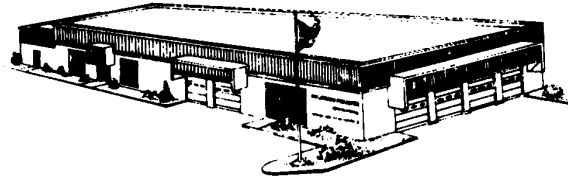


Fire or Ambulance  
**DIAL 911**



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845-486-6300 or 486-6304  
Fax: 845-486-6322

# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, New York  
12603

## BOARD OF FIRE COMMISSIONERS MONTHLY MEETING January 30, 2007

### ATTENDEES:

Comm. Patrick Rose, Chairman  
Comm. Norman Comerford  
Comm. Ann Bollmann  
Comm. Kenneth Muckenhaupt  
Comm. Kris Duderstadt

Attorney: Gerard Comatos (absent)  
Treasurer: James Passikoff  
Secretary: Renee O'Neill (absent)  
Acting Secretary: Carol Schmitt

Chairman Rose opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:30 p.m., with a roll call and pledge of allegiance.

- I. Comm. Rose requested Comm. Muckenhaupt and Comm. Bollmann to review Abstract 1B.

### II. MINUTES

A. January 9, 2007 Board of Fire Commissioners' Monthly Meeting

A motion was made by Comm. Comerford and seconded by Comm. Duderstadt to approve the Minutes as printed.

- Motion Carried, 5 - 0.

### III. MONTHLY REPORTS - *No reports given unless otherwise noted below*

- A. Service Awards - Comm. Muckenhaupt & Comm. Comerford
1. Comm. Comerford received the monthly statement and the request to update the data base. Will report further information at next meeting.
- B. District Inspections - Comm. Bollmann & Comm. Duderstadt
- C. District Officers / Chief Liaison - Comm. Rose & Comm. Comerford
- D. Sub Station - Comm. Comerford & Comm. Duderstadt

- E. EMS & Paramedic Liaison - Comm. Bollmann & Comm. Muckenhaupt
- F. Public Relations - Comm. Duderstadt & Comm. Rose
- G. Equipment Maintenance - (Mechanic Tarquinio), Comm. Muckenhaupt & Comm. Rose
  - 1. Comm. Muckenhaupt met with Mechanic Tarquinio to review the shop.
- H. Buildings and Grounds - Comm. Rose & (Business Manager Borquist)
- I. Capital Equipment - Comm. Muckenhaupt & Comm. Comerford
- J. Union Negotiations & Contract - Comm. Muckenhaupt & Comm. Duderstadt
- K. Career Staff Liaison - Comm. Rose & Comm. Muckenhaupt
- L. Volunteer Recruitment - Comm. Duderstadt & Comm. Bollmann
  - 1. New applicant ready for Board approval:
    - A. Blake Williams, Station 5, FF  
(Board did not act on until later in the meeting)
- M. Volunteer Liaison - Comm. Duderstadt & Comm. Bollmann

IV. **CORRESPONDENCE**

- A. Letter dated December 27, 2006 from Croft Corners Fire Company to the Board of Fire Commissioners regarding wanting clarification on three items in the Alcohol and Controlled Substance Use Policy.
- B. Received *Fire District Affairs - January - February 2007*.

V. **DONATIONS**

<u>NAME</u>	<u>REASON</u>	<u>AMOUNT</u>
James Passikoff	Assistance Received (FF Ortiz, FF Robison, FF Wilson, 12/14/06 - 06-4485)	\$25.00 ** requests it goes to the Union

The Board did not act on this donation. (Will be put on the next agenda for action)

VI. **SCHOOL REQUESTS**

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to accept the attendance of the following members to the schools/seminars listed.

- A. FF Victoria Philipp: "Tactical Consideration for Emergency Responder", November 3 - 4, 2007 at Montour Falls.
- B. "Firefighter 1", date and location TBD.
  - 1. FF Joshua Kemlage
  - 2. FF Peter Bocker
  - 3. FF Jason Lomoriello
- C. "PALS", February 9, 2007 & February 16, 2007 at DCC South.
  - 1. FF Keith Rutbell
  - 2. FF William Tompkins
- D. "ACLS", March 16, 2007 and March 23, 2007 at DCC South.
  - 1. FF Keith Rutbell
  - 2. FF William Tompkins

- E. "MTO Workshop", January 31, 2007 at Westchester County DES.
  - 1. Lt. Stephen Inglis
  - 2. Lt. Edward Madison
  - 3. Lt. Dan Murray
  - 4. Lt. William Steenbergh
- F. FF Justin Drum: "Strategy and Tactics Course", March 9 - 11, 2007 at Montour Falls.
- G. Lt. Dan Murray: "Fire Officer III", March 29 - April 1, 2007 at Montour Falls.
- H. "Introduction to Fire Officer", location TBD and date TBD.
  - 1. FF Robert Hanaburgh, Jr.
  - 2. FF Samuel D. North
- I. "Regional CPS Conference", June 11 - 14, 2007 in Buffalo, NY.
  - 1. FF Chris Quinby
  - 2. FF Keith Rutbell
- J. Lt. Jim Snyder: "Safety Inspections for Public and Private Schools", March 8, 2007 at Hughsonville FD.

Deputy Chief Pells submitted the following school request at the time of the meeting:

- K. Tom Duderstadt: "EMT Refresher", January 31, 2007 - June 21, 2007 at DCC South.

- Motion Carried, 5 - 0.

VII. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

- A. Comm. Comerford
  - 1. One (1) Contractual Item for Executive Session to discuss the letter from Croft Corners Fire Company
- B. Comm. Rose
  - 1. One (1) Item for Executive Session

VIII. **CHIEFS / ADMINISTRATIVE ITEMS**

- A. Chief David Roberts, Sr.
  - 1. Submitted the 2007 AFD Chief Officers and Lieutenants Assignments for review.
  - 2. FDIC - April 16 - 21, 2007 in Indianapolis; rooms have been booked. Six members to attend. Will let the Board know in February.
  - 3. IAFC - August 21 - 25, 2007, two to attend, three possibly attending. More information to follow.
  - 4. Requesting approval for the construction of a roof simulator in the amount of \$1123.
    - Was already approved at a meeting, just wants the voucher approved to be added to the Abstract

5. Personnel Items for Executive Session

B. Deputy Chief Jeff Pells

1. Malicious False Alarm 01/17/07 at K-Mart - arrests were made from the Town of Poughkeepsie Police
2. Event Requests:
  - A. TOP South Little League - April 14, 2007 Parade
  - B. Local 2393 Blood Drive - March 23, 2007 at HQ

A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to approve the aforementioned events.

- Motion Carried, 5 - 0.

3. Roundtable met - discussed communications, letter indicating that e-mail is the official means of communication. Chief Officers need to look at twice a day, Company Officers - once a day, General membership at least once or twice a week. Will draft a letter to be approved at the next meeting.

Discussion. Comm. Comerford wants a hard copy at all stations for those who don't have access to computers. DC Pells stated that there are computers at all stations. Chief Roberts stated that he will bring this back to the Roundtable meeting to discuss further and bring feedback to the Board in March.

4. Personnel Items for Executive Session.

C. EMS Director John Kloefer

1. One Applicant for Executive Session
2. Application to be approved:
  - A. Blake Williams, Station 5, FF

A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to approve Blake Williams for membership of Station 5.

- Motion Carried, 5 - 0.

3. Two applications need action by the Board - 40 day window expired. Arson check is still outstanding.
  - A. Maria Pasa, Station 4, FP
  - B. Michael Wawryk, Station 4, FP

Comm. Duderstadt asked to hold physical, pending arson check, due to costs incurred.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Comerford to approve Maria Pasa and Michael Wawryk, Fire Police for Station 4.

- Motion Carried, 4 - 0 - 1, Comm. Duderstadt abstained.

- D. Assistant Chief Frank Carlon - No Items
- E. Assistant Chief Tony Alongi - No Items.
- F. Assistant Chief Kevin Finnigan (absent)
- G. Assistant Chief Eric Phillip
  - 1. Item for Executive Session
- H. Treasurer Jim Passikoff - No Items.
- I. Attorney Gerard Comatos (absent)
- J. Business Manager Frank Borquist
  - A. HQ Roof - middle section has been completed. Revised work schedule due to weather.
  - B. Renovations - Tom Sutricht to do HQ repairs.

Chief Roberts discussed the Rescue Truck proposal. We offered \$450K, since that time, contacted the broker twice and the business manager of Syocett twice. Currently, there is an agreement with Westchester County. Will e-mail the Board when he hears further information.

IX. **COMMENTS FROM THE FLOOR**

X. **COMMENTS FROM THE COMMISSIONERS** - *No reports and/or discussions unless otherwise noted*

With no further open items to discuss, a motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to adjourn to Executive Session after a five minute break at 8:04 p.m.

- Motion Carried, 5 - 0.

XI. **EXECUTIVE SESSION**

The Board came out of Executive Session at 10:56 p.m. and returned to Open Session.

XII. **ABSTRACT**

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to approve abstract 1B in the amount of \$204, 260.17 consisting of 136 transactions.

- Motion Carried, 5 - 0

With no further business to conduct, a motion was made by Comm. Muckenhaupt and seconded by Comm. Duderstadt that we adjourn.

- Motion Carried, 5 - 0.

Respectfully Submitted,

Carol Schmitt  
Acting Fire District Secretary