



Arlington Fire District

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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES February 3, 2020

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Jon Adams
Comm. Bruce Griffing, II
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff – (absent)

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:02 p.m., took a roll call of the attendees and reminded everyone to silence their cell phones. Everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT**

A motion was made by Comm. Adams to approve Abstract 20–2A. This consists of \$2,696.23 in paid bills with a total of 1 check and \$30,860.38 in unpaid bills with a total of 19 checks for a grand total of \$33,556.61, totaling 20 checks. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. January 27, 2020 Board of Fire Commissioners' Meeting

A motion was made by Comm. Longi to approve. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Adams

1. Received from RBC Wealth Management – 2019 Annual Statement

B. District Inspections – Comm. Longi & Comm. Adams

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Longi

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Chiumento

E. Public Relations – Comm. Adams & Comm. Chiumento

F. Equipment Maintenance – Comm. Longi & Comm. Griffing

G. Buildings and Grounds – Comm. Adams & Comm. Longi

H. Capital Equipment – Comm. Chiumento & Comm. Longi

I. Union Negotiations & Contract – Comm. Griffing & Comm. Chiumento

J. Career Staff Liaison – Comm. Griffing & Comm. Chiumento

K. Volunteer Recruitment – Comm. Valdez & Comm. Griffing

L. District Safety & Health – Comm. Griffing & Comm. Adams

M. Strategic Plan – Comm. Adams & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Griffing

O. IT Operations Committee – Comm. Griffing & Comm. Longi

P. Croft Lease – Comm. Valdez & Comm. Longi

Q. Rochdale Lease – Comm. Chiumento & Comm. Longi

VI. **CORRESPONDENCE** – *None unless otherwise noted*

- A. Change of Status received for Anthony Dragonetti of Croft Corners Fire Company – add EMS. (*for notification purposes only*)

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

X. **DISTRICT STAFF ITEMS**

A. Chief – William Steenbergh

1. Former Commissioner Jose Seco returned his District equipment and it has been returned to inventory as required.

2. Juvenile Firesetters Program – set up a number of years ago to help prevent juvenile firesetters. We’ve had cases in Arlington and were not a participant of the program. Funded by the Dutchess County District Attorney’s Office; training conducted at DC 911 Center; no costs to participants; Resolution done by Legislature and a MOA was done to allow additional agencies to add on through the County Attorney’s office. Recommends Arlington participate for future incidents within AFD utilizing our Fire Investigation Team. Captain Finn interested. If Board approved, will have the County Attorney’s office prepare the MOA, have it reviewed by Counsel and brought forward to the Board for further action.

A motion was made by Comm. Adams that the District, subject to its approval of the MOA, participate in the Juvenile Firesetters Program as outlined by the Chief and his presentation. Seconded by Comm. Longi.

Brief discussion.

- Motion Carried, 5 – 0

3. Reminder that the second February BOFC meeting is postponed a week due to the holiday. (will be 02/24/20)
4. Requesting Board approval for use of ROM to have SCBA Maintenance Training provided by MES on February 22nd from 8am to 5pm; up to five (5) can attend at no cost.

A motion was made by Comm. Longi to approve the SCBA training class at ROM on February 22nd. Seconded by Comm. Adams.

- Motion Carried, 5 – 0

5. School vehicle permissive referendum up on Monday, February 10th. Requesting to move forward after the referendum is up, to purchase a Tahoe on State Bid that is available on a lot at a dealership in Albany for \$40,713.00. Meets the specifications by the Shop and is within the referendum approved by the Board.

A motion was made by Comm. Chiumento to approve. Seconded by Comm. Adams.

- Motion Carried, 5 – 0

6. Would like to schedule a meeting with the Buildings & Grounds Committee to review issues at HQ. Hoping to meet with the Finance Committee prior to the next BOFC meeting.

B. Assistant Chief – Eric Philipp – No report

- C. Director of EMS David Violante
 - 1. The PALS and ACLS school requests on tonight's agenda are State and Regional certifications and are being taught in-house. Thanked the Board for the support.

- D. Treasurer James Passikoff – (absent)

XI. **SCHOOL REQUESTS**

The following member(s) have been approved by Chief Steenbergh to attend the following school request(s) in advance of the Board of Fire Commissioners meeting and are located inside or outside of Dutchess County; is either contractually required or required to maintain certification; and have a registration cost of no more than \$100. For Commissioners notification purposes only:

- A. "PALS", February 3, 2020 at AFD Station 3.
 - 1. Richard Muellerleile – required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 8 hours own time)
 - 2. Richard McCaffrey – required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 8 hours own time)
 - 3. Thomas Andryshak – required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 8 hours own time)
 - 4. Jason Caulfield – required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 8 hours District time)
 - 5. Luke Lyons – required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 8 hours District time)

- B. "ACLS – EP", February 7, 2020 at AFD Station 3.
 - 1. Richard Muellerleile – required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 8 hours own time)
 - 2. Richard McCaffrey – required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 8 hours own time)
 - 3. Thomas Andryshak – required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 8 hours own time)
 - 4. Justin Drum – required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 8 hours own time)
 - 5. Carl Cacace – required to maintain certification, is a CME, no costs, not requesting use of District vehicle, 8 hours District time)

The following school request requires consideration by the Board of Fire Commissioners:

- A. Todd Belsky: “NYS AFC Flashover Simulator”, April 19, 2020 at Plattekill FD Station 1. (not required to maintain certification, not a CME, \$100 registration, not requesting use of District vehicle, 3 ½ hours own time)

A motion was made by Comm. Adams to approve Todd’s attendance. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

XII. ITEMS FOR EXECUTIVE SESSION

- A. Chief Steenbergh
1. Employment history of six (6) particular individuals.

With no further open business to discuss, a motion was made by Comm. Longi to adjourn to Executive Session. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 7:24 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 7:46 p.m. and returned to Open Session.

XIV. OPEN ITEMS

As a result of Executive Session, a motion was made by Comm. Chiumento to approve the contractual agreement between the Arlington Fire District and David Violante, Director of Emergency Medical Services. Seconded by Comm. Adams.

- Motion Carried, 5 – 0

As a result of Executive Session, a motion was made by Comm. Chiumento to promote Christopher Rinck to the position of permanent Fire Lieutenant with a start date to be determined by the Chief. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

As a result of Executive Session, a motion was made by Comm. Chiumento to promote David Grundon to the provisional position of Firefighter/Fire Equipment Mechanic with a start date to be determined by the Chief. Seconded by Comm. Adams.

- Motion Carried, 5 – 0

As a result of Executive Session, a motion was made by Comm. Chiumento to hire James Merritt as a Firefighter resignation/reinstatement with a start date to be determined by the Chief and with benefits as specified in the Collective Bargaining Agreement. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

As a result of Executive Session, a motion was made by Comm. Chiumento to hire Cory Dubetsky as a Firefighter resignation/reinstatement with a start date to be determined by the Chief and with benefits as specified in the Collective Bargaining Agreement. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

With no further business to conduct, a motion was made by Comm. Longi to adjourn the meeting. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

Meeting adjourned at 7:58 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 2-3-2020

<i>BHW RICHMOND</i>	