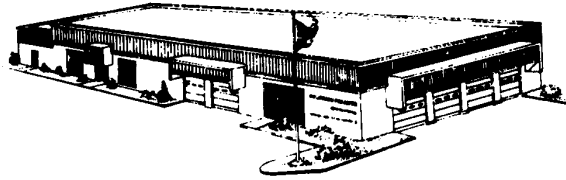


Fire or Ambulance
DIAL 911



Business
845-486-6300 or 486-6304
Fax: 845-486-6322

Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York
12603

BOARD OF FIRE COMMISSIONERS MONTHLY MEETING January 9, 2007

ATTENDEES:

Comm. Patrick Rose, Chairman
Comm. Norman Comerford
Comm. Ann Bollmann (absent)
Comm. Kenneth Muckenhaupt
Comm. Kris Duderstadt

Attorney: Gerard Comatos
Treasurer: James Passikoff
Secretary: Renee O'Neill

Chairman Rose opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:34 p.m., with a roll call and pledge of allegiance.

- I. Comm. Rose requested Comm. Comerford and Comm. Muckenhaupt to review Abstracts 12B and 1A.

II. MINUTES

A. December 13, 2006 Board of Fire Commissioners' Monthly Meeting

A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to approve the Minutes as printed.

- Motion Carried, 4 - 0.

B. January 3, 2007 Board of Fire Commissioners' Organizational Meeting

A motion was made by Comm. Muckenhaupt and seconded by Comm. Duderstadt to approve the Minutes as printed.

- Motion Carried, 4 - 0.

III. **MONTHLY REPORTS** - *No reports given unless otherwise noted below*

- A. Service Awards - Comm. Muckenhaupt & Comm. Comerford
 - 1. Will be reviewing the material given to them and will look at the items that need action. Will discuss records being put on the computer vs. hard copy at the next meeting.
- B. District Inspections - Comm. Bollmann & Comm. Duderstadt
- C. District Officers / Chief Liaison - Comm. Rose & Comm. Comerford
- D. Sub Station - Comm. Comerford & Comm. Duderstadt
 - 1. Comm. Rose communicated with the church and told them that we would meet with them in the future.
- E. EMS & Paramedic Liaison - Comm. Bollmann & Comm. Muckenhaupt
- F. Public Relations - Comm. Duderstadt & Comm. Rose
- G. Equipment Maintenance - (Mechanic Tarquinio), Comm. Muckenhaupt & Comm. Rose
- H. Buildings and Grounds - Comm. Rose & (Business Manager Borquist)
- I. Capital Equipment - Comm. Muckenhaupt & Comm. Comerford
- J. Union Negotiations & Contract - Comm. Muckenhaupt & Comm. Duderstadt
- K. Career Staff Liaison - Comm. Rose & Comm. Muckenhaupt
- L. Volunteer Recruitment - Comm. Duderstadt & Comm. Bollmann
- M. Volunteer Liaison - Comm. Duderstadt & Comm. Bollmann

IV. **CORRESPONDENCE**

- A. Thank you letter dated December 18, 2006 from Faith Christian Academy thanking those who visited the school and taught about fire safety.
- B. Thank you card received from Melanie Estrada, thanking FF Ginnie Ashline for installing her car seat on December 18, 2006.
- C. Received a letter dated January 5, 2007 from Vassar College to the Board of Fire Commissioners regarding a donation of \$31, 800 to Arlington Fire District as part of the compensation received from the Department of Transportation for the land along the Raymond Avenue corridor.

V. **PERSONNEL**

- A. Received December 8, 2006, Red Oaks Mill Fire Company's list of Officers for 2007.
- B. Received December 13, 2006, Rochdale Fire Company's list of Officers for 2007.
- C. Received December 20, 2006, Local 2393's list of Officers for 2007.
- D. Received December 20, 2006, Croft Corners Fire Company list of Officers for 2007.
- E. Received December 21, 2006, Engine Co. #1's list of Officers for 2007.

VI. **DONATIONS**

A motion was made by Comm. Comerford and seconded by Comm. Duderstadt to turnover 4/5ths of the total amount of \$125.00 to the four companies and 1/5th to the Union and the total amount of \$20.00 to the Car Seat Fund.

<u>NAME</u>	<u>REASON</u>
IBM	In Memory of George Chrisfield
Virginia Distefano	Assistance Received (#06-4455, 12/12/06, FF Fager, FF Kangas, FF Lewis)
Margaret Ciulla	Car Seat Installation

- Motion Carried, 4 - 0

VII. SCHOOL REQUESTS

A motion was made by Comm. Muckenhaupt and seconded by Comm. Comerford to accept the attendance of the following members to the schools/seminars listed.

- A. FF George Finn: "February 2007 Instructors Conference", February 21 - 25, 2007 at Montour Falls.
- B. FF Robert Hanaburgh, Jr. "Haz Mat First Responder Operations", January 8, 10, 15, 17, 22, 2007 in Millerton.
- C. "Firefighter I", location and date to be determined.
 - 1. FF Leslie Carroll
 - 2. FF Jason Lomoriello
 - 3. FF Joe Pappalardo
 - 4. FF Ryan Speedling
 - 5. FF Laurie Sutton
- D. AC Tony Alongi: "EMT Refresher", starting in January 31, 2007 at DCC South.
- E. FF Justin Carlon: "Incident Response to Terrorist Bombings", February 12 - 15, 2007 in New Mexico.
- F. FF Jasen West: "Introduction to Code Enforcement Practices - 9A", May 29 - 31, 2007 at Dutchess.
- G. FF Jasen West: "Introduction to Code Enforcement Practices - 9B", July 10 - 12, 2007 at Dutchess.
- H. FF Samuel D. North: "Conducting Live Fire Evolutions", January 27, 2007 at DCFTC.
- I. FF Samuel D. North: "Live Fire Safety Training", January 27, 2007 at DCFTC.
- J. "Training Center Certification", January 27, 2007 at DCFTC
 - 1. FF Samuel D. North
 - 2. Captain Brian Traphagen

Deputy Chief Pells submitted the following additional school requests at the time of the meeting.

- K. Lt. William Steenbergh: "Legal Issues for the Fire Service", February 3 - 4, 2007 at Montour Falls.
- L. Lt. Dan Murray: "Roof Ventilation Skills", January 13, 2007 at DCBF Training Center.
- M. FF Jasen West: "Incident Safety Officer", March 28 - 29, 2007 at Montour Falls.
- N. FF Jasen West: "Health and Safety Officer", March 26 - 27, 2007 at Montour Falls.
- O. FF Laurie Sutton: "Pre-Hospital ABC's of Hepatitis", April 16, 2007 at DCC South.
- P. FF Laurie Sutton: "Pre-Hospital Ped. Resp. Emergencies", March 20, 2007 at DCC South.

Q. FF Laurie Sutton: "Pre-Hospital Trauma Life Support (core)", April 13, 2007 at DCC South.

R. "Forcible Entry Skills", February 17, 2007 at DC Training Center.

1. FF John Dunderdale
2. FF Johel Dongo

S. "Truck Co. Ops Skills - DC Weekend", March 10 - 11, 2007 at Montour Falls.

1. FF John Dunderdale
2. FF Johel Dongo

T. FF John Dunderdale: "Search Skills", March 22 & 24, 2007 at DC Training Center.

- Motion Carried, 4 - 0.

VIII. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

A. Comm. Duderstadt

1. Going to be doing a photo session with an engine.
- Chief Roberts stated that we'll coordinate it with Croft.

B. Comm. Comerford

1. One (1) Item for Executive Session.

IX. **CHIEFS / ADMINISTRATIVE ITEMS**

A. Chief David Roberts, Sr.

1. Submitted the Chiefs Report for 2006 with the recommendations for the removal of members who did not meet the requirements and list of deficient members who needs to do makeups by April 30th. Letters will be sent to these members tomorrow. Also attached is the EMS Director's report.
2. Submitted a Business Case Analysis on the Technical Rescue and Box Truck purchase. Wants to move forward and purchase. Lengthy discussion.

Comm. Comerford wanted to know if there were other bidders for it. Deputy Chief Pells stated that Westchester County put in a letter of intent. Comm. Comerford is leaning towards voting for it. Convinced that we will require technical rescue capabilities in the future. Thinks the opportunity is there at this time.

Comm. Muckenhaupt is for it, right thing to do, provided we continue to do the training associated with it as envisioned by the Chiefs & Apparatus Committee.

Comm. Duderstadt wanted clarification on some items, including: Age (2001) / shelf life of this type of vehicle. DC Pells stated that it could last about 20 years. Her concern was the training costs it would incur in addition to the actual purchase. DC Pells indicated that its would be approximately \$10K for the year, which is already budgeted. She also was concerned that if we had no calls for technical rescue in the past years, why we would purchase this? DC Pells stated that it has the potential and can also be used for MVA's. There are no other technical rescue trucks in the area, closest is Albany or NYC. We need to be proactive. She asked about Mutual Aid and the possibility of putting it out of service. DC Pells and Comm. Rose stated that we do not have to offer it. She then asked about how we would pay for it. Treasurer Passikoff stated that it would go to permissive referendum and the come out of the Equipment Reserve Fund. Treasurer Passikoff asked if we could adjourn to Executive Session.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Comerford to adjourn to Executive Session to discuss a contractual item at 8:23 p.m.

- Motion Carried, 4 - 0.

A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to return to open session at 8:34 p.m

- Motion Carried, 4 - 0.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Comerford to go out to permissive referendum for up to \$475K to purchase the Syosett Rescue Package as investigated by the Chiefs and Apparatus Committee.

- Motion Carried, 4 - 0.

RESOLVED, that pursuant to Section 6-g of the General Municipal Law, there is hereby appropriated from the capital equipment reserve fund of the Arlington Fire District in the Town of Poughkeepsie, Dutchess County, New York, the sum not to exceed \$475,000.00 to finance, pay for, and be applied toward the costs of purchase of a technical rescue truck and box truck, including related equipment and appurtenances.

The foregoing resolution is adopted subject to a permissive referendum.

A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to approve the negotiating team to negotiate with Syosett for the potential purchase of apparatus as proposed in the in the Business plan and to give the Commissioners the report at the last meeting with the price up to \$475K.

- Motion Carried, 4 - 0.

B. Deputy Chief Jeff Pells

1. Submitted the Year End Report for the District for review.
2. Our labor lawyer advised us of a NY statute that will need to be put in place for "Workplace Violence Prevention Program". Need the Commissioners to review.
3. Requesting approval for up to six to attend the DC Chiefs dinner for \$15 per person.

A motion was made by Comm. Duderstadt and seconded by Comm. Muckenhaupt to approve the six to attend the DC Chiefs dinner for February - \$15 per person.

- Motion Carried, 4 - 0.

4. FYI - teleconference coming up on March 8th in Millbrook. Topics: Code Ethics, Budgeting, Training. \$15 registration. Hasn't been officially announced.
5. Called for the list from DC Personnel. Need to set a date for interviews, no later than February 9th.

The Board agreed on Monday, February 5th at 6:00 p.m. and also followup interviews on Wednesday, February 7th at 6:00 p.m.

6. Code of Ethics - going to wait until after the teleconference to discuss again.
 7. Generator for HQ - \$62K, more information to follow.
 8. Three (3) Personnel, Two (2) Contractual Items for Executive Session.
- C. EMS Director John Kloepper (absent)
- D. Assistant Chief Frank Carlon - No Items.
- E. Assistant Chief Tony Alongi - No Items.
- F. Assistant Chief Kevin Finnigan - No Items.
- G. Assistant Chief Eric Phillip (absent)
- H. Treasurer Jim Passikoff
1. Submitted the December 31, 2006 Preliminary Financial Report
 2. Need to approve a Tax Anticipation Note for \$2 million dollars.

A motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt to approve a resolution for a Tax Anticipation Note for up to \$2 million dollars.

- Motion Carried, 4 - 0.

TAX ANTICIPATION NOTE RESOLUTION DATED JANUARY 9, 2007

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$2,000,000.00 TAX ANTICIPATION NOTES OF THE ARLINGTON FIRE DISTRICT, DUTCHESS COUNTY, NEW YORK.

BE IT RESOLVED, by the Board of Fire Commissioners of the Arlington Fire District, Dutchess County, New York, as follows:

Section 1: The issuance of tax anticipation notes of the Arlington Fire District in an amount not to exceed \$2,000,000.00 is hereby authorized.

Section 2: The notes herein authorized are issued in anticipation of the collection of real estate taxes and/or assessments levied on all the taxable real property in said Fire District without limitation as to rate or amount sufficient to pay the principal of and interest on such notes as the same become due and payable.

Section 3: The fiscal year for which such real estate taxes and/or assessments were levied or are to be levied is the fiscal year

commencing January 1, 2007.

Section 4: The notes shall mature on the next April 15th following the date of their issuance and the maturity of said notes shall not extend beyond the close of the applicable period provided in section 24:00 of the Local Finance Law.

Section 5: The faith and credit of said Arlington Fire District, Dutchess County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such notes as the same respectively become due and payable.

Section 6: Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell tax anticipation notes herein authorized is hereby delegated to the Fire District Treasurer, the chief fiscal officer of the Fire District. Such notes shall be of such manner, as may be prescribed by said Fire District Treasurer, consistent with the provisions of the Local Finance Law.

Section 7: All other matters except as provided herein relating to the notes herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein, and the manner of execution of the same, shall be determined by the Fire District Treasurer, the chief fiscal officer of the Fire District. Such notes shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, as the Fire District Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 8: The validity of such notes may be contested only if:

(1) Such obligations are authorized for an object or purpose for which said Fire District is not authorized to expend money, or

(2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within

twenty (20) days after the date of publication, or

(3) Such obligations are authorized in violation of the provisions of the Constitution.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Commissioner Rose voting AYE

Commissioner Comerford voting AYE

Commissioner Muckenhaupt voting AYE

Commissioner Duderstadt voting AYE

The resolution was thereupon declared duly adopted.

I. Attorney Gerard Comatos - No Items.

J. Business Manager Frank Borquist

1. Ferrari and Sons still needs to do a walk through at HQ regarding the renovations.
2. Roof at HQ - not started yet.
3. Concrete pads have been installed at ROM. Storage Tanks should be installed in about two weeks.
4. Compensation Consulting Services will be here tomorrow to meet with him regarding our Workers Comp bills. If they can recover money, they get a percentage.

X. **COMMENTS FROM THE FLOOR**

A. Local 2393 President Gus Antalek - may have something at the next meeting.

XI. **COMMENTS FROM THE COMMISSIONERS** - *No reports and/or discussions unless otherwise noted*

With no further open items to discuss, a motion was made by Comm. Comerford and seconded by Comm. Duderstadt to take a five minute break at 8:55 p.m. and then adjourn to Executive Session at 9:00 p.m.

- Motion Carried, 4 - 0.

XII. **EXECUTIVE SESSION**

The Board came out of Executive Session at 10:34 p.m. and returned to Open Session.

XIII. **ABSTRACT**

A motion was made by Comm. Comerford and seconded by Comm. to approve abstract 12B in the amount of \$94,804.02 which has been amended due to a \$625 check that was voided, but never taken out of the total, consisting of 56 transactions and also approve 1A

in the amount of \$129, 451.50 (paid) and Abstract 1A in the amount of \$23,815.65 (unpaid), totaling \$248, 694.19, minus the \$625.

- Motion Carried, 4 - 0.

With no further business to conduct, a motion was made by Comm. Comerford and seconded by Comm. Muckenhaupt that we adjourn.

- Motion Carried, 4 - 0.

Respectfully Submitted,

Renee O'Neill
Fire District Secretary