh – one (1) item for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, a motion was made by Comm. Longi to adjourn to Executive Session. No second was made. Acting Chairman Valdez stated all were in favor.

The Board adjourned to Executive Session at 7:34 p.m.

13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:13 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

With no further business to conduct, a motion was made by Comm. Valdez to adjourn the meeting. Seconded by Comm. Longi.

- Motion Carried, 3 – 0

Meeting adjourned at 8:13 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 2-6-23
